

**MINUTES OF CARTERTON DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON
ON WEDNESDAY, 10 SEPTEMBER 2025 AT 1:00 PM**

PRESENT: Cr Robyn Cherry-Campbell (Acting Chair), Cr Brian Deller (via videoconference), Cr Steve Laurence, Cr Grace Ayling (via videoconference), Cr Lou Newman, Cr Steve Gallon

IN ATTENDANCE: Staff

Geoff Hamilton (Chief Executive), Geri Brooking (Group Manager People and Corporate), Solitaire Robertson (Group Manager Planning and Regulatory), Anna Tulloch (Communications and Engagement Advisor), Robyn Blue (Democratic Services Officer)

Youth Council

Josephine Kumeroa (Chairperson)

1 KARAKIA TIMATANGA

The meeting opened with a karakia by all members.

NOTED

- Both the Mayor and Deputy Mayor were an apology for the meeting.

MOVED

That Cr Robyn Cherry-Campbell chairs the meeting.

Cr S Laurence / Cr L Newman

CARRIED

2 APOLOGIES

MOVED

That apologies be received from Mayor Ron Mark and Deputy Mayor Steve Cretney.

Cr L Newman/Cr S Gallon

CARRIED

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interest declared.

4 PUBLIC FORUM

Jason Markham gave an update on the Carterton Indoor Pool. Current activities are:

- concept designs for the pool enclosure – estimates and costings are being sought for two options - and
- exploring transfer of ownership to a Charitable Trust.

5 DISCUSSION OF PUBLIC FORUM

There was no discussion on the public forum.

6 YOUTH COUNCIL VIEWS ON AGENDA ITEMS

Josephine Kumeroa, Chair of the Youth Council thanked CDC for being nominated to attend the Aspiring Leaders Forum. She also offered her best wishes to the candidates standing for election.

Cr Laurence thanked Josephine for her participation in council meetings, and for offering a fresh perspective on council matters.

7 CONFIRMATION OF THE MINUTES

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 20 AUGUST 2025

MOVED

1. That the Minutes of the Ordinary Council Meeting held on 20 August 2025 are true and correct.

Cr S Laurence/Cr S Gallon

CARRIED

7.2 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 13 AUGUST 2025

MOVED

1. That the Minutes of the Ordinary Council Meeting held on 13 August 2025 are true and correct.

Cr L Newman/Cr G Ayling

CARRIED

8 REPORTS

8.1 CHIEF EXECUTIVE REPORT

1. PURPOSE

For the Council to be informed on planned Council operational activities, major projects, and other matters of importance and interest.

MOVED

That the Council:

1. **Receives** the report.

Cr L Newman/Cr S Laurence

CARRIED

8.2 CORRESPONDENCE**1. PURPOSE**

To note relevant correspondence received by Council.

MOVED

That the Council:

1. **Notes** the correspondence received.

Cr R Cherry-Campbell/Cr S Gallon

CARRIED

8.3 DESTINATION WAIRARAPA QUARTERLY REPORT**1. PURPOSE**

For the council to receive a report of activities for the quarter ending June 2025.

MOVED

That the Council:

1. **Receives** the report.

Cr S Gallon/Cr B Deller

CARRIED

8.4 WELLINGTON NZ QUARTERLY REPORT**1. PURPOSE**

For the council to receive a report of activities for the quarter ending June 2025 on the delivery of the Wairarapa Economic Development Strategy.

MOVED

That the Council:

1. **Receives** the report.

Cr L Newman/Cr S Laurence

CARRIED

8.5 BUDGET CARRY FORWARDS

1. PURPOSE

For the Council to approve the proposed carry forward of capital expenditure and operating expenditure to 2025/26 for projects approved in 2024/25 and prior years that are yet to be completed.

MOVED

That the Council:

1. **Receives** the report.

Cr G Ayling/Cr S Gallon

CARRIED

2. **Approves** the carry-forward of \$3,278,192 capital budgets to 2025/26 fiscal year.

Cr L Newman/Cr B Deller

CARRIED

3. **Approves** the carry-forward of \$71,392 operating budgets to 2025/26 fiscal year.

Cr R Cherry-Campbell/Cr S Gallon

CARRIED

8.6 ADOPTION OF THE WAIRARAPA CONSOLIDATED BYLAW

1. PURPOSE

For the council to adopt Ngā Ture ā-Rohe Tōpu o Wairarapa: the Wairarapa Consolidated Bylaw 2025.

MOVED

That the Council:

1. **Receives** the report.

Cr S Gallon/Cr G Ayling

CARRIED

2. **Adopts** the Wairarapa Policy Working Group (Working Group) recommendation that:

The Wairarapa District Councils adopt the Wairarapa Consolidated Bylaw 2025 and give public notice of the making of the Bylaw;

Cr R Cherry-Campbell/Cr L Newman

CARRIED

3. **Notes** that the Working Group heard submissions on 14 August 2025 and undertook deliberations on 19 August 2025 with respect to the proposed Wairarapa Consolidated Bylaw;
4. **Notes** that subject to adoption, the Wairarapa Consolidated Bylaw 2025 will come into force on 1 November 2025;
5. **Notes** that the Wairarapa Consolidated Bylaw 2019 will no longer apply from the time when the Wairarapa Consolidated Bylaw 2025 comes into force; and
6. **Notes** that approval of the Minister of Conservation has been received today regarding Part Two: Public Places (including Parks and Reserves), which is required before the bylaw can come into force.

Cr S Gallon/Cr S Laurence

CARRIED

8.7 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUESTS

1. PURPOSE

To inform the Council of the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987 (the Act) 23 July 2025 to 1 September 2025.

MOVED

That the Council:

1. **Receives** the report.

Cr L Newman/Cr S Gallon

CARRIED

8.8 SERVICE REQUESTS AND COMPLAINTS

1. PURPOSE

For the Council to be informed on Service Requests received in the end of July 2025 to 1 September 2025, and Complaints received from 17 July 2025 to 1 September 2025.

MOVED

That the Council:

1. **Receives** the report.

Cr B Deller/Cr L Newman

CARRIED

8.9 END OF COUNCIL TERM MATTERS**.. PURPOSE**

To report on matters relating to the period following the last Council meeting of the current triennium on 10 September 2025, and the swearing in of the new Council on 29 October 2025.

MOVED

That the Council:

1. **Receives** the report.

Cr L Newman/Cr R Cherry-Campbell

CARRIED

2. **Notes** that there will be an interregnum period between the current Council leaving office and the incoming Council having powers under the Local Government Act 2002.
3. **Notes** that the new Council is expected to be sworn in on 29 October 2025.

Cr G Ayling/Cr S Laurence

CARRIED

4. **Delegates** to the Chief Executive all responsibilities, duties and powers of the Council, except those set out in Schedule 7 Clause 32(1)(a-h) of the Local Government Act 2002, for the period starting from when the final election results are announced (likely to be a date between 14 - 17 October) until the swearing in of the new Council, subject to:
 - a. The Chief Executive consulting with the Mayor-elect prior to making any decisions; and
 - b. The delegation only being used to attend to urgent matters that cannot reasonably wait until the new Council is sworn in; and
 - c. Decisions made under the delegation being reported to the Inaugural meeting of the Council.

Cr S Gallon/Cr G Ayling

CARRIED

8.10 VALEDICTORY SPEECHES**1. PURPOSE**

To provide the opportunity for elected members who are not standing for Council to give a valedictory speech.

NOTED

- Cr Robyn Cherry-Campbell gave her valedictory speech. She has been a councillor for two terms, and is not standing for re-election. She said she has enjoyed her time on Council and highlighted her extensive involvement in review of the Wairarapa Combined District Plan. She said she was proud that Carterton District Council had a history of tackling difficult issues, and for making decisions that benefit the whole of Wairarapa, not necessarily CDC, and commended the Chief Executive for his role in this.

MOVED

That the Council:

1. **Receives** the valedictory speech.

Cr L Newman/Cr S Gallon

CARRIED**9 EXCLUSION OF THE PUBLIC**

Nil

10 KARAKIA WHAKAMUTUNGA

The meeting closed with a karakia by all members.

The meeting closed at 2.17pm

Minutes confirmed:

24 September 2025

Date: