

**MINUTES OF CARTERTON DISTRICT COUNCIL
POLICY AND PROJECTS COMMITTEE MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON
ON WEDNESDAY, 18 JUNE 2025 AT 9:00 AM**

PRESENT: Deputy Mayor Steve Cretney (Chair), Cr Steve Gallon (Deputy Chair), Mayor Ron Mark, Cr Robyn Cherry-Campbell, Cr Lou Newman (via Video Conference), Cr Steve Laurence, Cr B Deller (from 10.50am)

IN ATTENDANCE: Staff

Johannes Ferreira (Infrastructure Services Manager), Geoff Hamilton (Chief Executive), Solitaire Robertson (Planning and Regulatory Services Manager), Geri Brooking (People and Wellbeing Manager), Glenda Seville (Community Services and Facilities Manager), Lawrence Stephenson (Water Services Manager), Jeet Kiran (Waters Compliance and Monitoring Officer), Sarvesh Tiwari (Waste Management and Minimisation Officer), Becks Clarke (Community Development Team Leader), Ricky Utting (Climate Change Coordinator), Sara Renall (Senior Communications and Engagement Advisor) (via Video Conference), Katrina King (Democratic Services Officer)

1 KARAKIA TIMATANGA

The meeting was opened with a karakia by all members.

2 APOLOGIES

MOVED

That an apology be accepted from Cr Grace Ayling, Cr Brian Deller and Cr Dale Williams.

Cr R Cherry-Campbell / Cr S Gallon

CARRIED

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interest declared.

4 PUBLIC FORUM

Graham O'Dowd

Graham provided photos from around the district of bridges and culverts that need attention.

Jimmy Haeata

Jimmy Haeata of Ngāti Maahu spoke on his appreciation to the Parks and Reserves team and Sheree Ngātūere, CDC Kaituitui, for building a strong relationship with the Ngā Tawhai Reserve project. He acknowledged the collective efforts to restore, regenerate, and revive the historical significance of the area.

5 DISCUSSION OF THE PUBLIC FORUM

- Mayor Ron raised concerns around the contract with Fulton Hogan. There shouldn't be a need to raise a service request on a contract matter that is routine. Mayor Ron Mark asked the Group Manager Infrastructure, Johannes Ferreira, to monitor bridge and road maintenance.
- Johannes acknowledged that there are issues across the wider network, and advised he is working with the Fulton Hogan team. They deliver a lot of work that is noticed, however, there are constrained budgets and work must be prioritised.

6 CONFIRMATION OF THE MINUTES

6.1 MINUTES OF THE POLICY AND PROJECTS COMMITTEE MEETING HELD ON 9 APRIL 2025

MOVED

1. That the Minutes of the Policy and Projects Committee Meeting held on 9 April 2025 are true and correct.

Deputy Mayor S Cretney / Cr S Laurence

CARRIED

7 REPORTS

7.1 COMMUNITY GRANTS AND FUNDING FRAMEWORK AND POLICY

1. **PURPOSE**

For the Committee to adopt the Community Grants and Funding Framework and Policy.

MOVED

That the Committee:

1. **Receives** the report.
2. **Adopts** the Community Grants and Funding Framework and Policy.
3. **Notes** that minor editing and changes in formatting may occur prior to public release of the document.

Deputy Mayor S Cretney / Mayor R Mark

CARRIED

7.2 CARTERTON DISTRICT COUNCIL CLIMATE CHANGE IMPLEMENTATION PLAN 2025-2026**1. PURPOSE**

For the Committee to endorse the 2025/26 climate change implementation plan.

MOVED

That the Committee:

1. **Receives** the report.
2. **Adopts** the Climate Change Strategy 2025/26 Implementation Plan.

Deputy Mayor S Cretney / Cr R Cherry-Campbell

CARRIED**7.3 UPDATE ON OPERATIONAL CONSENTS****1. PURPOSE**

To update the Committee on the status of the existing consents.

MOVED

That the Committee:

1. **Receives** the report.

Cr S Gallon / Mayor Ron Mark

CARRIED**7.4 WASTE MANAGEMENT AND MINIMISATION UPDATE****1. PURPOSE**

For the Committee to be updated on Carterton District's Waste Management and Minimisation services.

MOVED

That the Committee:

1. **Receives** the report.

Mayor Ron Mark / Cr S Gallon

CARRIED

7.5 WATER OPERATIONS REPORT

1. PURPOSE

For the Committee to be updated on the water operations.

MOVED

That the Committee:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr R Cherry-Campbell

CARRIED

7.6 WASTE WATER TREATMENT PLANT SLUDGE REMOVAL PROJECT SCOPE UPDATE

1. PURPOSE

For the Committee to be updated on the project scope development of the Wastewater Treatment Plant (WWTP) Sludge removal project.

MOVED

That the Committee:

1. **Receives** the report.
2. **Endorses** Officers' preferred option, namely proceeding with Option 1 – Trial of the full process cycle.

Deputy Mayor S Cretney / Cr R Cherry-Campbell

CARRIED

7.7 MAJOR PROJECTS UPDATE

1. PURPOSE

To update the Committee on the progress of major projects.

MOVED

That the Committee:

1. **Receives** the report.

Deputy Mayor S Cretney / Mayor R Mark

CARRIED

7.8 RUAMĀHANGA ROADS AND CORRIDOR ACCESS REPORT**1. PURPOSE**

For the Committee to be updated on Ruamāhanga Roads and Corridor Access activities.

MOVED

That the Committee:

1. **Receives** the report.

Mayor R Mark / Cr S Gallon

CARRIED**7.9 CHANGES TO THE DELEGATIONS MANUAL****1. PURPOSE**

For the Committee to approve changes to the Delegations Manual for Carterton District Council.

MOVED

That the Committee:

1. **Receives** the report.
2. **Approves** the changes to the Delegations Manual, as outlined in **Attachment 1**.

Mayor R Mark / Deputy Mayor S Cretney

CARRIED**7.10 REVIEW OF EMERGENCY MANAGEMENT PLANS****1. PURPOSE**

For the Committee to be updated on the Business Continuity Plan and new Crisis Management Plan.

MOVED

That the Committee:

1. **Receives** the report.
2. **Endorses** the Business Continuity Plan and Crisis Management Plan.

Cr R Cherry-Campbell / Cr B Deller

CARRIED

7.11 UPDATE ON PLANNING RESOURCE CONSENTS**1. PURPOSE**

The purpose of this report is to update the Committee on the resource consents issued since the previous update.

MOVED

That the Committee:

1. **Receives** the report.

Deputy S Cretney / Mayor R Mark

CARRIED**7.12 ADVISORY GROUP UPDATES****1. PURPOSE**

For the Committee to be updated on activities and highlights from the Advisory Group meetings.

MOVED

That the Committee:

1. **Receives** the draft meeting notes from the Walking and Wheels and Rural Advisory Groups.

Cr B Deller / Cr R Cherry-Campbell

CARRIED**8 KARAKIA WHAKAMUTUNGA**

The meeting closed with a karakia by all members.

The Meeting closed at 11.51am

Minutes confirmed:

Date: