

**MINUTES OF CARTERTON DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON  
ON WEDNESDAY, 13 AUGUST 2025 AT 1:00 PM**

**PRESENT:** Mayor Ron Mark, Deputy Mayor Steve Cretney, Cr Brian Deller, Cr Robyn Cherry-Campbell, Cr Steve Laurence, Cr Grace Ayling, Cr Lou Newman, Cr Steve Gallon

**IN ATTENDANCE:** Staff  
Geoff Hamilton (Chief Executive), Geri Brooking (Group Manager People and Corporate), Solitaire Robertson (Group Manager Planning and Regulatory), Glenda Seville (Group Manager Community and Facilities), Sara Renall (Senior Communications and Engagement Advisor), Anna Tulloch (Communications and Engagement Advisor), Robyn Blue (Democratic Services Officer)

Youth Council

Josephine Kumeroa (Chairperson)

**1 KARAKIA TIMATANGA**

The meeting opened with karakia by all members.

**2 APOLOGIES**

There were no apologies received.

**3 CONFLICTS OF INTERESTS DECLARATION**

There were no conflicts of interest declared.

**4 PUBLIC FORUM**

Simon Casey identified he is a member of the Remutaka Road Action Group, and is seeking a letter of support from CDC for an alternative Remutaka Hill road. Other roading projects are currently being prioritised by Government. For future regional economic growth of Wairarapa, it is crucial for this road to be considered a Road of National Significance and included in the next Regional Land Transport Plan.

The Wellington region Mayoral Forum, and South Wairarapa and Masterton District Councils have written letters of support to the Ministry of Transport (c.c. to NZTA) on this. Support from CDC is needed to add weight to the group's proposal.

## 5 DISCUSSION OF PUBLIC FORUM

### MOVED

That the Council:

1. **Endorses** the principle of a new route across the Remutaka Hill.
2. **Instructs** the Chief Executive, Geoff Hamilton, to write a letter of support to the Minister of Transport for the development of an alternative Remutaka Hill road.

Cr S Laurence / Cr R Cherry-Campbell

### **CARRIED**

## 6 YOUTH COUNCIL VIEWS ON AGENDA ITEMS

Josephine Kumeroa, Chairperson of the CDC Youth Council, spoke to Council about the proposed Water Race Oral History project. The Youth Council supported the project and recommended that other funding options for the project could be explored, for example, funding from the Ministry of Culture and Heritage.

The Youth Council supported that a policy and process for CDC submissions on legislative and regulatory changes is developed.

## 7 CONFIRMATION OF THE MINUTES

### 7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 14 MAY 2025

#### MOVED

1. That the Minutes of the Ordinary Council Meeting held on 14 May 2025 are true and correct.

Cr S Gallon / Cr B Deller

### **CARRIED**

### 7.2 MINUTES OF THE EXTRAORDINARY ORDINARY COUNCIL MEETING HELD ON 9 JULY 2025

#### MOVED

1. That the Minutes of the Extraordinary Ordinary Council Meeting held on 9 July 2025 are true and correct.

Cr R Cherry-Campbell / Cr L Newman

### **CARRIED**

### 7.3 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 25 JUNE 2025

#### **MOVED**

1. That the Minutes of the Ordinary Council Meeting held on 25 June 2025 are true and correct.

Cr G Ayling / Deputy Mayor S Cretney

**CARRIED**

## 8 REPORTS

### 8.1 CHIEF EXECUTIVE REPORT

#### 1. PURPOSE

For the Council to be informed on planned Council operational activities, major projects, and other matters of importance and interest.

#### **MOVED**

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr L Newman

**CARRIED**

### 8.2 WATER RACE ORAL HISTORY PROJECT

#### 1. PURPOSE

For the Council to consider approving unplanned expenditure for the Water Race Oral History Project.

#### **NOTED**

- It was suggested that contact be made with the Carterton District Historical Society to explore options for funding Phase 3 of the project.

#### **MOVED**

That the Council:

1. **Receives** the report.

Cr R Cherry-Campbell / Cr S Gallon

**CARRIED**

2. **Approves** unplanned expenditure within the Water Race budget of \$14,400 + GST for Phase 1 and 2 of the proposed Water Race Oral History Project.

Cr B Deller / Deputy Mayor S Cretney

**CARRIED**

### 8.3 POLICY AND PROCESS FOR CDC SUBMISSIONS ON LEGISLATIVE AND REGULATORY CHANGES

#### 1. PURPOSE

This paper proposes the development of a framework for CDC submissions on legislative and regulatory changes.

#### MOVED

That the Council:

1. **Receives** the report.
2. **Instructs** officers to draft a Legislative and Regulatory Submissions Policy and associated process for Council to consider adopting.

Cr G Ayling / Cr B Deller

**CARRIED**

3. **Notes** the draft Submissions Policy and associated process will be presented for consideration at the Policy and Projects Committee meeting before the end of the calendar year.

Cr R Cherry-Campbell / Cr S Laurence

**CARRIED**

### 8.4 AMENDMENT TO FEES AND CHARGES 25/26

#### 1. PURPOSE

For Council to approve amendments to the Fees and Charges for 2025/26 document.

#### MOVED

That the Council:

1. **Receives** the report.
2. **Approves** the updated Carterton District Council Fees and Charges for 2025/26.

Cr S Gallon / Deputy Mayor S Cretney

**CARRIED**

## 8.5 PROPOSED DISTRICT LICENCING COMMITTEE TRANSITIONAL ARRANGEMENTS THROUGH THE 2025 TRIENNIAL ELECTION PERIOD

### 1. PURPOSE

To seek Council's agreement to appoint commissioners who can serve as chairperson and deputy chairperson of the Carterton District Council District Licensing Committee (DLC) until 30 June 2026 to ensure continuity throughout the election period and allow the incoming Council adequate time to review and consider these appointments.

### **MOVED**

That the Council:

1. **Receives** the report.
2. **Recommends** that the Chief Executive appoints Cr Brian Deller as Commissioner and Chairperson and Cr Cherry-Campbell as Commissioner and Deputy Chairperson for the District Licensing Committee, until 30 June 2026.

Deputy Mayor S Cretney / Cr L Newman

**CARRIED**

## 8.6 STATEMENT OF INVESTMENT POLICY AND OBJECTIVES (SIPO)

### 1. PURPOSE

For Council to approve the updated Statement of Investment Policy and Objectives (SIPO) used by the Investment Committee.

### **MOVED**

That the Committee:

1. **Receives** the report.
2. **Approves** the updated Statement of Investment Policy and Objectives.

Deputy Mayor S Cretney / Cr S Laurence

**CARRIED**

**8.7      UPDATED POLICY ON ELECTED MEMBERS ALLOWANCES AND EXPENSES 2025/26****1.      PURPOSE**

For the Council to adopt the updated Elected Members' Allowances and Expenses Policy effective from 1 July 2025 to 30 June 2026.

**MOVED**

That the Council:

1.      **Receives** the report.
2.      **Adopts** the outlined amendments in the Elected Members' Allowances and Expenses Policy 2025/26.

Cr L Newman / Mayor R Mark

3.      **Agrees** to the addition of the Travel Time Allowance and the Security System Allowance to the Policy.

Cr R Cherry-Campbell / Cr S Gallon

**CARRIED****8.8      LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUESTS****1.      PURPOSE**

To inform the Council of the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987 (the Act) 17 June 2025 to 23 July 2025.

**MOVED**

That the Council:

1.      **Receives** the report.

Cr L Newman / Cr R Cherry-Campbell

**CARRIED**

**8.9 SERVICE REQUESTS AND COMPLAINTS**

**1. PURPOSE**

For the Council to be informed on the Service Requests received June 2025 to 31 July 2025, and Complaints received from June 2025 to 16 July 2025.

**MOVED**

That the Council:

1. **Receives** the report.

Cr B Deller / Cr G Ayling

**CARRIED**

**9 EXCLUSION OF THE PUBLIC**

Nil

**10 KARAKIA WHAKAMUTUNGA**

The meeting closed with a karakia by all members.

**The meeting closed at 2.45 pm**

**Minutes confirmed: .....**

**10 September 2025**

**Date: .....**