



Te Kaunihera-ā-Rohe o Taratahi

**CARTERTON**  
**DISTRICT COUNCIL**

# **AGENDA**

## **Community Grants Committee meeting**

**Date: Wednesday, 20 August 2025**

**Time: 9:00 am**

**Location: Carterton Events Centre  
50 Holloway St  
Carterton**

Cr R Cherry-Campbell (Chair)

Cr S Gallon

Deputy Mayor S Cretney (Deputy Chair)

Cr L Newman

Mayor R Mark



**Notice is hereby given that a Community Grants Committee meeting of the  
Carterton District Council will be held in the Carterton Events Centre, 50 Holloway  
St, Carterton on:  
Wednesday, 20 August 2025 at 9:00 am**

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**Order Of Business**

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**1 KARAKIA TIMATANGA**

*Mai i te pae maunga, raro ki te tai*

*Mai i te awa tonga, raro ki te awa raki*

*Tēnei te hapori awhi ai e Taratahi.*

*Whano whano, haramai te toki*

*Haumi ē, hui ē, tāiki ē!*

**2 APOLOGIES**

**3 CONFLICTS OF INTERESTS DECLARATION**

**4 PUBLIC FORUM**

**5 DISCUSSION OF THE PUBLIC FORUM**

## **6 CONFIRMATION OF THE MINUTES**



### **6.1 MINUTES OF THE COMMUNITY GRANTS COMMITTEE MEETING HELD ON 19 AUGUST 2024**

#### **1. RECOMMENDATION**

1. That the Minutes of the Community Grants Committee Meeting held on 19 August 2024 are true and correct.

**File Number:** 476711

**Author:** Sandra Burles, Community Development Coordinator

**Attachments:** 1. Minutes of the Community Grants Committee Meeting held on 19 August 2024

**MINUTES OF CARTERTON DISTRICT COUNCIL  
COMMUNITY GRANTS COMMITTEE MEETING  
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON  
ON MONDAY, 19 AUGUST 2024 AT 10:30 AM**

**PRESENT:** Cr Robyn Cherry-Campbell (Chair), Deputy Mayor Steve Cretney (Deputy Chair), Cr Dale Williams, Cr Lou Newman (left at 12:55pm and returned at 1:40pm)

**IN ATTENDANCE:** Staff  
Glenda Seville (Community Services and Facilities Manager), Becks Clarke (Community Development Team Leader), Sandra Burles (Community Development Coordinator)

**1 KARAKIA TIMATANGA**

The meeting opened with a karakia by Cr Robyn Cherry Campbell.

**2 APOLOGIES**

There was an apology from Mayor Ron Mark.

**3 CONFLICTS OF INTERESTS DECLARATION**

The following conflicts were identified:

- Cr R Cherry-Campbell - Life Education Trust Wairarapa.
- Cr D Williams - Carterton School, Divine River NZ Trust, and the Orpheus Choir of Wellington Inc.
- Deputy Mayor S Cretney - Carterton District Historical Society, and Carrington Bowls & Croquet Club.
- Cr L Newman - Carterton Kindergarten.

**4 PUBLIC FORUM**

There was no public forum.

## 5 REPORTS

### 5.1 CONFIRMATION OF THE MINUTES OF THE COMMUNITY GRANTS COMMITTEE 21 AUGUST 2023

#### 1. PURPOSE

To confirm the minutes of the Community Grants Committee held on 21 August 2023.

#### **MOVED**

That the Committee:

1. **Confirms** that the minutes of the Community Grants Committee held 21 August 2023 are true and correct.

Cr R Cherry-Campbell / Cr D Williams

Abstain - Deputy Mayor S Cretney

#### **CARRIED**

### 5.2 REVIEW OF THE CARTERTON DISTRICT COMMUNITY GRANTS POLICY

#### 1. PURPOSE

For the Committee to note the process for the review of the policy.

#### **MOVED**

That the Committee:

1. **Receives** the report.
2. **Notes** a workshop will be scheduled with the Grants Committee and other interested Elected Members to redraft the Community Grants policy, with the final policy presented to the Policy & Projects Committee in November.

Cr D Williams / Deputy Mayor S Cretney

#### **CARRIED**



### 5.3 COMMUNITY GRANTS ASSESSMENTS 2024

#### 1. PURPOSE

This report provides the Grants Committee with the opportunity to consider and decide on the 50 applications received during the Annual Community Grants Fund.

#### **MOVED**

That the Committee:

1. **Receives** the Community Grant Fund applications.

Cr D Williams / Deputy Mayor S Cretney

#### **CARRIED**

2. **Approves** the following allocation of funding to each application:

<b>Regional Community Grants</b>	
Wairarapa Citizens Advice Bureau	\$1,500.00
Digital Seniors	\$2,000.00
Little Bundles	\$1,500.00
Kuranui College	\$1,000.00
Eventing Wairarapa	\$2,000.00
House of Science Wairarapa Charitable Trust	\$1,500.00
Royal New Zealand Society for the Prevention of Cruelty to Animals	\$2,000.00
Wairarapa Mathematics Association	\$600.00
Ngahua Wild Bird Rescue	Declined
Waiwaste	\$3,500.00
Yarns in Barns: Wairarapa Festival of Reading	Declined
Wellington Free Ambulance	\$5,000.00
Greater Wellington Backcountry network Inc	\$3,000.00
Pasifika o Wairarapa Trust	\$5,000.00
Seasons for Growth	Declined
Youthline Central North Island Inc	\$2,000.00
Featherston Community Centre	\$500.00
The Phoenix Astronomical Society	\$2,000.00
Balanced Therapy	Declined
Life Flight Trust	\$5,000.00
Wairarapa Youth Orchestra	\$1,000.00
Wairarapa Sports Artificial Surface Trust	Declined
The Orpheus Choir of Wellington Inc	\$1,000.00
Kidz Need Dadz Charitable Trust NZ	Declined
Wairarapa Women's Centre	\$1,500.00

Divine River NZ Trust	\$2,000.00
<b>Local Community Grants</b>	
Carterton Crier Society Incorporated	\$4,000.00
Access Radio Wairarapa Charitable Trust	\$2,000.00
Carterton District Historical Society	\$5,638.91
Gladstone Hockey Club	\$1,000.00
Wairarapa Safer Community Trust	\$6,000.00 (+ in kind room hire)
Go Carterton – Space Week	\$10,000.00
Carterton Kindergarten	\$2,000.00
Carrington Bowls & Croquet Club	\$4,000.00
Carterton Kyokushin Karate Dojo Charitable Trust	Declined
Life Education Trust Wairarapa	\$7,500.00
Carterton Community Food Collaborative Inc	\$5,818.88
Carterton Golf Club	\$2,000.00
Hurunuiorangi Marae Trust	\$2,500.00
West Taratahi Hall Association Incorporated	\$6,000.00
Gladstone JAB rugby club	Declined
Wairarapa Pukaha to Kawakawa Trust	\$5,000.00
Carterton Swimming Club	\$8,500.00
MenzShed Carterton	\$3,400.00
UCOL Te Pūkenga	\$1,000.00
Pipi	\$2,355.87
Carterton Social Indoor Bowls Group	Declined
Nuku Ora	\$8,000.00
Carterton School	Declined
Gladstone School	\$1,278.24

Cr R Cherry-Campbell / Deputy Mayor S Mayor Cretney

**CARRIED**

3. **Approves** reallocation of \$23,991.91 from the regional grants pool to the local grants pool.

Deputy Mayor S Cretney / Cr D Williams

**CARRIED**

**AFTER THE MEETING**

The motion was \$23,991.91, however after final adjustments and needing to include UCOL the new reallocation is **\$24,991.91**.

4. **Notes** the remaining balance of \$13,258.10 to be held and allocated throughout the year if applications meet grants criteria and approval by the Community Grants Committee.

#### **AFTER THE MEETING**

The motion was \$13,258.10, however after final adjustments and including UCOL and Matharapa the new remaining balance is **\$11,658.10**.

## **6 KARAKIA WHAKAMUTUNGA**

The meeting closed with a karakia by all in attendance.

The meeting closed at 1:45pm

Minutes confirmed: .....

Date: .....

## 7 REPORTS



### 7.1 COMMUNITY GRANTS ASSESSMENTS 2025

#### 1. PURPOSE

This report provides the Grants Committee with the opportunity to consider and decide on the 55 applications received during the Annual Community Grants Fund.

#### 2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

#### 3. BACKGROUND

The Community Grants Fund is an annual fund managed and distributed by Carterton District Council. These funds are available for projects, events and services provided for the Carterton community.

The Council's Long-Term Plan sets the funding available for community support through grants, and this is reviewed and renewed at each Annual Plan.

The Carterton District Community Grants Policy provides the framework for allocating grants to groups and organisations that contribute to the outcomes and vision of Carterton being a 'A welcoming and vibrant community where we all enjoy living'.

Furthermore, Community Grants enable the community to achieve outcomes that align with our obligations under the Local Government Act to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

'Community outcomes' are the outcomes, that a local authority aims to achieve to promote the social, economic, environmental, and cultural well-being of its district or region, in the present and for the future.

Applicants apply for funding via Smarty Grants, an online programme.

#### 4. DISCUSSION

Grants are considered under two sections: Local Community Grants and Regional Community Grants. The total budget available to allocate is \$184,750, which is split between Regional \$109,750 and Local \$75,000.

The role of the Grants Committee is to assess all applications. The committee has received all applications in advance of this meeting, enabling time for reading and pre assessment of all 55 applications (via CDC's Smarty Grants portal).

**Regional Community Grants Fund:**

- 30 applications were received to the regional section of the community grants fund, requesting a total of \$199,062.67
- Regional grants support entities which may not be based in Carterton but undertake an activity or project that has regional benefits, including in the Carterton District.
- The Grants Policy includes the criteria which will guide the decisions on the allocations of the regional grants.

**Local Community Grants Fund:**

- 25 applications were received to the local section of the community grants fund, requesting a total of \$138,463.91
- Local Grants support local Carterton entities where activities will benefit the Carterton community.
- The Grants Policy includes the criteria in which will guide the decisions on the allocations of the local grants.

A record of all applicants is below:



Regional	Local
Wairarapa Citizens Advice Bureau	Carterton Tennis Club
Gladstone Hockey Club	Carterton Community Food Collaborative
Pasifika o Wairarapa Trust	Go Carterton
The Royal New Zealand Society for the Prevention of Cruelty to Animals	Carterton District Historical Society
Gladstone School	Digital Seniors
The Life Flight Trust	Eventing Wairarapa
Longbush Playgroup	Access Wairarapa Charitable Trust
West Taratahi Hall Association Inc	Life Education Trust Wairarapa, Tararua and CHB Inc.
Seasons for Growth - St Marks Anglican Church (Carterton), Anglican Diocese of Wellington	Carterton Crier Society Incorporated
Aratoi Wairarapa Museum of Art and History	MenzShed Carterton Incorporated
Greater Wellington Backcountry Network Inc	St Mary's School (Carterton)
Carterton Swimming Club	He Whānau Manaaki o Tararua - Carterton Kindergarten
Chance 4 Change Charitable Trust Board	The Pukaha to Kawakawa Trust
Little Bundles	Te Kura O Papatūānuku Wairarapa Earth School
Carterton AFC	The Phoenix Astronomical Society
South Wairarapa Kāhui Ako	Carterton Golf Club Incorporated
Good Lives Wairarapa Charitable Trust	Go Carterton
Ngahuia Wild Bird Rescue	Ms Em Allwood-Holmes
House of Science Wairarapa Charitable Trust	Miss Natasha Micheletti
He Whanau Manaaki Association - South End Kindergarten	Sustainable Wairarapa Incorporated
Youthline Central North Island Incorporated	The Gladstone Project Trust Board
Wairarapa Mathematical Association	The Carter Society Incorporated
Wellington Free Ambulance	The Wellington Regional Sports Education Trust
Wairarapa Youth Orchestra	Orpheus Choir Wellington
Miss Natasha Micheletti	Divine River NZ Trust
Featherston Community Centre Charitable Trust	
Wairarapa Fern and Thistle Pipe Band Incorporated	
Age Concern Wairarapa Inc	
Hōkai Tahī	
Hurunuiorangi Marae Trust	

**5. OPTIONS**

The Committee has the ability to allocate all or part of the funding available, if the application meets the criteria. The Committee will decide on fully funding, partially funding or declining funding to recipients.

**6. NEXT STEPS**

Once decisions have been made officers will advise all applicants of the outcomes on their application via an emailed letter through the Smarty Grants portal.

Officers will monitor all grants and follow up with accountability forms leading into the 2026 grants round.

**7. CONSIDERATIONS****7.1 Climate change**

Applications are measured against community wellbeing outcomes and environmental considerations form part of this. Therefore, climate change and actions or initiatives that contribute to mitigating and improving community wellbeing in this space are considered.

**7.2 Tāngata whenua**

Applications are measured against community wellbeing outcomes and cultural considerations form part of this. Actions or initiatives that contribute to improving community wellbeing in this space are considered.

**7.3 Financial impact**

The Community Grants fund is budgeted as part of our Long Term and Annual planning process.

**7.4 Community Engagement requirements**

Community grants are advertised widely in the lead up to the Grants round opening via the CDC website and social media channels and also in the Carterton Crier, the Wairarapa Times Age/Midweek and on radio.

**7.5 Risks**

No risks have been identified.

**7.6 Wellbeings**

All Community Grants enable the community to achieve outcomes that align with our obligations under the Local Government Act to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

**8. RECOMMENDATION**

That the Committee:

1. **Receives** the Community Grant Fund Applications.
2. **Approves** the following allocation of funding to each application:

<b>Regional Community Grants</b>	
Wairarapa Citizens Advice Bureau	\$
Gladstone Hockey Club	\$
Pasifika o Wairarapa Trust	\$
The Royal New Zealand Society for the Prevention of Cruelty to Animals	\$
Gladstone School	\$
The Life Flight Trust	\$
Longbush Playgroup	\$
West Taratahi Hall Association Inc	\$
Seasons for Growth - St Marks Anglican Church (Carterton), Anglican Diocese of Wellington	\$
Aratoi Wairarapa Museum of Art and History	\$
Greater Wellington Backcountry network Inc	\$
Carterton Swimming Club	\$
Chance 4 Change Charitable Trust Board	\$
Little Bundles	\$
Carterton AFC	\$
South Wairarapa Kāhui Ako	\$
Good Lives Wairarapa Charitable Trust	\$
Ngahuia Wild Bird Rescue	\$
House of Science Wairarapa Charitable Trust	\$
He Whanau Manaaki Association - South End Kindergarten	\$
Youthline Central North Island Incorporated	\$
Wairarapa Mathematical Association	\$
Wellington Free Ambulance	\$
Wairarapa Youth Orchestra	\$
Miss Natasha Micheletti	\$
Featherston Community Centre Charitable Trust	\$
Wairarapa Fern and Thistle Pipe Band Incorporated	\$
Age Concern Wairarapa Inc	\$



Hōkai Tahī	\$
Hurunuiorangi Marae Trust	\$

<b>Local Community Grants</b>	
Carterton Tennis Club	\$
Carterton Community Food Collaborative	\$
Go Carterton	\$
Carterton District Historical Society	\$
Digital Seniors	\$
Eventing Wairarapa	\$
Access Wairarapa Charitable Trust	\$
Life Education Trust Wairarapa, Tararua and CHB Inc.	\$
Carterton Crier Society Incorporated	\$
MenzShed Carterton Incorporated	\$
St Mary's School (Carterton)	\$
He Whānau Manaaki o Tararua - Carterton Kindergarten	\$
The Pukaha to Kawakawa Trust	\$
Te Kura O Papatūānuku Wairarapa Earth School	\$
The Phoenix Astronomical Society	\$
Carterton Golf Club Incorporated	\$
Go Carterton	\$
Ms EM Allwood-Holmes	\$
Miss Natasha Micheletti	\$
Sustainable Wairarapa Incorporated	\$
The Gladstone Project Trust Board	\$
The Carter Society Incorporated	\$
The Wellington Regional Sports Education Trust	\$
Orpheus Choir Wellington	\$
Divine River NZ Trust	\$

**File Number:** 476713

**Author:** Becks Clarke, Community and Partnerships Manager

**Attachments:** Nil

## 8 KARAKIA WHAKAMUTUNGA

*Kia whakairia te tapu*

*Kia wātea ai te ara*

*Kia turuki whakataha ai*

*Kia turuki whakataha ai*

*Haumi ē, hui ē, taiki ē*