



Te Kaunihera-ā-Rohe o Taratahi

CARTERTON
DISTRICT COUNCIL

AGENDA

Policy and Projects Committee meeting

Date: Wednesday, 17 June 2026

Time: 9:00 am

**Location: Carterton Events Centre
50 Holloway St
Carterton**

Cr R Round (Chair)

Cr S Gallon (Deputy Chair)

Mayor S Cretney

Deputy Mayor G Ayling

Cr B Deller

Cr L Newman

Cr S Laurence

Cr S Casey

Cr J Burns

J Ngātuere (Ngāti Kahukuraāwhitia)

**Notice is hereby given that a Policy and Projects Committee meeting of the
Carterton District Council will be held in the Carterton Events Centre, 50 Holloway
St, Carterton on:**

Wednesday, 17 June 2026 at 9:00 am

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1 KARAKIA TIMATANGA

Mai i te pae maunga, raro ki te tai

Mai i te awa tonga, raro ki te awa raki

Tēnei te hapori awahi ai e Taratahi.

Whano whano, haramai te toki

Haumi ē, hui ē, tāiki ē!

2 APOLOGIES

3 CONFLICTS OF INTERESTS DECLARATION

4 PUBLIC FORUM

5 DISCUSSION OF THE PUBLIC FORUM

VIDEOCONFERENCE DETAILS

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 427 283 978 279 49

Passcode: QB9zu2ZZ



6 CONFIRMATION OF THE MINUTES



6.1 MINUTES OF THE POLICY AND PROJECTS COMMITTEE MEETING HELD ON 22 APRIL 2026

1. RECOMMENDATION

1. That the Minutes of the Policy and Projects Committee Meeting held on 22 April 2026 are true and correct.

File Number: 522624

Author: Serah Pettigrew, Democratic Services Officer

Attachments: 1. Minutes of the Policy and Projects Committee Meeting held on 22 April 2026

**MINUTES OF CARTERTON DISTRICT COUNCIL
POLICY AND PROJECTS COMMITTEE MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON
ON WEDNESDAY, 22 APRIL 2026 AT 9:00 AM**

PRESENT: Cr Steve Gallon (Acting Chair), Mayor Steve Cretney, Cr Brian Deller, Cr Lou Newman, Cr Steve Laurence, Cr Simon Casey, Cr Jane Burns, Joel Ngātuere (Ngāti Kahukuraāwhitia)

IN ATTENDANCE: Staff

Geoff Hamilton (Chief Executive), Solitaire Robertson (Group Manager Planning and Regulatory), Glenda Seville (Group Manager Community and Facilities), Marc Ferguson (Chief Financial Officer), Lawrence Stephenson (Group Manager Infrastructure), Jeet Kiran (Waters Compliance and Monitoring Officer), Sarvesh Tiwari (Waste Management and Minimisation Officer), Christo Heyns (Project Manager), Ricky Utting (Climate Change Coordinator), Victoria Ross (Events Centre Manager), Sara Renall (Senior Communications and Engagement Advisor), Serah Pettigrew (Democratic Services Officer)

1 KARAKIA TIMATANGA

The meeting opened with a karakia by all members.

2 APOLOGIES

MOVED

That apologies be received from Deputy-Mayor Grace Ayling, and Cr Rachel Round.

Cr B Deller/Cr L Newman

CARRIED

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interest declared.

4 PUBLIC FORUM

There was no public forum.

5 DISCUSSION OF THE PUBLIC FORUM

Not applicable.

6 CONFIRMATION OF THE MINUTES

6.1 MINUTES OF THE POLICY AND PROJECTS COMMITTEE MEETING HELD ON 18 FEBRUARY 2026

MOVED

1. That the Minutes of the Policy and Projects Committee Meeting held on 18 February 2026 are true and correct.

Cr S Laurence / Cr J Burns

CARRIED

7 REPORTS

7.1 NEW ROAD NAME

1. PURPOSE

For Council to consider a proposal for a new road name.

NOTED

- The developer had followed council policy and consulted with local groups, and chosen a name endorsed by most, but not all parties that had been consulted. The Committee noted the thorough consultation and pragmatic approach, and accepted the developer's preferred name.

MOVED

That the Council:

1. **Receives** the report.
2. **Adopts** the proposed public road names for the subdivision by 67 Lincoln Limited off Lincoln Road to be known as Puanani Green.
3. **Instructs** officers to notify the District Land Registrar and Chief Surveyor, in accordance with Section 319A Local Government Act 1974.

Mayor S Cretney / Cr S Casey

CARRIED

7.2 EVENTS CENTRE REPORT

1. PURPOSE

For the Committee to receive the activities report for the Wairarapa Events Centre.

NOTED

- Event Centre Business Plan – Officers will provide more information on usage, value to the community, and financials. A workshop will be considered to discuss long-term business planning and user/community funding balance.
- Community Survey – The results will come to the next Council meeting on 6 May.

MOVED

That the Committee:

1. **Receives** the report.

Cr L Newman / Mayor S Cretney

CARRIED

7.3 2024/25 COUNCIL EMISSIONS REPORT

1. PURPOSE

To provide the Council with visibility of the 2024/25 emissions report, a new baseline for Council.

NOTED

- Wastewater is by far the largest source of CDC's greenhouse gas (GHG) emissions, and water treatment and pumps are the greatest user of CDC's electricity. Amalgamation of the Wairarapa Councils' water services under Waiti Water by July 2027 will see big changes to CDC's scope and emissions after the transition.

MOVED

That the Committee:

1. **Receives** the report.
2. **Notes** the contents of the report.
3. **Notes** that this report becomes the baseline for comparison for the 2025/26 financial year.

Cr S Casey / Cr J Burns

CARRIED

7.4 UPDATE ON MAJOR PROJECTS

1. PURPOSE

To update the Committee on the progress of major projects.

NOTED

- Wastewater Intake Project – Officers will update the project page on the website with a high-level explanation of the Wastewater Intake project and benefits.
- Composting Pilot Programme - Officers will report on the Composting Pilot results and consider commercial opportunities depending on the outcome.

MOVED

That the Committee:

1. **Receives** the report.

Cr L Newman / Cr J Burns

CARRIED

7.5 UPDATE ON OPERATIONAL CONSENTS

1. PURPOSE

To update the Committee on the status of the existing consents.

MOVED

That the Committee:

1. **Receives** the report.

Cr B Deller / Cr J Burns

CARRIED

7.6 WASTE MANAGEMENT AND MINIMISATION UPDATE

1. PURPOSE

For the Committee to be updated on Carterton District's Waste Management and Minimisation services.

MOVED

That the Committee:

1. **Receives** the report.

Mayor S Cretney / Cr S Laurence

CARRIED

7.7 RUAMĀHANGA ROADS UPDATE

1. PURPOSE

For the Committee to receive the report on the performance of Ruamāhanga Roads and the delivery of the roading contract with Fulton Hogan. The report also outlines the assessments for last year on the most critical bridges in the region.

DISCUSSION

NOTED

- Officers will conduct further detailed bridge inspection for the Atiwhakatu bridge to inform long-term planning and budget discussions, especially for critical bridges.

MOVED

That the Committee:

1. **Receives** the report on the Local Government Act Section 17A transportation review.
2. **Receives** the report on critical bridges within Carterton.

Cr S Casey / Mayor S Cretney

CARRIED

7.8 RUAMĀHANGA ROADS AND CORRIDOR ACCESS REPORT

1. PURPOSE

For the Committee to be updated on Ruamāhanga Roads and Corridor Access activities.

NOTED

- Officers will:
 - develop a roading risk register for future Policy & Projects Committee meetings.
 - ensure pricing and planning for the Ahiaruhe Settlement Road pavement reconstruction is included in Long-Term Plan discussions.

MOVED

That the Committee:

1. **Receives** the report.

Mayor S Cretney / Cr B Deller

CARRIED

7.9 WATER OPERATIONS REPORT

1. PURPOSE

For the Committee to be updated on the water operations.

MOVED

That the Committee:

1. **Receives** the report.

Cr B Deller / Mayor S Cretney

CARRIED

7.10 UPDATE ON PLANNING RESOURCE CONSENTS

1. PURPOSE

The purpose of this report is to update the Committee on the resource consents issued since the previous update.

MOVED

That the Committee:

1. **Receives** the report.

Mayor S Cretney / Cr S Casey

CARRIED

8 EXCLUSION OF THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

MOVED

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Solar panel options	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Mayor S Cretney / Cr B Deller

CARRIED

MOVED

That Council moves out of Closed Council into Open Council.

Mayor S Cretney / Cr B Deller

CARRIED

9 KARAKIA WHAKAMUTUNGA

The meeting closed with a karakia by all members.

The Meeting closed at 11.19 am

Minutes confirmed:

Date:

7 REPORTS



7.1 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 (LGOIMA) POLICY

1. PURPOSE

For the Committee to adopt a new Local Government Official Information and Meetings Act 1987 (LGOIMA) Policy.

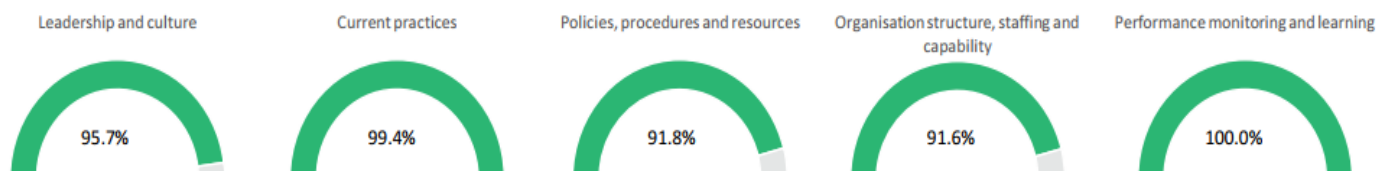
2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. BACKGROUND

To ensure best practice administration, decision-making and compliance with LGOIMA obligations, CDC uses the [LGOIMA self-assessment tool | Ombudsman New Zealand](#) from the Ombudsman's website.

In February 2026, officers reported CDC's latest self-assessment outcomes across 5 key areas:



4. DISCUSSION

While the self-assessment endorsed strong performance across the key areas, including the robust LGOIMA processes CDC has in place, the absence of an overarching policy was highlighted as an opportunity for development.

The purpose of a LGOIMA policy is to:

- support decision-making processes and information available and accessible to the public;
- enable more effective public participation in decision-making and promote the accountability of elected members and officials;
- provide clear guidance for requesters of information, and for Council staff when reactively or proactively providing information;

- promote good governance and encourage transparency in decision making proactively releasing LGOIMA responses on the Council public website when deemed appropriate.

Officers have now developed a draft policy for the Council's review and adoption (**Attachment 1**). The policy is based on best practice guidance from the [Ombudsman](#), other councils' policies, and our existing LGOIMA processes.

Key points to note from the policy are:

- The policy applies to elected members, appointed representatives (eg. committee appointees), officers, employees, contractors and consultants working on Council business.
- Information held by those subject to the policy in their *official capacity* is deemed to be held by the council itself. This includes information held in personal email accounts, text messages, social media accounts and applications such as WhatsApp. It is members' responsibility to forward any requests for official information they may receive or provide such information if requested by officers as part of a LGOIMA response.
- Information held in a *personal capacity* will not be deemed as official information however, such information may become official information if it is subsequently used for official purposes.
- CDC will proactively publish information that helps inform the public about how we undertake our core functions. This may include the release of information deemed to be of wide public interest, and information previously withheld under Public Excluded resolutions (when the reasons for withholding the information no longer exist).
- All responses to LGOIMA requests are reviewed and approved by the Chief Executive (or their delegate) prior to release and/or publication.
- The standard Official Information Request charges are outlined in our website: [Fees & Charges | Carterton District Council](#).

5. CONSIDERATIONS

5.1 Climate change

There are no climate change considerations relating to the decisions in this paper.

5.2 Tāngata whenua

There are no tāngata whenua considerations relating to the decisions in this paper.

5.3 Financial impact

There are no financial impact considerations related to the decisions in this paper.

5.4 Community engagement requirements

There are no community engagement requirements related to the decisions in this paper.

5.5 Risks

The development of the LGOIMA Policy is intended to strengthen the Council's compliance with its obligations under LGOIMA and mitigate the risk of non-compliance.

5.6 Community wellbeings

- A strong and effective council providing trusted leadership.
- An empowered community that participates in Council and community-based decision making.

5. RECOMMENDATION

That the Committee:

1. **Receives** the report.
2. **Adopts** the Local Government Official Information and Meetings Act 1987 (LGOIMA) Policy.

File Number: 512576

Author: Geri Brooking, Group Manager People and Corporate

Attachments: 1. Draft LGOIMA Policy [↓](#)



LGOIMA (Local Government Official Information and Meetings Act 1987) Policy

Document Control Statement – This policy is maintained by Corporate Services. Any printed copy may not be up to date, and you are advised to check it against the electronic copy on the Carterton District Council website to ensure you have the most current version. Alternatively, you can contact Customer Service on 06 379 4030

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Purpose

The purpose of the Local Government Official Information and Meetings Act (LGOIMA) policy is to:

- support decision-making processes and information available and accessible to the public;
- enable more effective public participation in decision-making and promote the accountability of elected members and officials;
- provide clear guidance for requesters of information, and for Council staff when reactively or proactively providing information;
- promote good governance and encourage transparency in decision making proactively releasing LGOIMA responses on the Council public website when deemed appropriate.

Scope

This policy applies to Elected Members and all CDC employees including appointed representatives, contractors and consultants working on Council business. This policy applies to any LGOIMA response deemed appropriate for release.

Policy

At CDC we conduct our day-to-day business openly and aim to be as transparent as legislation allows. To ensure that CDC is meeting its responsibilities under the Act, all appropriate checks and balances are in place. Our Chief Executive reviews and approves all LGOIMA responses.

Requests

Information requests may be made for information held by the council. Requests for opinion are not requests for official information. Requests can be made in any form, this includes by email, verbally, or in writing.

Official information pertains to material held in any format including but not limited to:

- reports, policies, letters, emails, information held on our databases, text messages
- video footage, photos
- information that is known to an agency but not yet recorded in writing
- information held by our independent contractors
- information held by elected members in their official capacity.

Responses

CDC recognises the LGOIMA's guide in responding to requests for official information under the LGOIMA. The guide also addresses the requirements under Part 7 of the LGOIMA relating to how local government meetings are conducted.

Responses made in accordance with the Act, will be made within a maximum timeframe of 20 working days.

Day 1 is the first working day **after** the day on which the request was received. Occasionally we may need to extend the timeframe. This happens when:

- the request is for a large quantity of information needing time for research and collation
- the request is complex; and/or
- we need to consult with a third party and need to extend the timeframe.

We will provide communication if this is the case before the original due date.

If the request is overly broad, CDC can explore refining the request. In these circumstances, we will request clarification within **7 working days** if the amended request is to be treated as a new request. This is covered under Sections 13(7) of the Act.

In accordance with Section 12 of the LGOIMA, CDC will transfer the request to another council/agency if they are best placed to respond to it. We will transfer the request to another council/agency promptly, and no later than **10 working days** after the request is received.

CDC may be asked to treat requests as urgent. We require a suitable reason if this is the case. We will try and process urgent requests as soon as possible.

Withholding information/Refusal of request

The principle of the LGOIMA legislation is that information should be made available unless there are good reasons for withholding it. The LGOIMA provides statutory reasons for withholding information or refusing a request. The main reasons for withholding official information include:

- prejudice the maintenance of the law
- endanger the safety of a person
- breach the privacy of any natural person (including a deceased person)
- disclose confidential or commercially sensitive information
- protect information which is subject to an obligation of confidentiality
- maintain the effective conduct of public affairs through free and frank expression of opinions by or between elected member and staff and the protection of these people from “improper pressure of harassment”
- maintain legal professional privilege.

Requests under the Privacy Act

People can only ask for information about themselves. The Privacy Act does not allow you to request information about another person, unless you are acting on that person’s behalf and have written permission.

CDC may charge for personal information made under the Privacy Act refer to charging on page 5.

Proactive Release Information

Proactive release of information not subject to a request

CDC will proactively publish information that helps inform the public about how we undertake its core functions. This may include the release of information deemed to be of wide public interest, and information previously withheld under Public Excluded resolutions.

Proactive release of LGOIMA response

CDC may publish information provided in response to a request under the LGOIMA. When determining whether to proactively publish a response to a request, our considerations may include:

- whether the information would be of general interest to the public
- whether there has been more than one request for the information, or on the topic the information covers
- the provisions of the LGOIMA and Privacy Act 2020 in respect of withholding official information
- any legal risk to the CDC in releasing the official information.

We will advise LGOIMA requesters that responses to them may be published on the CDC website. Before publication, all individual details will be redacted from the response to ensure the identity of the requester is not revealed.

The frequency of publishing information which is approved for proactive release under these guidelines is at the discretion of CDC. Such information will be uploaded to our website.

Process

The public can make a request in any form including email, verbally or in writing. Requesters are advised to:

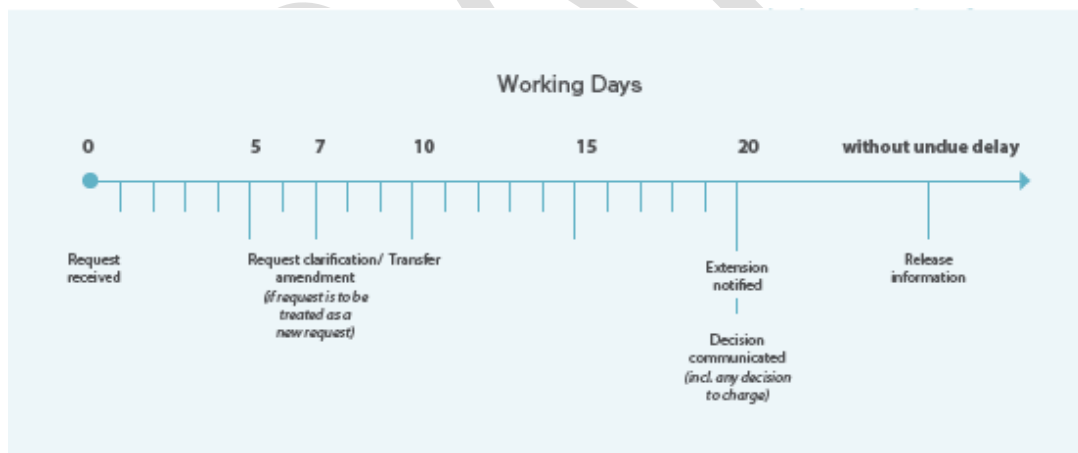
- Email: lgoima@cdc.govt.nz
- Phone: (06) 379 4030
- Post: LGOIMA – P.O. Box 9, Carterton 5743.

Elected members and CDC staff who receive a request for information must email the request to the LGOIMA team so that the appropriate process can commence.

How to make a complaint about a response

If a requester is not satisfied with the outcome of their request made under the LGOIMA, they can contact the [Office of the Ombudsman](#) and request a review.

LGOIMA Guide



Charging

CDC follows current guidance issued by the Office of the Ombudsman regarding the ability to charge for responses to LGOIMAs. Any decision to charge will also consider the discretion to extend the timeframe for responding to a request or contact the requester and assist them in refining the information they are seeking.

CDC may decide to charge for one or more of the following reasons:

- the request if likely to consume a considerable amount of labour or resources
- the requester has recently made a large volume of time-consuming requests

- the request is likely to take a significant amount of research, collation, and reproduction of information.

The standard charges are outlined in our [Fees & Charges | Carterton District Council](#). CDC may require for some or all of the cost to be paid in advance.

Relevant Legislation

This policy should be read in conjunction with:

- Local Government and Official Information and Meetings Act 1987
- Local Government Act 2002
- Privacy Act 2020
- Ombudsman Act 1975
- Public Records Act 2005
- Copyright Act 1994.

Policy Review

This policy will be reviewed in in November 2029.



7.2 EVENTS CENTRE REPORT

1. PURPOSE

For the Committee to receive the activities report for the Wairarapa Events Centre.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. DISCUSSION

The Events Centre team were thrilled with the results of the Community Survey and an **85% approval rating**. It's wonderful to know that our community values our work so highly. This is a huge boost to our team, and to know that our hard work is appreciated by users.

Katrina, Victoria and Simon attended the annual midyear EVANZ conference in May. It was an informative and inspiring conference, and a great networking opportunity for us all. We met some great people and have started arranging to meet up with managers of other events centres/theatres close by in order to forge relationships. The different workshops offered at the conference provided useful information and tips and ideas, as well as lots of up to date industry knowledge.

Victoria has signed up for the mentor programme run through EVANZ and will be meeting monthly with Luke McIndoeon on Zoom for the next six months. Luke is the Manager Venue and Events Partnership for Palmerston North Venues. This is a free, six-month programme, Luke will provide support and advice as Victoria navigates this new role.

We've had a great range of events over April and May. Mr Fungus, RNZB Dazzlehands, The Ice-Cream is Melting and The Pantaloons - The Wizard of Oz were here for the April school holidays and were (especially the ballet) very well attended. We also had the Limelight Community Theatre production of Five Murders in Whitechapel and a wonderful photography display in the Te Mahau Foyer for Dark Skies Week. In May we had the Climate Change Forum, The Chinese Hypnotist, Orpheus Choir - Glory, Willie Apiata with the Rural Support Trust, Laser Kiwi, and Sean Kelly and the Super 8s. All this along with all our regular bookings and internal meetings. It's been a busy period, with a lot more coming over the next couple of months!

The launch of our rebrand has been set for Friday 3 July. There will be an iwi led dawn service, followed by a light breakfast.

Financial Reporting

Events Centre					
Carterton DC*					
Account Details					
For Period 2025/26 - April					
Account	2025/26 YTD Actuals April	2025/26 YTD Budgets April	2025/26 YTD Variance April	2025/26 Full Year Budget	
Grand Total	(213,211)	(381,942)	(168,701)	(191,556)	
Income	(1,642,791)	(1,759,052)	(116,231)	(1,844,062)	
Rates	(1,337,557)	(1,334,022)	3,535	(1,334,022)	
Rates - General	(1,337,557)	(1,334,022)	3,535	(1,334,022)	
Other Income	(305,233)	(425,030)	(119,767)	(510,040)	
Event income	(179,221)	(316,660)	(137,409)	(380,000)	
Fees and Charges	276	0	(276)	0	
Recoveries	(15,090)	(12,500)	2,590	(15,000)	
Rentals Received	(111,199)	(95,870)	15,329	(115,040)	
Expense	1,429,579	1,377,110	(52,469)	1,652,506	
Internal Recovery	815	0	(815)	0	
Internal Recovery	815	0	(815)	0	
Operating	1,022,554	1,110,640	88,086	1,332,736	
Administration	43,630	73,250	29,620	87,884	
Contracted Services	299	5,020	4,721	6,020	
Depreciation	346,286	325,830	(20,456)	390,995	
Event related	189,066	208,340	19,274	250,000	
Finance	71,557	71,520	(37)	85,824	
Maintenance	52,497	50,380	(2,117)	60,460	
Operational Expense	21,346	57,780	36,434	69,336	
Personnel	297,873	318,520	20,647	382,217	
Support	406,210	266,470	(139,740)	319,770	
Community Services Support	157,644	44,600	(113,044)	53,524	
Corporate Services	248,566	221,870	(26,696)	266,246	

Events Centre					
Carterton DC*					
Account Details					
For Period 2025/26 - May					
Account	2025/26 YTD Actuals May	2025/26 YTD Budgets May	2025/26 YTD Variance May	2025/26 Full Year Budget	
Grand Total	(130,577)	(286,734)	(156,157)	(191,556)	
Income	(1,682,292)	(1,801,555)	(119,263)	(1,844,062)	
Rates	(1,337,557)	(1,334,022)	3,535	(1,334,022)	
Rates - General	(1,337,557)	(1,334,022)	3,535	(1,334,022)	
Other Income	(344,735)	(467,533)	(122,798)	(510,040)	
Event income	(204,787)	(348,326)	(143,539)	(380,000)	
Fees and Charges	276	0	(276)	0	
Recoveries	(18,035)	(13,750)	4,285	(15,000)	
Rentals Received	(122,188)	(105,457)	16,731	(115,040)	
Expense	1,551,716	1,514,821	(36,895)	1,652,506	
Internal Recovery	935	0	(935)	0	
Internal Recovery	935	0	(935)	0	
Operating	1,104,202	1,221,704	117,502	1,332,736	
Administration	47,814	80,575	32,761	87,884	
Contracted Services	699	5,522	4,823	6,020	
Depreciation	382,755	358,413	(24,342)	390,995	
Event related	208,698	229,174	20,476	250,000	
Finance	53,720	78,672	24,952	85,824	
Maintenance	55,609	55,418	(191)	60,460	
Operational Expense	25,688	63,558	37,870	69,336	
Personnel	329,220	350,372	21,152	382,217	
Support	446,578	293,117	(153,461)	319,770	
Community Services Support	172,027	49,060	(122,967)	53,524	
Corporate Services	274,552	244,057	(30,495)	266,246	

4. SALES AND MARKETING**Facebook & Instagram – Reporting period 1 April to 31 May****Wairarapa Events Centre Social Media Insights**

Facebook	Views	Viewers	New Likes & Follows
1 April to 30 April	36,300 (down 64%)	8,900 (down 56%)	32
1 May to 31 May	69,800 (up 76 %)	17,700 (up 86%)	42

Instagram	Views	Reach	New Likes & Follows
1 April to 30 April	11300 (up 80%)	813 (down 78%)	14
1 May to 31 May	10100 (up 12%)	3400 (up 303%)	19

Mailchimp Analytics

Date	Open Rate
1 April to 30 April	36% Open Rate
1 May to 31 May	39.9% Open Rate

5. SUMMARY:

At present our EDM open rate is excellent for our industry at between 36 and 39.9%, with an impressive average of a 24% click through rate (comparative to a typical click through average of 3-5% in most industries). We had some high open rates which is in part due to the calibre of shows that we had coming to the Events Centre and the school holiday marketing angle. Social media reach and views often differ depending on boosted posts, frequency of events and the type of upcoming events occurring.

Comments from some of our events over the periodOrpheus Choir – 24 May – Taratahi Auditorium

The venue is stunning and staff are always courteous and helpful. The Orpheus Choir was very impressive.

Great facility for the Wairarapa. We are so lucky to have a quality venue like this in our small town.

The choir was stunning. It was music I've performed in the past and they nailed it. Good acoustics in the venue and enough seats.

Great venue.....fantastic event and opportunity to see this choir locally.

Rock Tenors – 21 May – Taratahi Auditorium

The concert was wonderful. Very talented musicians and singers. We thoroughly enjoyed ourselves.

It was an excellent evening. We really enjoyed the show. We keep telling people how wonderful the events we have attended have been. It is so marvellous to have this amazing facility on our doorstep.

It was a great even staff were very helpful. Excellent venue.

RNZB Dazzlehands – 18 April – Taratahi Auditorium

Was great and info before the show re parking etc was great.

It was so much fun, and such a hoot. Thank you.

The show was excellent, great to see the RNZB do a targeted show for kids.

Great to have the staggered seating for the ballet so everyone could see.

The Ice Cream Is Melting – 15 April – Taratahi Auditorium

We all loved the show - kids loved being able to sit on the floor close to the action.

I don't think I realised what this show would actually be like. I think it was slightly undersold as it was amazing!! Well done.

This event was perfect for the four 6- to 9-year-olds we took. Loved the inclusion of Kiwi culture. The ticket price was so reasonable considering the professional performance.

Was great to have the free workshop too and for it be available for 5 and up. We invited friends over from Wellington with school aged children and everybody had a good time. Dust Palace did an amazing job.



6. CONSIDERATIONS

6.1 Climate change

As a high consumption facility, ongoing monitoring of heating, cooling and lighting systems continues to identify opportunities for improved energy efficiency. Long-term considerations relate to the energy use of the Events Centre, such as the use of solar panels.

6.2 Tāngata whenua

Iwi will lead our rebrand launch on Friday 3 July.

6.3 Financial impact

The financial matters covered in this report are within existing budgets and no additional funding is required at this time.

6.4 Community Engagement requirements

There are no matters arising from this report requiring community engagement.

6.5 Risks

There are no specific risks identified.

6.6 Wellbeings

The Events Centre contributes positively to broader social, cultural and economic wellbeing outcomes, and supports CDC's vision of a 'welcoming and vibrant community where we all enjoy living'. This has been amplified by the results of the 2026 CDC Community Survey, which places us second only to the library on an approval rating of 85%.

7. RECOMMENDATION

That the Committee:

1. **Receives** the report.

File Number: 523729

Author: Victoria Ross, Events Centre Manager

Attachments: Nil



7.3 WASTE MANAGEMENT AND MINIMISATION UPDATE

1. PURPOSE

For the Committee to be updated on Carterton District's Waste Management and Minimisation services.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. BACKGROUND

CDC delivers solid waste management and minimisation services and activities in alignment with the Wellington Region Waste Management and Minimisation Plan (WMMP), and the Wairarapa Local Action Plan.

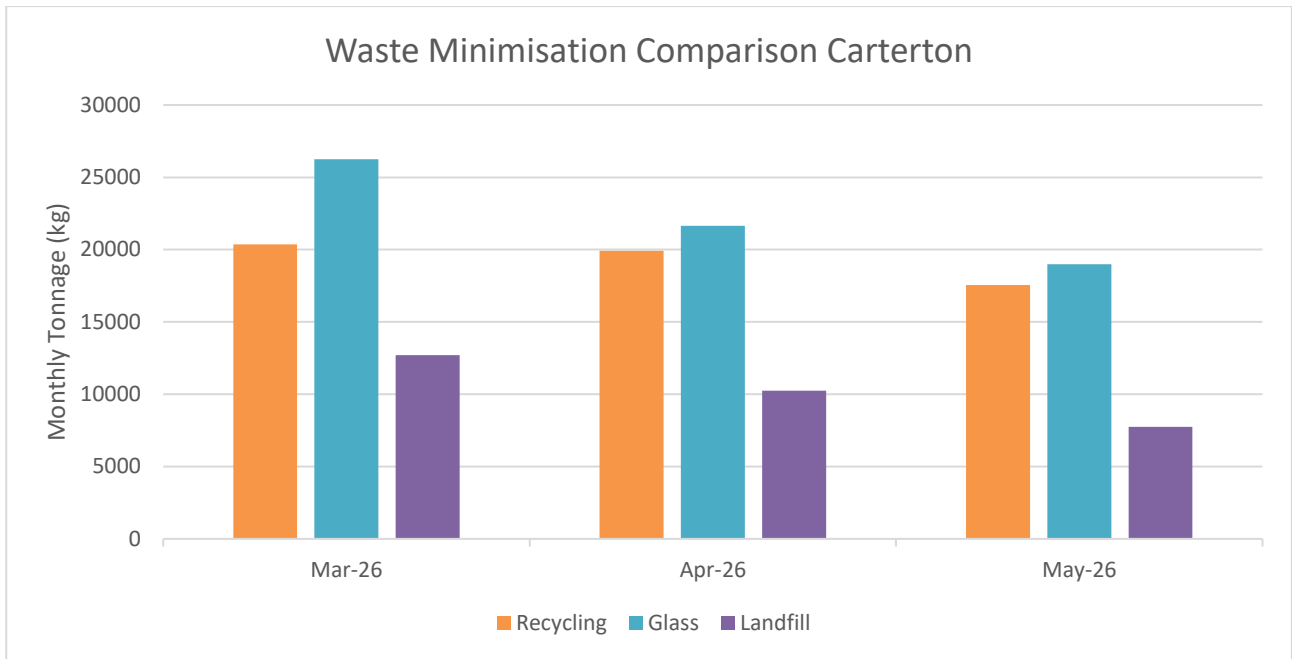
The WMMP outlines how Wellington Councils, mana whenua, community, industry, and businesses can work together to transform how waste is generated, managed, and minimised in the Region. Reflecting this collaboration is the vision for this WMMP, which is "*E mahi tahi ana ki te tiākinahia a mātou rauemi – hei whakaiti para, ā, ki te whakanui ai te wāhi - Working together to care for our resources - for less waste and a greater place*".

The objectives of the WMMP are:

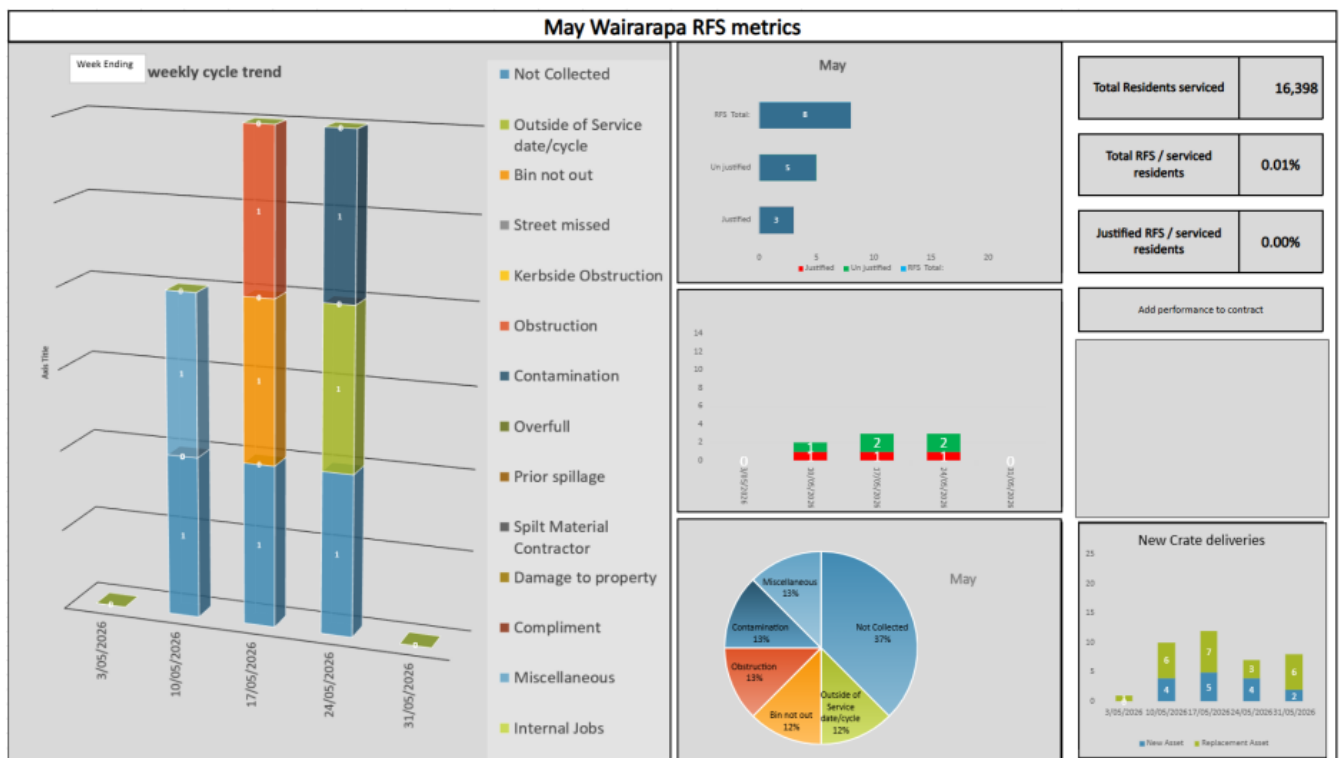
1. Waste and resource recovery systems support a reduction in greenhouse gas emissions from landfills and waste collections.
2. There is collective responsibility within the Wellington region for reducing our resource use and protecting our natural environment.
3. The conditions are in place to support everyone to use fewer resources and minimise waste.
4. Material circularity is increased through reuse, resource recovery, waste infrastructure and services.
5. It is accessible and convenient to reduce waste, reuse materials, and minimise disposal to landfill in line with the waste hierarchy.
6. Waste and resource recovery data systems are in place to track and monitor waste streams.
7. Resource recovery facilities and waste systems are resilient and able to cope with emergency events.
8. Recovery of materials is maximised so that landfills are used as a last resort.
9. Waste that cannot be prevented or diverted from landfill is managed safely and effectively in accordance with best practice.

4. WASTE SUMMARY

	Waste Category	Transfer Station	Kerbside Collection	Total
Mar-26	Recycling	-	25,820 kg	25,820 kg
	Refuse	4,890 kg	8,720 kg	13,160 kg
	Council Rubbish Bags	200	1,725	1925
	Glass	-	23,270 kg	23,270 kg
	E-waste	890 kg	-	890 kg
	Scrap Metal	8,760 kg	-	8,760 kg
	Paints / Oil	230 L	-	230 L
	Green waste	2,380 kg	-	2,380 kg
	Soft Plastics (NW Carterton)	24 bags	-	360 kg
	Apr-26	Recycling	-	19,930 kg
Refuse		3,315 kg	6,930 kg	10,245 kg
Council Rubbish Bags		197	1,731	1,928
Glass		-	21,650 kg	21,650 kg
E-waste		1,070 kg	-	1,070 kg
Scrap Metal		15,000 kg	-	15,000 kg
Paints / Oil		240 L	-	240 L
Green waste		1,560 kg	-	1,560 kg
Soft Plastics (NW Carterton)		13 bags	-	195 kg
May-26	Recycling	-	17,560 kg	17,560 kg
	Refuse	2,535 kg	5,200 kg	7,735 kg
	Council Rubbish Bags	140	1,498	1,638
	Glass	-	19,000 kg	19,000 kg
	E-waste	1,180 kg	-	1,180 kg
	Scrap Metal	10,440 kg	-	10,440 kg
	Paints / Oil	10 L	-	10 L
	Green waste	880 kg	-	880 kg
	Soft Plastics (NW Carterton)	20 bags	-	300 kg



Comms/Hub Data Graph Overview



5. PROJECT UPDATE

- Officers are planning to visit Earthstarch in Upper Hutt for consideration of implementing their organic waste processing system in the Wairarapa. They use the Rosie System for turning organic waste into soil conditioner. -.
- The Wairarapa Waste Management and Minimisation contract is currently awaiting a decision from the Evaluation team on the awarded contractor.
- For the soft plastic recycling bin at New World, residents are being requested to use the transfer station for bulk drop-offs as the bin gets full within hours due to large volume drop-offs.
- The contractor waste audit of kerbside recycling bins for last quarter was 4.0%. This is again an outstanding result and well below our WMMP target of 12%. This is a huge improvement from previous quarters, and it shows that residents are really stepping up and recycling appropriately.
- A new 9 ft storage container will be purchased for the storage of soft plastics bags from New World (currently being stored in the operations yard). The purchase of container will help avoid any contamination of the soft plastics before processing.
- Miriama Kamo recently visited Wairarapa Events Centre for a waste minimisation workshop which was paid with our waste levy.
- Wellington City Council officers made the decision to pause the organics processing solution (and the redesigned rubbish and recycling collection) projects. However, direction was given to report back on potential opportunities to support existing or new initiatives which would divert organics from the landfill, and monitor any developments in organics processing.
- This has also impacted the next steps for Wairarapa organics, and prompted officers to look for different options around the region.

6. SERVICE REQUESTS

Service Request type	Count
Bin repaired	1
Lid repaired	1
Unjustified collection week	2
Bin delivered	8

7. NEXT STEPS

The following actions are still to be undertaken:

- Tracking waste and data collection from Smart Environmental as per the new rules from the Online Waste Levy System (OWLS).
- SWAP (Solid Waste Analysis Protocol) was successfully conducted in May 2026 and we're now awaiting the report for further analysis.
- Trials with Central Environmental and Earthstarch for various types of waste stream recycling.
- Data management of council waste going to landfills including soft plastics and waste from council offices.

- Gold star stickers for kerbside recycling collection bins based on zero contamination and audit checks.
- Monitoring and reducing illegal litter dumping across the region along with installing cameras and signs in the hotspots for illegal dumping across the region.

8. RECOMMENDATION

That the Committee:

1. **Receives** the report.

File Number: 523875

Author: Sarvesh Tiwari, Waste Management and Minimisation Officer

Attachments: Nil



7.4 UPDATE ON OPERATIONAL CONSENTS

1. PURPOSE

To update the Committee on the status of the existing consents.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. DISCUSSION

A resource consent is permission from the Regional Council for an activity that might affect the environment or the community, and that isn't allowed 'as of right' in the regional plan. Councils are required to have resource consents to regulate activities that could potentially impact the environment and the surrounding community.

4. CONSENTS

The main consent currently being progressed relates to the Water Race consent renewal. In addition, the closed landfill consents and Kaipatangata surface water intake consents are managed in accordance with their existing conditions. Recent legislative changes under the Resource Management (Consent Duration) Amendment Act have reinstated certain expired consents that were operating under section 124 of the Resource Management Act 1991 (RMA) and extended their expiry date to 31 December 2027, with existing consent conditions remaining in force. These changes affect the closed landfill and the Kaipatangata surface water intake consents and provide an alternative pathway for continued operation while longer-term consent strategies are confirmed.

The Waters Team manages 8 different consents, summarised in the table below:

Consent	Expiry	Status	Risks
Kaipaitangata Surface Water Take	2013 (old) 2027	Following recent legislative changes updated AEE discussions with GWRC are no longer being progressed at this time. Council will rely on the reinstated consent until 31 December 2027, with the previous replacement application to be withdrawn. Officers will continue to manage the supply in accordance with existing consent conditions and will plan engagement, technical assessments, and stakeholder consultation to support a future replacement application ahead of the 2027 expiry. We are currently processing the final invoice from GWRC for the withdrawn application.	<p>Reliance on the reinstated consent until 31 December 2027 reduces immediate regulatory risk.</p> <p>Low-flow restrictions continue to apply.</p> <p>A new replacement consent will be required before expiry, with timing and conditions subject to future GWRC assessment.</p>
Carterton Landfill	2016 (old) 2027	Due to recent legislative changes, the previous application is no longer being actively progressed and may not need to remain on hold. Recent legislative changes allow the existing consent to operate until 31 December 2027. Officers have engaged with GWRC regarding ongoing operational requirements and will scope and prepare a replacement application at an appropriate time ahead of the expiry in 2027.	<p>Restrictions on sludge disposal remain in place. There is residual risk associated with the unlined cells, including uncertainty around baseline and ongoing monitoring requirements. While a draft AEE has been prepared, it remains incomplete, with identified gaps such as mana whenua input.</p> <p>Recent legislative changes allow the reinstated consent to operate until 31 December 2027, reducing immediate regulatory risk; however, a robust replacement application will be required before the consent expires.</p>

Consent	Expiry	Status	Risks
Taratahi Water Race	30 June 2023 (old) 2027	<p>The Water Race consent application remains on hold under a Section 92 request. The consultant's technical assessments have been completed and peer-reviewed, and the Section 92 response has made substantial progress.</p> <p>The proposed monitoring programme has been reviewed against the existing Taratahi and Carrington consent requirements. Taratahi monitoring is proposed to focus more on ecologically significant wetlands, including Waingawa Swamp and Carters Scenic Reserve. For Carrington, reduced monitoring is proposed as the effects on receiving environments are assessed as no more than minor.</p> <p>Officers are working with GWRC, and the lead consultant has finalised a robust and fit-for-purpose monitoring programme. The revised programme is not expected to significantly increase routine monitoring costs, as reduced Carrington monitoring may offset the targeted Taratahi wetland monitoring. Given the investment already made, officers consider there is merit in continuing with the current application, and approval will be sought for an increased project budget.</p>	<p>Restrictions during low flow and the amount of monitoring required.</p> <p>We are requesting a 20-year consent and are still awaiting a decision.</p> <p>GWRC decision-making timeframe remains uncertain.</p> <p>The costs for consenting.</p>
Carrington Water Race	30/6/2023	See above	
Frederick St groundwater take	30/9/2034	Current	Nitrate levels are still within limits. However, a change in legislation could compromise this.
Waingawa swamp cleaning	3/9/2023	Expired; included in the Water Race consent application	
Wastewater discharge	17/1/2053	Current; multiple consents	Capacity for population growth
Stormwater	15/8/2027	Current: Monitoring consent to create a long term- draft stormwater management strategy. We are currently working with the consultant to progress the draft Stormwater Management Strategy. The stormwater management strategy has to be submitted by July 2026. The draft is progressing, with the scope to cover the Natural Resources Plan Schedule N requirements and align, where practical, with the Water Services Act 2025 Stormwater Network Risk Management Plan requirements to avoid duplication.	<p>Roading run-off treatment</p> <p>Consultant cost for drafting the Stormwater Management Strategy.</p>

5. RENEWAL PROGRESS

There are currently four consents progressing in different stages:

- The Water Race consent application lodged in 2023 remains on hold under a Section 92 request for further information. The consultant's technical assessments have been completed and peer-reviewed, and the Section 92 response is now substantially progressed.

As part of the technical review, the proposed monitoring programme has been compared against the existing consent requirements for both the Taratahi and Carrington Water Race systems. The review has identified that the proposed programme differs from the existing monitoring framework, particularly in relation to the focus and location of monitoring. For Taratahi, the proposed programme places greater emphasis on understanding potential effects on ecologically significant wetland environments, including the Waingawa Swamp and Carters Scenic Reserve, rather than continuing to rely solely on the existing longitudinal race monitoring sites. This includes proposed monitoring of water quality, flows, and stage height at key inflow and outflow locations.

For Carrington, the technical assessment indicates that the existing monitoring has demonstrated that effects on receiving environments are no more than minor, with the discharge to Enaki Stream considered potentially beneficial. As a result, a reduced monitoring approach has been proposed for Carrington. Officers are continuing to work with Greater Wellington Regional Council (GWRC) and the lead consultants to ensure the revised monitoring programme is robust, fit for purpose, and appropriately reflects the environmental risks associated with each race system. While some routine monitoring requirements may be reduced, particularly for Carrington, the proposed Taratahi programme may require additional setup and technical work, including hydrological assessment and consideration of low-flow requirements. The revised programme is not expected to significantly increase routine monitoring costs, as reduced monitoring for Carrington may offset the more targeted Taratahi wetland monitoring. Any one-off technical costs associated with refining the Taratahi low-flow regime will be managed through the ongoing consenting process.

While recent legislative changes provide an alternative pathway to extend the existing consents to 31 December 2027, officers consider there is merit in continuing with the current application, given the substantial investment already made.

- The Kaipatangata public water supply consent application (WAR130065) was lodged as a replacement for the existing surface water take consent. Following legislative changes under the Resource Management (Consent Duration) Amendment Act, the previously expired consent WAR020050 has been reinstated and its expiry date extended to 31 December 2027, with existing conditions remaining in force. After internal consideration and engagement with GWRC, the Council has formally withdrawn the replacement application, WAR130065, and will rely on the reinstated consent, WAR020050, to continue operating the Kaipatangata public water supply. This provides a clear and lawful pathway for ongoing operation while allowing sufficient time to appropriately scope and prepare a new replacement application ahead of the December 2027 expiry. GWRC has confirmed there is no impediment to this approach. Officers

are currently processing the invoice issued by GWRC in relation to the withdrawn consent application. Officers will continue to manage the Kaipatangata supply in accordance with the conditions of the reinstated consent and will plan future technical assessments, stakeholder engagement, and regulatory processes to support a new replacement application in August.

- The closed landfill consents relate primarily to groundwater monitoring and associated discharge effects. Recent legislative changes under the Resource Management (Duration of Consents) Amendment Bill introduce a new section 123C, which reinstates expired consents that are continuing to operate under section 124 and extends their expiry date to 31 December 2027, with existing consent conditions remaining in force. Council's closed landfill consents qualify under these provisions. In light of this change, and following advice from the Council's consultant, there is no regulatory advantage in progressing the current consent application at this time. While a draft Assessment of Environmental Effects (AEE) has been prepared, it remains a working document and identifies several substantive information gaps, particularly regarding mana whenua input. Officers will continue to monitor the progress of the Resource Management Act reform legislation and will confirm the application of section 123C to the closed landfill consents. Engagement with GWRC and mana whenua will be maintained to ensure relationships are preserved, and future consent pathways are well understood. The intention is to rely on the reinstated consents through to 31 December 2027 while appropriately scoping and preparing a robust replacement application under the reformed planning framework, well in advance of that expiry.

6. OPERATIONAL COMMENTARY

6.1 Wastewater Treatment Plant

- Land irrigation at GWRC's Te Uru o Tāne Nursery has continued to assist with managing WWTP reservoir levels, subject to soil moisture conditions and operational constraints at the nursery. Following recent discussions with GWRC, a limited irrigation programme was agreed and commenced on 4 June 2026, with staged application across Zones A to E to assist CDC's storage position while managing risks associated with soil saturation, runoff, ponding, and nutrient loss. GWRC has also raised concerns regarding the ephemeral channel at the rear of Te Uru Nursery, adjacent to the Phase 3 planting area. The channel is generally dry for much of the year but conveys stormwater and flood flows during significant rainfall or river flood events. Recent heavy rain caused the river to flow into the ephemeral stream leaving silt build-up and localised bank erosion within the channel. The affected area sits outside the land leased to GWRC. CDC has reviewed the matter internally and is progressing with maintenance work to restore the eroded banks and support the channel's ongoing function. Any wider flood-related matters will continue to be considered in coordination with the relevant parties, including GWRC, where required.



Figure 1 - Image showing the condition of the ephemeral channel at the rear of Te Uru o Tāne Nursery following the April heavy rainfall event, including silt build-up, and localised bank erosion adjacent to the Phase 3 planting area.



Figure 2 - Image showing CDC maintenance works progressing to restore the eroded bank, remove or manage silt build-up where required, and maintain the function of the ephemeral channel.

Drinking Water Compliance

- CDC's drinking water supply is classified as a large-networked supply under the Drinking Water Quality Assurance Rules (DWQAR) 2022. Compliance is demonstrated against the S3 (Source Water), T3 (Treatment), and D3 (Distribution) modules, confirming that appropriate safeguards are in place to ensure the provision of safe and reliable drinking water.

KPI	Module	Compliance Area	Performance Indicator	Status
S3	Source Water	Source monitoring and protozoa risk management	Source water quality and treatment barriers are maintained	Compliant
T3	Treatment	Treatment and disinfection performance	Turbidity and disinfection meet regulatory standards	Compliant
D3	Distribution	Network water quality and integrity	Chlorine residuals and microbiological compliance achieved.	Compliant

Overall Compliance Status: Compliant

Reporting Period: April 2026 to May 2026

7. CONSIDERATIONS

7.1 Climate change

N/A.

7.2 Tāngata whenua

N/A.

7.3 Financial impact

All work relating to the renewal and maintenance of the consents is provided for within approved budgets in the LTP and carry forwards.

8. RECOMMENDATION

That the Committee:

1. **Receives** the report.

File Number: 523816

Author: Jeet Kiran, Waters Compliance and Monitoring Officer

Attachments: Nil



7.5 UPDATE ON MAJOR PROJECTS

1. PURPOSE

To update the Committee on the progress of major projects.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. BACKGROUND

The Infrastructure Services Team delivers multiple projects as part of the delivery of the Long-Term Plan, and the progress is summarised below.

4. DISCUSSION

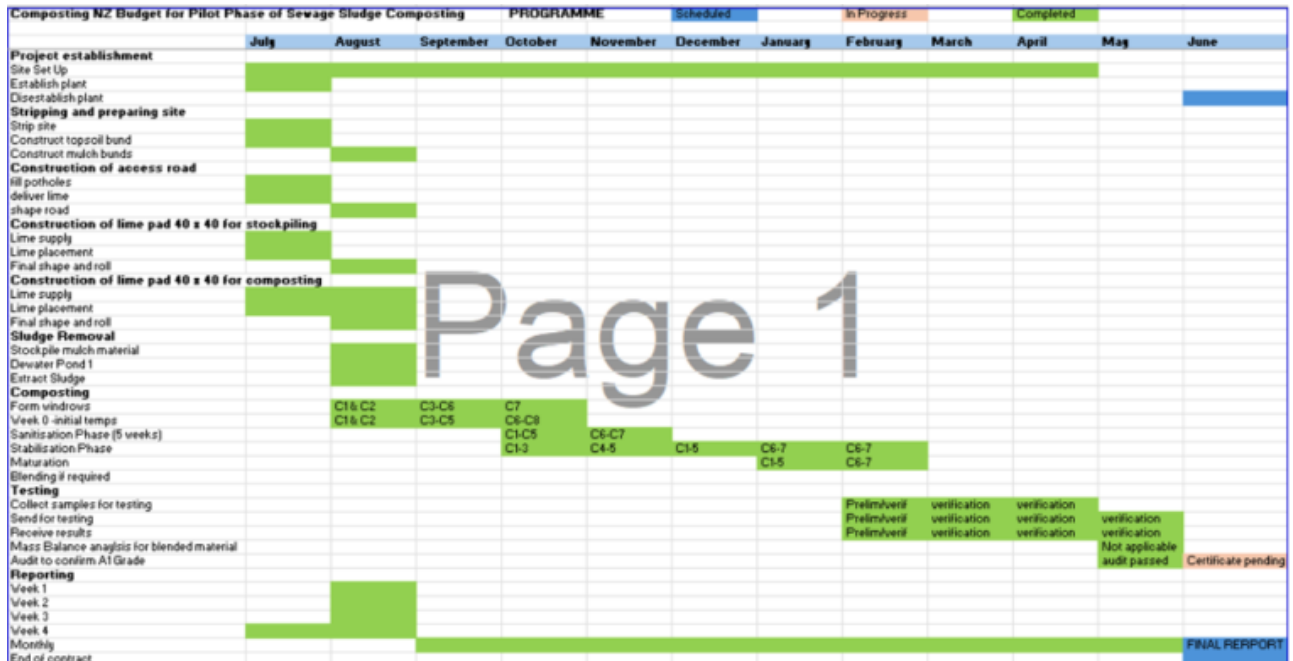
4.1 LTP Programme

▲ Stormwater	470 days	Mon 14/10/24	Fri 31/07/26		27%		Late
▷ Hydraulic Modelling	131 days	Mon 14/10/24	Mon 14/04/25		100%	Complete	Complete
▷ Stormwater Discharge Consent Renewal	370 days	Mon 3/03/25	Fri 31/07/26		0%		Late
▲ Wastewater	907 days	Mon 14/10/24	Tue 4/04/28		60%		Late
▲ Condition assessment	700 days	Mon 21/10/24	Fri 25/06/27		100%	Proposal under review	Complete
▷ Scope Definition	5 days	Mon 21/10/24	Fri 25/10/24		100%		Complete
▷ Procurement	35 days	Mon 28/10/24	Fri 13/12/24		100%		Complete
▷ Project	660 days	Mon 16/12/24	Fri 25/06/27	23	100%		Complete
▷ Hydraulic Modelling	390 days	Mon 14/10/24	Fri 10/04/26		80%	Callibration in Process	Late
▲ Headworks Upgrade	897 days	Mon 28/10/24	Tue 4/04/28		18%	Procurement Complete	Late
▷ Scope Definition	10 days	Mon 28/10/24	Fri 8/11/24		100%		Complete
▷ Procurement	65 days	Mon 11/11/24	Fri 7/02/25		100%	Contract Awarded	Complete
▷ Project Design	180 days	Mon 10/02/25	Fri 17/10/25	37	30%	In Design Phase	Late
▷ Project Delivery	460 days	Wed 1/07/26	Tue 4/04/28		0%		Future Task
▲ Oxidation Ponds Sludge Removal	319 days	Mon 14/10/24	Thu 1/01/26		38%	Deferred	Late
▷ Scope Definition	40 days	Mon 14/10/24	Fri 6/12/24		100%		Complete
▷ Pond 3 Trial	1 day	Mon 14/10/24	Mon 14/10/24		100%		Complete
▷ Remove Sludge and prepare for composting	7 days	Thu 21/08/25	Fri 29/08/25		100%	Complete	Complete
▷ Composting Process	90 days	Fri 29/08/25	Thu 1/01/26		85%		Late
▷ Procurement	35 days	Mon 9/12/24	Fri 24/01/25		0%		Late
▷ Project	155 days	Mon 27/01/25	Fri 29/08/25	48	0%		Late
▷ Switch Room upgrade - Stage 2	195 days	Mon 21/10/24	Fri 18/07/25		100%	Complete	Complete
▷ Wetlands Replanting	100 days	Mon 4/11/24	Fri 21/03/25		0%		Late
▲ 25/26 Yr 2 LTP	667 days?	Mon 3/06/24	Tue 22/12/26		99%		On Schedule
▷ Frederick WTP Upgrade	50 days?	Mon 3/06/24	Fri 9/08/24		99%		Late
▷ Brooklyn Road	286 days?	Mon 3/06/24	Mon 7/07/25		100%	Complete	Complete
▷ Boundry backflow devices upgrade	532 days	Mon 9/12/24	Tue 22/12/26		100%	Complete	Complete
▷ Waingawa Process Water	275 days?	Mon 3/06/24	Fri 20/06/25		100%		Complete
▷ Depot Ablution block	86 days?	Mon 3/03/25	Mon 30/06/25		100%	Complete	Complete
▷ High Street South Water Main	180 days	Tue 6/01/26	Mon 14/09/26		30%	In progress	Late

Figure 1 – LTP Programme

4.2 Waste Water Treatment Plant: Sewage Sludge Composting Pilot Programme - Pond 3

Figure 2: Composting Programme



The composting programme is coming to an end in June. Composting NZ has been submitting good results through their testing regime and therefore everything is currently pointing to a successful trial. They are now inquiring about next steps and expect CDC to provide strategic guidance moving forward.

Some of the preliminary questions being asked are:

Contract end date

In the signed contract, this is to be confirmed. Could you please advise so we can plan accordingly?

Product Delivery

CNZ is liaising with a farmer regarding product application, but delivery may be delayed due to seasonal constraints. CNZ respectfully requests permission to leave the screened materials onsite until delivery can be confirmed for the product.

Oversize material

The oversize material will provide valuable carbon and bacterial input for the next batch of biosolids should the project be confirmed for a second stage. CNZ respectfully requests permission to leave the oversize materials onsite until the second stage is confirmed or otherwise.

Site reinstatement

The lime pad has been constructed for Carterton District Council (CDC) and will be extended if the second stage is confirmed. Until that time, CNZ suggests that the lime pad and the staff container are left as is to avoid double handling and costs. If the second stage is not to proceed, please advise how you want the site reinstated?

Disestablishment of plant is covered in the budget, but reinstatement of the site (earthworks) was not identified. CNZ suggest this is completed as a variation.

Staff Response

- There is still no certainty that the second stage will proceed. The temporary lime pad does not pose any problems if it were to stay put. If the second stage would proceed, CDC would have to invest in a far more robust base e.g. concrete and drains to catch rain water runoff.
- There is no certainty that a market exists for this compost. Additionally, if negotiations with the CNZ client fail, we might be stuck with the product on-site indefinitely.



Image 1: Composting Operation

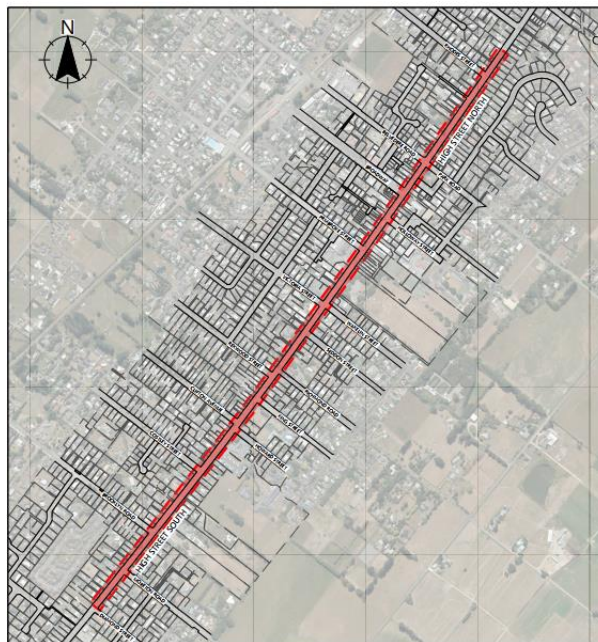
4.3 High Street South Water Renewal

Image 2: Water Main Renewal Plan

G&C Contractors took a 3-week break from the contract to concentrate on other contractual commitments. They have since returned and have completed a total of 397m of 300mm Pipe and 561m of 50mm rider main to date.

House connections have also started at the southern end and they are progressing well moving north.



Image 3 - High Street South Water Renewal



Image 4 - New water main High Street South

4.4 Brooklyn Road Sewer Upgrade

Staff undertook a CCTV investigation of the existing sewer line between the State Highway and Lincoln Road to assess the pipe condition and whether there would be a possibility to line this pipe instead of replacing it. We are currently waiting for the results of this investigation, which will inform the proposed next stage of wastewater mains renewal along Brooklyn Road.

4.5 Waste Water Treatment Plant Inlet Works Upgrade

The timeframe for this work is 18 months, with the first 6 months period spent on design and procurement, after which time construction will commence.

We are still in the design phase and orders for the major equipment from Europe have been made.

Completion is therefore expected in July 2027.

Contract Price: \$5,213,710.39

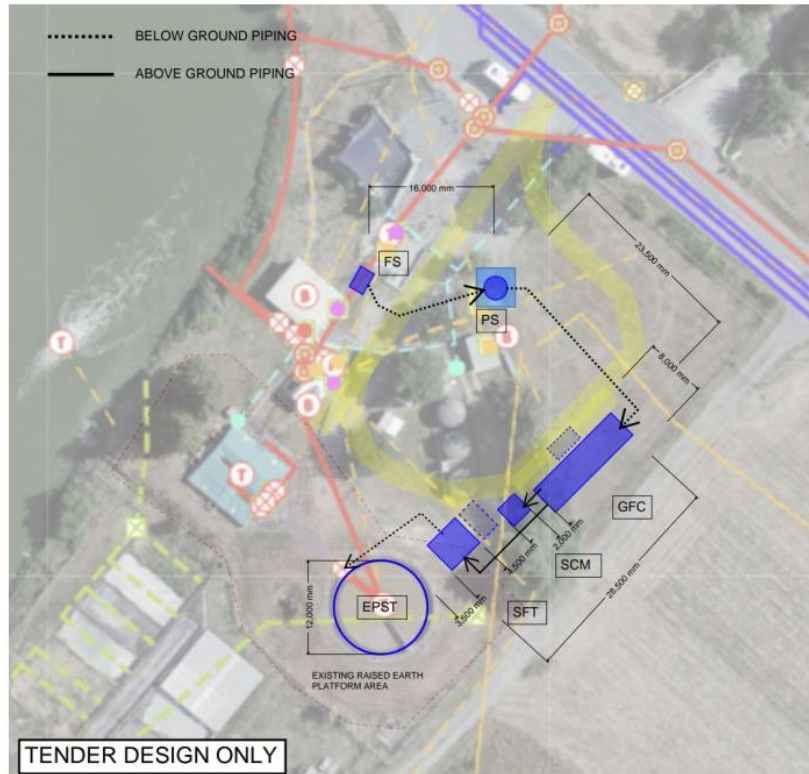


Image 5: Schematic Layout of the upgrade at Dalefield Road

Legend

IFS	Influent Flow Slitter
PS	Lift Pump Station
SFT	Salsnes Filter
GFC	Grit/FOG Channel
SCM	Scum Tank & Pumps
EPST	Existing Pr.Sed Tank

4.6 Solar Panels Event Centre and Frederick Street

Staff are in the process of Tender Preparation for this work. Tenders should be ready by 30 June and the expected contract duration is 6 months.

5. CONSIDERATIONS**5.1 Climate change**

There are no direct climate change implications related to the decisions in this report.

5.2 Tāngata whenua

This report is a regular update which is of interest to all members of our community, including iwi and hapū. However, there are no areas of interest or concern contained within this report that require specific iwi or hapū consideration.

5.3 Financial impact

The financial impacts are discussed in this report.

5.4 Community Engagement requirements

There are no community engagement requirements required for this report.

5.5 Risks

Project risks are being managed and mitigated as and when required.

6. RECOMMENDATION

That the Committee:

1. **Receives** the report.

File Number: 522913
Author: Christo Heyns, Project Manager
Attachments: Nil



7.6 RUAMĀHANGA ROADS AND CORRIDOR ACCESS REPORT

1. PURPOSE

For the Committee to be updated on Ruamāhanga Roads and Corridor Access activities.

2. SIGNIFICANCE

The matters for decision in this report are not considered significant under the Significance and Engagement Policy.

3. BACKGROUND

Ruamāhanga Roads is a shared service between CDC and SWDC to deliver the Land Transport Programme in partnership with the New Zealand Transport Agency Waka Kotahi (NZTA).

4. DISCUSSION

The attached report relates to activities undertaken in CDC for April and May 2026.

5. CONSIDERATIONS

5.1 Climate change

Climate change has an impact on roading activities, however through the road maintenance contract, efficiencies are strived for which relate to climate change mitigation. This report does not have any climate change decision implications.

5.2 Tāngata whenua

This report is a regular update which is of interest to all members of our community, including iwi and hapū. However, there are no particular areas of interest or concern contained within this report that require specific iwi or hapū input.

5.3 Financial impact

All of the roading activities are completed under approved budgets, and this report does not have any additional financial impacts.

5.4 Community Engagement requirements

There are no additional community engagement requirements resulting from this report.

5.5 Risks

This report is a regular update. It contains no specific or identified decision risks which would require further attention or action.

6. RECOMMENDATION

That the Committee:

1. **Receives** the report.

File Number: 523553

Author: Graham Carson, Roding Manager

Attachments: 1. CDC Ruamāhanga Roding Report April - May 2026 [↓](#)



Ruamāhanga Roads – Carterton District Council Report

April, May 2026



1. Purpose

The purpose of this report is to update and inform the Committee on roading operations for the period of April, May 2026. This report covers the physical work undertaken by the Contractor Fulton Hogan on the Carterton roading network.

2. PACE Score

- February 2026 Total score 95
- March 2026 to be issued.

3. Finance Summary

	April (expenditure to date and programmed work)	Total Remaining
CDC LR	\$5,092,108	\$849,477
CDC LCLR	\$63,000	\$25,000

The figures above show expenditure to the month of April, and the total remaining shows what is left to be spent for the financial year.

4. Health & Safety

The Fulton Hogan (FH) maintenance contract monthly report lists no major incidences for the period. Where minor safety issues have been highlighted, they have been addressed by FH. All H&S matters are highlighted in the monthly PACE report.

Overall H&S was good for April 2026. Audits and notifications were lodged into CAMs and are provided with the EOM reporting. Two H&S incidents were recorded in CAMs for April were as follows: -

- i. TTM truck driver did not stop crossing as railway crossing alarms started. Investigation complete (driver committed to crossing tracks when red signal activated/stopping would have required reversing).
- ii. Subcontractor traffic truck reversed into FH Ute while completing a 3-point turn. Safety improvements were recorded. Weekly audits completed & TTM for April excellent.

All H&S matters are highlighted in the monthly PACE report.



5. Work Programme

Works Completed

The following major items of work were completed for the period.

a. Sealed Road Pavement Maintenance

- Edge break repairs completed 91 m
- Repaired 13 potholes

b. Unsealed Maintenance

- Unsealed roads graded 114.32 km

c. Drainage Maintenance

- Carried out 50 km of street sweeping and cleaned 5.56 km of unlined surface water channels
- Cleaned sumps x 1

d. Structures Maintenance

- Debris clear waterway x 1 bridge
- Side rails repair 12 m

e. Environmental Maintenance

- High cut trimming - Nil
- Tree removal/trimming x 3 trees
- Chemical Control/ Noxious plants spraying 408 km

6. Minor Events

- Fallen trees were cleared from Te Wharau Road, Craig Lea Road, and Carters Line following the high wind event.
- Slips were cleared on Glenburn Road, Te Wharau Road, Kaiwhata Road, Camerons Road, Waiohine Gorge Road, and Ruakiwi Road.

7. Reseals

- The target for this financial year's resealing programme has been successfully achieved, and site drive-overs are now underway to finalise next financial year's reseal programme.
 - Current Year completed Resealing length – 17.452 km
- Completed sites include:
 - Park Road, Watersons Lane, Stubbs Lane, Lincoln Road, Chester Road, Thomas Road, Cobden Road, Arcus Road, Dalefield Road, Matarawa Road, Carters Line, East Taratahi Road, Gladstone Road, Millars Road, Longbush Road, Pakihi Road, Moreton Rd



8. Area Wide Pavement Treatment (AWPT)

- The AWPT programme target for this financial year, covering pavement renewal at the following three sites, has been successfully completed.
 - Park Road (553 m) - completed
 - Chester Road (567 m) - completed
 - Norfolk Road (475 m) - Completed
- List of next year AWPT potential sites has been handed over to maintenance contractor, and Pavement investigation works by contractor is underway.

9. LCLR projects

Road safety improvement works, including pavement markings and signage upgrades, were undertaken on Gladstone Road, Ponatahi Road, the Admiral Road/Te Whiti Road intersection, and the Matarawa Road/Moffats Road intersection.

10. Speed Management Plan

The installation of speed signs under the Speed Management Plan is underway across both urban and rural areas of Carterton.

11. Emergency Works

April 2026 Storm event

On 19, 20, and 21 April 2026, a second wave of severe weather affected similar areas across the eastern and southern coasts of the Wairarapa region. The region experienced a slow-moving subtropical low-pressure system east of New Zealand, bringing high winds and heavy rainfall.

This storm caused significant damage across the lower and eastern regions of the North Island. Within the Carterton District, the primary impacts were:-

- **Mangatarere Valley**
The valley area saw elevated stream levels and localised flooding following intense rainfall. Saturated soils contributed to hillside slumping and minor landslides affecting farm access tracks and nearby roads.
- **Tea Creek Rd Bridge**
The bridge and its approaches sustained damage from high water flow and debris impact. Erosion around bridge abutments reduced structural stability, resulting in closure for safety inspections and repairs.
- **Te Wharau Rd**
Significant damage, including road dropouts and slips, has been identified at multiple locations along Te Wharau Road. Immediate response works were undertaken to restore access and ensure public safety. Geotechnical investigations of the affected sites have recently been completed by Stantec. Recovery works will commence once the



recommended engineering designs and remedial solutions have been received and approved.

Additional damage resulting from high winds included multiple instances of fallen trees causing damage to infrastructure and obstructing the road network, as well as numerous road signs damaged by falling trees and debris.

Initial response activities focused on clearing hazards, restoring access, and ensuring the road network remained safe for public use. Retrospective resource consent applications are now being progressed where required prior to the commencement of permanent repair works.

A Response Claim for financial assistance has been lodged with NZ Transport Agency (Waka Kotahi) to cover eligible emergency response costs associated with this event. Preparation of the Recovery Phase claim is currently underway to support funding for permanent reinstatement and repair works.

12. Developments

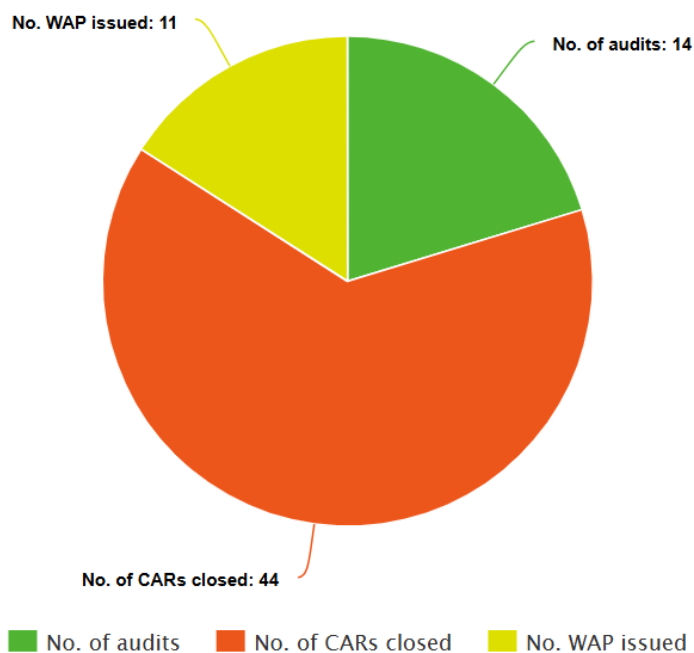
On going Vested Road subdivisions

- 67 Lincoln Road, Carterton completed. Waiting for adding the assets in RAMM. FH is dealing with the developer.
- 17 Brown Ave, Carterton
- Stage 3- Peaks Ave Carterton
- 81 Norfolk Road, Waingawa

13. Corridor Management

Corridor officers manage Corridor Access Requests (CARs) through the Submitica system and issue work access permits. Upon completion of the works, officers undertake inspections to ensure reinstatements meet Council standards before approving and closing the CAR. Traffic Management (TTM) audits are also carried out while works are in progress. The table below summarises the number of CARs processed during the reporting period for each of the district.

Number of Work Access Permits (WAPs) Issued:	11
Number of CARs Closed:	44
Number of Audits:	14



Overweight weight permits :

The Corridor Access team reviewed and processed three overweight permits in Carterton during the reporting period.

14. Current ongoing works

Structure Works (Maintenance and Renewal) – Bridges and Geotechnical Structures

Fulton Hogan is currently progressing structural maintenance and renewal works programmed for this financial year. These works are based on bridge, geotechnical, structural, and other relevant assessment reports provided by Stantec.

All activities will be undertaken in accordance with the consultant's recommendations, with Fulton Hogan commencing works in line with agreed priorities and available budget allocations.

Critical Bridges and Bridge Strength Assessment

- **Atiwhakatu Bridge (Norfolk Road)** - Stantec is preparing an option assessment report (Posted and Unposted) to address all Safety concerns as identified during previous reports along with tentative cost implications and other requirements to be presented to council for further review and approvals.
- **Kouraru Bridge (Te Kopi Road)** - Construction drawings for Ruamahanga Road were recently issued by Stantec following the HPMV assessment. The maintenance contractor, Fulton Hogan, is currently planning and procuring materials for the bridge maintenance works. Construction is expected to commence in mid-June.



- **Budget Constraints:**

Ruamāhanga Roads wishes to highlight that the current budget allocated by CDC is insufficient to address all maintenance needs identified through inspections undertaken in previous years. This funding shortfall is being further compounded by increasing costs associated with retaining wall structures, which are placing additional pressure on the structures maintenance budget.

Ruamāhanga Roads will continue to prioritise critical works and deliver maintenance activities within the available annual budget.

As part of the upcoming Long-Term Plan (LTP) and Asset Management Plan (AMP), Ruamāhanga Roads is developing strategies to address the existing maintenance backlog. This includes responding to the growing demand and cost pressures associated with retaining wall structures, while also improving the condition and resilience of ageing assets. These initiatives will support the development of a more robust and sustainable structures network across the region in the future.

- **Resource Consents:**

- **Existing Consent:**

GWRC Consent No. WAR 170016 – Discharge and Coastal Permit for bridge beam painting. This covers the global discharge of contaminants to water and the coastal marine area during bridge cleaning, and discharge to air during spray painting of 75 bridges, which Ruamahanga Roads is currently undertaking. To date, repainting activities have been limited to structures confirmed as having lead-free paint systems. However, several bridges within the network have been identified as containing existing lead-based paint systems. In response, Ruamahanga Roads intends to engage a specialist consultant to either:

- a. Amend the existing consent, or
- b. Prepare and lodge a new resource consent application to appropriately manage and mitigate the environmental and health risks associated with working on lead-painted structures. This work is necessary to address the findings of the bridge consultant and to ensure the ongoing structural integrity and serviceability of these assets across the network.
- c. **Additional Global Consent Requirements:**
To prevent future disruptions, Ruamāhanga Roads requires and will prepare a new resource consent application aligned with the latest consultant recommendations and forward work planning. This application for Global Consents will broadly cover:
 - i. Rock protection works along bridge abutments and banks
 - ii. Clearance of gravel and flood debris
 - iii. River crossings
 - iv. Construction of access ramps
 - v. Disturbance or deposition of bed material during works
 - vi. Water permits for temporary stream flow diversion during bridge and culvert maintenance
 - vii. Removal of Lead paint from Primary or Secondary elements
- d. The above Resource consent application process has become a staff resource issue for Ruamahanga Roads. The cost, time delays, and manpower required is significantly impacting the department.



15. Footpath Renewals Works

The annual footpath renewal programme has been completed within the funding available for the current financial year of the Long-Term Plan (LTP) cycle.

CDC – Footpath renewal works on Redwood Street have been successfully completed.



7.7 WATER OPERATIONS REPORT

1. PURPOSE

For the Committee to be updated on the water operations.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. SERVICE REQUESTS

A summary of service request activity for the period 1 March 2026 to 28 May 2026 is shown below. The number of service requests for leaks increased with summer demand after lower requests in winter.

The water conservation campaign ended after Easter weekend, on 7 April, with all restrictions removed.

The number of leaks for the 3-month period shown below compares to 220 leaks for the previous financial year.

Request Activity from 01/03/26 to 28/05/26

	opened with		received	completed	closed with	
	current	hold			current	hold
Referred to Potable Water						
Leaking Water Toby	-	-	3	3	-	-
Err: Line Break	-	-	8	7	-	-
No Water	-	-	6	6	-	-
On Property Leak	-	-	1	-	1	-
Other	-	-	6	5	1	-
Road Leak	-	-	3	3	-	-
Service Line Leak	-	-	2	2	-	-

Error: Total for Potable Water	0	0	29	26	2	0

4. WASTEWATER

4.1 Operations reticulation team

The number of callouts for the 3-month period shown below compares to 41 requests for the previous financial year.

Request Activity from 01/03/26 to 28/05/26

	opened with		received	completed	closed with	
	current	hold			current	hold
Referred to Waste Water						
Complaint	-	-	2	1	1	-
Line Blockage	-	-	2	1	1	-
Other	-	-	2	1	1	-
Sewerage on property	-	-	1	-	1	-
Toilet backflow	-	-	1	1	-	-

The upgrade at the Fisher Place wastewater pump station was completed in April, enabling duty standby pumps and improve the resiliency for the area.

4.2 WWTP

The Wastewater Treatment Plant has been operating well. As mentioned above, the daily flows have increased but the water has been easily stored in the reservoirs to ensure supply to the irrigation areas. The wastewater network has been operating well. There have been a few wetter weather conditions over spring but generally lower than normal. The treatment plant has decreasing average daily flows to 1,367m³/d over the last month, compared to an annual daily volume of 2,150m³/d.

The irrigation season has progressed well with the storage reservoir levels being managed to supply the pivot and nursery. The frequent rainfall events have meant soil moisture levels have not been ideal, so there have been occasional discharges to the river, though the pivot irrigator was running until June.

The Inlet work project is progressing with SIEPP awarded the contract. Site investigations have been continuing with work scheduled to commence onsite in spring.

5. WATER

5.1 Operations Reticulation Team

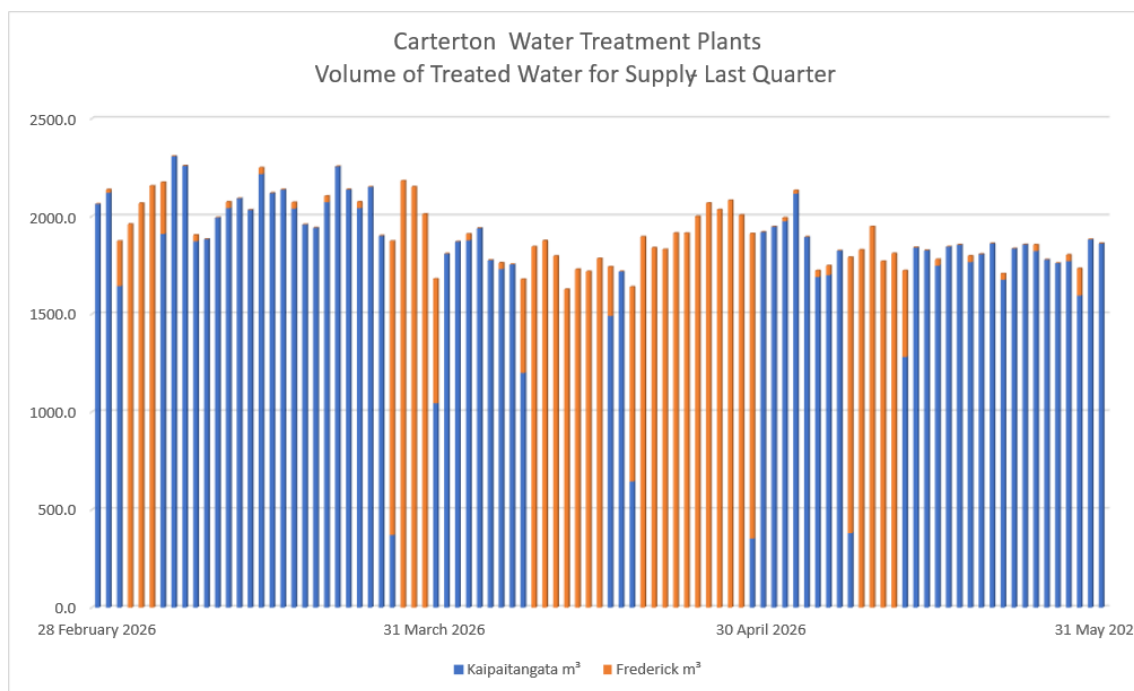
The team has been busy with the number of leaks occurring, but they have been able to efficiently manage demand. The exception is leaks on the state highway. The water leaks on SH2 take much longer to repair because of traffic management and reinstatement requirements. The frequent requirement that the work is undertaken overnight means the team is unavailable the next day to manage fatigue. The Reticulation team is also repairing and reinstating these leaks within a 24hr to 48hr time frame from time of action to completion.

5.2 Operational – Water Treatment Plant

Water demand has been steady now for the last couple of months with flows under 2000m³ per day, The plants have kept up well with the demand. The graph below charts the monthly water demand and the split between the water treatment plants. It is important to note that water conservation is a resource consent requirement, though it helps us manage the water demand in the town.

5.2 Graph of monthly water demand (12 months)

Both the Kaipaitatanga Water Treatment Plant (WTP) and the Frederick St WTP have been running regularly. The Kaipaitangata is preferred because the gravity supply can cope with high fire-fighting flows in an emergency. The Frederick St WTP booster pumps are limited to 50L/s, for which fire-fighting demand often exceeds.



6. WATER RACES

6.1 Operational Update

The event on the 22 April caused a lot of damage with significant work to reinstate the isolation valve on the Carrington inlet. The slips filled up a section of Carrington along the foot of the hill near Haringa Road.

The diversion near Fensham Reserve was completed, so this will reduce the risk of overflows along Cobden Road.

The low rainfall since the 22 April has helped to allow the recovery maintenance to be completed, but also caused low flows in late Autumn. There was only 10-15mm of rainfall for many areas along the water race, and the river levels have been low, so we have been operating on restricted flows. There was also not much rain in the hills, so no opportunity to feed water into the system until early June.

The number of callouts is low for the 3-month period compared to 113 requests for the previous financial year.

Request Activity from 01/03/26 to 28/05/26

	opened with		received	completed	closed with	
	current	hold			current	hold
Referred to Rural Water						
Complaint	-	-	2	-	2	-
No Water	-	-	1	1	-	-
Other	4	-	1	3	2	-
Waterrace	7	-	21	9	19	-
Total for Rural Water	11	0	25	13	23	0

7. CONSIDERATIONS

7.1 Climate change

There are no direct climate change issues relating to the decisions in this paper.

7.2 Tāngata whenua

There are no direct impacts on tāngata whenua relating to the contents of this report.

7.3 Financial impact

The system is operating within budget and the decisions in this report have no financial impacts.

7.4 Community Engagement Requirements

There are no community engagement requirements relating to the decisions in this paper.

7.5 Risks

There are no risks associated with the decisions in this paper.

7.6 Wellbeings

Economic Wellbeing

- Quality, fit-for-purpose infrastructure, and services that are cost-effective and meet future needs

Cultural Wellbeing

- Te Āo Māori/Māori aspirations and partnerships are valued and supported.

Social Wellbeing

- A strong and effective council providing trusted leadership
- A caring community that is safe, healthy, happy and connected.

Environmental Wellbeing

- Safe and resilient water supply, wastewater, and stormwater systems
- Healthy, sustainable waterways.

8. RECOMMENDATION

That the Committee:

1. **Receives** the report.

File Number: 522829

Author: Lawrence Stephenson, Group Manager Infrastructure

Attachments: Nil

8 EXCLUSION OF THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of the public-excluded minutes of the Policy and Projects Committee held 22 April 2026	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 KARAKIA WHAKAMUTUNGA

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi ē, hui ē, taiki ē