

**MINUTES OF CARTERTON DISTRICT COUNCIL
INAUGURAL COUNCIL MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY STREET, CARTERTON
ON WEDNESDAY, 29 OCTOBER 2025 AT 9:00 AM**

PRESENT: Mayor Steve Cretney, Deputy Mayor Grace Ayling, Cr Brian Deller, Cr Steve Laurence, Cr Lou Newman, Cr Steve Gallon, Cr Simon Casey, Cr Jane Burns, Cr Rachel Round

IN ATTENDANCE: Staff

Geoff Hamilton (Chief Executive), Geri Brooking (Group Manager People and Corporate), Glenda Seville (Group Manager Community), Marc Ferguson (Chief Financial Officer), Solitaire Robertson (Group Manager Planning and Regulatory Manager), Marcus Anselm (Communications and Engagement Manager), Anna Tulloch (Communications and Engagement Advisor), Robyn Blue (Democratic Services Officer), Katrina King (Democratic Services Officer)

Mana Whenua

Joel Ngātuere (Ngāti Kahukuraāwhitia)

1 KARAKIA TIMATANGA

The meeting opened with a karakia by all members.

2 APOLOGIES

There were no apologies received.

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interest declared.

4 PUBLIC FORUM

There was no public forum.

5 DISCUSSION OF PUBLIC FORUM

N/A

6 YOUTH COUNCIL VIEWS ON AGENDA ITEMS

A video was provided by Youth Council and played to those in attendance.

7 REPORTS

7.1 DECLARATIONS BY ELECTED MEMBERS

1. PURPOSE

For Councillors to make the declaration required by clause 14 of Schedule 7 of the Local Government Act 2002.

MOVED

That the Council:

1. **Notes** the English and Te reo Māori versions of the declaration.

Mayor S Cretny/Cr B Deller

CARRIED

7.2 VALEDICTORY SPEECHES

1. PURPOSE

To provide the opportunity for Mayor Hon. Ron Mark to give a valedictory speech.

MOVED

That the Council:

1. **Receives** the valedictory speech.

Cr S Gallon/Cr B Deller

CARRIED

7.3 VOTING PROCEDURES FOR THE ELECTION OF DEPUTY MAYOR AND OTHER APPOINTMENTS, AND ELECTION OF THE DEPUTY MAYOR

1. PURPOSE

For the council to:

- (1) Agree the voting procedures for the election of the Deputy Mayor, the appointment of the Chairperson and Deputy Chairperson of council committees, and the appointment of council representatives on external bodies; and
- (2) Elect the Deputy Mayor.

MOVED

That the Council:

1. **Agrees** that during this Triennium Voting System A will be used to determine the election of the Deputy Mayor;

Mayor S Cretny/Cr S Laurence

CARRIED

2. **Elects** Grace Ayling as the Deputy Mayor.

Cr R Round/Cr S Casey

CARRIED

3. **Notes** the Mayor chooses to use clause 41 (3) of the Local Government Act 2002 and clause 5.3 of the CDC Standing Orders, where the Mayor has the power to make the appointments of the Chair and members of each committees.

Mayor S Cretny/Cr R Round

CARRIED

7.4 ELECTED MEMBERS' REMUNERATION

1. PURPOSE

For the Council to consider and set remuneration for Elected Members.

MOVED

That the Council:

1. **Receives** the report.

Cr L Newman/Cr R Round

CARRIED

2. **Agrees** to recommend to the Remuneration Authority remuneration for the 2025-2028 Triennium of Option 3: Deputy Mayor (98% over councillor remuneration) - \$53,815 and all other Councillors \$27,182

Cr B Deller/Cr S Gallon

CARRIED

3. **Notes** that Council can review this allocation during the Triennium and seek approval for changes from the Remuneration Authority.

Mayor S Cretney/Cr S Laurence

CARRIED

7.5 LOCAL WATER DONE WELL STAKEHOLDER FORUM APPOINTMENTS

1. PURPOSE

This paper seeks the Council's approval for Carterton District Council's appointment on the Stakeholder Forum for the new Wairarapa - Tararua Water Services Organisation (WSO).

MOVED

That the Council:

1. **Receives** the report.

Mayor S Cretney/Cr L Newman

CARRIED

2. **Appoints** Cr B Deller as the Council's representative on the Stakeholders' Forum

Cr S Laurence/Cr J Burns

CARRIED

3. **Appoints** Cr R Round as the Council's alternate representative on the Stakeholders' Forum

Cr R Round/Mayor S Cretney

CARRIED

5. **Notes** once all parties have appointed their Stakeholder Forum representatives, the Forum will initiate the recruitment process for WSO company directors.

Cr S Laurence/Cr B Deller

CARRIED

7.6 COUNCIL, COMMITTEES, ADVISORY GROUPS AND PORTFOLIO RESPONSIBILITIES FOR THE 2025-28 TRIENNIUM

1. PURPOSE

For the Council to consider and adopt a committee structure for the 2025 - 2028 Triennium.

MOVED

That the Council:

1. **Receives** the report.

Mayor S Cretney/Cr R Round

CARRIED

2. **Agrees** to adopt the governance structure, as set out in sections 5 and 6 of this report.

Deputy Mayor G Ayling/Cr B Deller

CARRIED

3. **Adopts** the Terms of Reference for the Committees and Advisory Groups as outlined in **Attachment 1.**
4. **Notes** the updated Terms of Reference with the exception of the Economic Advisory Group and Community Advisory Group which are not yet available.

Cr B Deller/Mayor S Cretney

CARRIED

5. **Appoints** the following members to the committees, and the Chairs and Deputy Chairs of those committees:

Committee	Members/Chair
Risk and Assurance Committee	Independent Chair - TBA Deputy Mayor G Ayling (Deputy Chair) Cr S Laurence Cr J Burns Cr S Casey Marty Sebire – Hurunui-o-Rangi Marae Mayor S Cretney (ex-officio)

Policy and Projects Committee	Cr R Round (Chair) Cr S Gallon (Deputy Chair) <u>All other elected members</u> Mana whenua representative – J Ngātuere
Investment Committee	Cr S Laurence (Chair) Cr L Newman (Deputy Chair) Cr J Burns Marty Sebire - Independent Mayor S Cretney (ex-officio)
Chief Executive Employment Review Committee	Deputy Mayor Grace Ayling (Chair) Cr S Casey (Deputy Chair) David Hammond – Independent Advisor <u>All other elected members</u> Representation from tāngata whenua • Hurunui-o-Rangi Marae – M Sebire • Ngāti Kahukuraāwhitia - J Ngātuere
Water Race Committee	Cr B Deller (Chair) J Booth (Deputy Chair) Cr S Gallon Cr R Round J McFadzean N Wadham G Smith Mayor S Cretney (ex-officio)
Hearings Committee	Cr B Deller (Chair) Cr J Burns (Deputy Chair) Cr S Laurence Mayor S Cretney (ex-officio)
Sport NZ Rural Travel Fund Committee	Cr S Casey (Chair) Cr B Deller (Deputy Chair) Cr J Burns Cr L Newman Mayor S Cretney (ex-officio)
Community Grants Committee	Cr J Burns (Chair) Cr L Newman (Deputy Chair) Cr S Gallon Cr R Round Mayor S Cretney (ex-officio)
RSA Grants Committee (Carterton and District Returned and Services Memorial Trust)	Cr S Casey Cr B Deller Mayor S Cretney (ex-officio)

Creative Communities Scheme Allocation Committee	Cr S Casey Cr S Laurence - Alternate
LWDW Stakeholder Forum	Cr B Deller Cr R Round (alternate)

5. **Endorses** the formation of a Community Advisory Group, and an Economic Development Advisory Group, and appoints the following Chairs, Deputy Chairs and members:

Advisory Group	Members / Chair
Community Advisory Group	Cr L Newman (Chair) Cr J Burns (Deputy Chair) Cr S Laurence Cr B Deller Mayor S Cretney

6. **Appoints** the following Chairs, Deputy Chairs and members to the Rural Advisory Group, and the Wastewater Treatment Plant Advisory Group:

Advisory Group	Members / Chair
Rural Advisory Group	Cr B Deller (Chair) J Booth (Deputy Chair) – appointed Cr S Gallon Cr R Round Cr S Casey Mayor S Cretney (ex-officio)
Wastewater Treatment Plant Advisory Group	Cr R Round (Chair) Cr B Deller (Deputy Chair) Cr S Gallon Cr S Casey Mayor S Cretney (ex-officio)

Mayor S Cretney/Cr R Round

CARRIED

7.7 APPOINTMENTS TO GREATER WELLINGTON REGIONAL COUNCIL REGIONAL COMMITTEES

1. PURPOSE

For the Council to nominate elected representatives to Greater Wellington Regional Council's regional committees.

MOVED

That the Council:

1. **Receives** the report.

Mayor S Cretney/Cr S Gallon

CARRIED

2. **Appoints** the following members to the Greater Wellington Regional Council committees:

GWRC Committee	Member	
Wellington Regional Transport Committee	Mayor S Cretney	Cr S Casey
Wellington Region Leadership Committee	Mayor S Cretney	Deputy Mayor G Ayling
Wellington Region Civil Defence and Emergency Management Group	Mayor S Cretney	No alternate
Wairarapa Climate Change Caucus	Deputy Mayor G Ayling Cr R Round	On hold pending advice from GWRC
Mangatāre Project Team	Cr R Round Cr S Laurence	On hold pending advice from GWRC

Mayor S Cretney/Cr L Newman

CARRIED

3. **Notes** that the Greater Wellington Regional Council will consider governance arrangements in relation to the Wairarapa Committee and other groups in November 2025.

Mayor S Cretney/Deputy Mayor G Ayling

CARRIED

4. **Notes** the appointments to the following Committees that will proceed when the groups are confirmed by GWRC:

GWRC Committee	Member	Alternate	
Wairarapa Committee Dissolved at the end of the Triennium	Mayor	Deputy Mayor	TO BE CONFIRMED BY GWRC, Nov 2025
Upper Ruamahanga River Management Advisory Group	Cr B Deller Cr R Round	<u>No alternate</u>	TO BE CONFIRMED BY GWRC, Nov 2025
Waiohine River Plan Advisory Group	Cr B Deller	TBC	TO BE CONFIRMED BY GWRC, Nov 2025

CARRIED**7.8 ELECTED MEMBER APPOINTMENTS TO EXTERNAL BODIES, JOINT COMMITTEES AND OTHER GROUPS****1. PURPOSE**

For the Council to make Elected Member appointments to various external bodies, joint committees and other groups for the 2025-28 Triennium.

MOVED

That the Council:

- Receives** the report.

Mayor S Cretney/Cr B Deller

CARRIED

- Makes the following appointments for the term of the Triennium:**

External Committee/Entity	Elected Member Appointee	2026
Joint District Licensing Committee	Cr B Deller until 30 June 2026 Cr R Cherry-Campbell until 30 June 2026	Cr B Deller from 1 July 2026 Cr J Burns from 1 July 2026
Wairarapa Economic Development Strategy Governance Group	Mayor S Cretney Deputy Mayor G Ayling (Alternate)	
Wairarapa Trails Action Group	Cr L Newman Cr S Casey	
Wairarapa Road Safety Council	Cr S Laurence Cr S Casey (Alternate)	
Zone 4 (LGNZ)	Mayor S Cretney	
Wellington Region Waste Minimisation and Management Joint Committee (WCC) and Wellington Region Waste Forum	Deputy Mayor G Ayling Cr R Round (alternate between meetings, so attendance is in person, where possible)	

Mayors' Taskforce for Jobs	Mayor S Cretney Deputy Mayor G Ayling	
Destination Wairarapa	R Wigglesworth (independent)	
Wairarapa Policy Working Group	Deputy Mayor G Ayling Cr J Burns	
Remutaka Transport Group	Mayor S Cretney	
Wairarapa Water Resilience Strategy Working Group	Mayor S Cretney Cr B Deller	

CARRIED

2. **Notes** CDC's appointment to Destination Wairarapa will continue according to the MOU.

7.9 STANDING ORDERS AND CODE OF CONDUCT**1. PURPOSE**

For the Council to confirm the Standing Orders and Code of Conduct for the 2025-2028 triennium.

MOVED

That the Council:

1. **Confirms** the current CDC Standing Orders until such time as the new template is available in 2026.
2. **Confirms** the current CDC Code of Conduct until such time as the new template is available in 2026.

Cr B Deller/Cr S Gallon

CARRIED

7.10 LOCAL AUTHORITY TRIENNIAL ELECTIONS 2025**1. PURPOSE**

For Council to receive a report on the conduct of the 2025 Local Authority Elections.

MOVED

That the Council:

1. **Receives** the report.

Mayor S Cretney/Cr S Casey

CARRIED**7.11 LAWS AND OBLIGATIONS RELATING TO ELECTED MEMBERS****1. PURPOSE**

To provide information to elected members on key legislation that affects them.

MOVED

That the Council:

1. **Receives** the report.
2. **Notes** the relevant legislation and legal obligations as outlined in the report.

Deputy Mayor G Ayling/Cr J Burns

CARRIED**7.12 COUNCIL MEETING SCHEDULE NOVEMBER-DECEMBER 2025****1. PURPOSE**

To establish the schedule for Council and Committee meetings to be held in November – December 2025.

MOVED

That the Council:

1. **Receives** the report.
2. **Adopts** the committee and council meeting schedule for November and December 2025 as outlined in this paper.

Mayor S Cretney/Cr L Newman

CARRIED

8 EXCLUSION OF THE PUBLIC

Nil

9 KARAKIA WHAKAMUTUNGA

The meeting closed with a karakia by all members.

The Meeting closed at 12.25pm

Minutes confirmed:

Date:

DRAFT