



Te Kaunihera-ā-Rohe o Taratahi

**CARTERTON**  
**DISTRICT COUNCIL**

# **AGENDA**

## **Water Race Committee meeting**

**Date: Wednesday, 7 May 2025**

**Time: 1:30 pm**

**Location: Carterton Events Centre  
50 Holloway St  
Carterton**

Cr B Deller (Chair)

J Booth (Deputy Chair)

Mayor R Mark

Deputy Mayor S Cretney

Cr S Gallon

J McFadzean (Member)

N Wadham (Member)

Member (G Smith)



**Notice is hereby given that a Water Race Committee meeting of the Carterton District Council will be held in the Carterton Events Centre, 50 Holloway St, Carterton on:**

**Wednesday, 7 May 2025 at 1:30 pm**

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## 1 KARAKIA TIMATANGA

*Mai i te pae maunga, raro ki te tai*

*Mai i te awa tonga, raro ki te awa raki*

*Tēnei te hapori awhi ai e Taratahi.*

*Whano whano, haramai te toki*

*Haumi ē, hui ē, tāiki ē!*

## 2 APOLOGIES

## 3 CONFLICTS OF INTERESTS DECLARATION

## 4 PUBLIC FORUM

## 5 DISCUSSION OF THE PUBLIC FORUM

### VIDEOCONFERENCE DETAILS

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#### **Microsoft Teams** [Need help?](#)

#### **[Join the meeting now](#)**

Meeting ID: 473 413 256 392

Passcode: X7eW9KW2

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#### **Dial in by phone**

[+64 4 280 6232,,915851737#](#) New Zealand, Wellington

[Find a local number](#)

Phone conference ID: 915 851 737#



## 6 CONFIRMATION OF THE MINUTES



### 6.1 MINUTES OF THE WATER RACE COMMITTEE MEETING HELD ON 19 FEBRUARY 2025

#### 1. RECOMMENDATION

1. That the Minutes of the Water Race Committee Meeting held on 19 February 2025 are true and correct.

**File Number:** 451688

**Author:** Robyn Blue, Democratic Services Officer

**Attachments:** 1. Minutes of the Water Race Committee Meeting held on 19 February 2025

**MINUTES OF CARTERTON DISTRICT COUNCIL  
WATER RACE COMMITTEE MEETING  
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON  
ON WEDNESDAY, 19 FEBRUARY 2025 AT 1:30 PM**

**PRESENT:** Cr Brian Deller (Chair), John Booth (Deputy Chair) - Member, Mayor Ron Mark, Deputy Mayor Steve Cretney, Cr Steve Gallon, John McFadzean (Member), Neil Wadham (Member), Grant Smith (Member)

**IN ATTENDANCE:** Geoff Hamilton (Chief Executive), Johannes Ferreira (Infrastructure Services Manager), Lawrence Stephenson (Water Services Manager), Jeet Kiran (Waters Compliance and Monitoring Officer), Sara Renall (Communications and Engagement Advisor) via videoconference, Robyn Blue (Democratic Services Officer)

**1 KARAKIA TIMATANGA**

The meeting opened with a karakia by all members.

**2 APOLOGIES**

**MOVED**

That an apology be received for Melvin Pike.

Deputy Mayor S Cretney / J Booth

**CARRIED**

**3 CONFLICTS OF INTERESTS DECLARATION**

There were no conflicts of interest declared.

**4 PUBLIC FORUM**

There was no public forum.

## 5 CONFIRMATION OF THE MINUTES

### 5.1 MINUTES OF THE WATER RACE COMMITTEE MEETING HELD ON 4 DECEMBER 2024

#### NOTED

- Further to the minutes of the Water Race Committee meeting held 14 August 2024, a report is going to Council on 26 February 2025 recommending that when the Waingawa Process Water Project is operational, that in times of “low flow”, Water Race users using water for stock are prioritised over industrial users of the Water Race water.

#### MOVED

1. That the minutes of the Water Race Committee Meeting held on 4 December 2024 are true and correct.

Deputy Mayor S Cretney / J Booth

#### **CARRIED**

## 6 REPORTS

### 6.1 WATER RACE REPORT

#### 1. PURPOSE

To provide the Water Race Committee with an update on the management of the Water Races.

#### NOTED

- As part of the Parker subdivision, there is a consent condition that property owners ensure access to the Water Race.
- There was discussion that Finance could create a reserve to manage significant financial issues, such as a flood.

#### MOVED

That the Committee:

1. **Receives** the report.

J McFadzean / N Wadham

#### **CARRIED**



## 6.2 WATER RACE WATER QUALITY REPORT

### 1. PURPOSE

For the Committee to be informed about water quality in the water races and water race re consent applications.

#### MOVED

That the Committee:

1. **Receives** the report.

J Booth / N Wadham

#### **CARRIED**

## 6.3 APPRENTICE FOR THE WATER RACE OVERSEER

### 1. PURPOSE

For the Committee to consider a recommendation to Council to employ an apprentice Water Race Overseer.

#### MOVED

That the Committee:

1. **Receives** the report.

N Wadham / J Booth

#### **CARRIED**

2. **Agrees** to seek Council support to fund the employment of an apprentice Water Race Overseer at no cost to the Water Race users for a training period of three years.

N Wadham / J Booth

#### **CARRIED**

3. **Agrees** the Independent Members of the Water Race Committee will identify suitable candidates for the apprentice position.

J McFadzean / G Smith

#### **CARRIED**

4. **Agrees** to seek Council support for a 50% reduction in corporate overheads for the Water Race for three years.

N Wadham / G Smith

Abstain – Deputy Mayor S Cretney / Mayor R Mark

#### **CARRIED**

## **7 KARAKIA WHAKAMUTUNGA**

The meeting closed with a karakia by all members.

**The meeting closed at 2.43 pm**

**Minutes confirmed: .....**

**Date: .....**

DRAFT

## 7 REPORTS



### 7.1 WATER RACE REPORT

#### 1. PURPOSE

To provide the Water Race Committee with an update on the management of the Water Races.

#### 2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

#### 3. WATER RACE CODE OF PRACTICE

A professional service advisor, Genevieve Drake, has updated the Water Race Code of Practice (CoP). Genevieve has interviewed a number of stakeholders, including incorporating comments from the Regional Council.

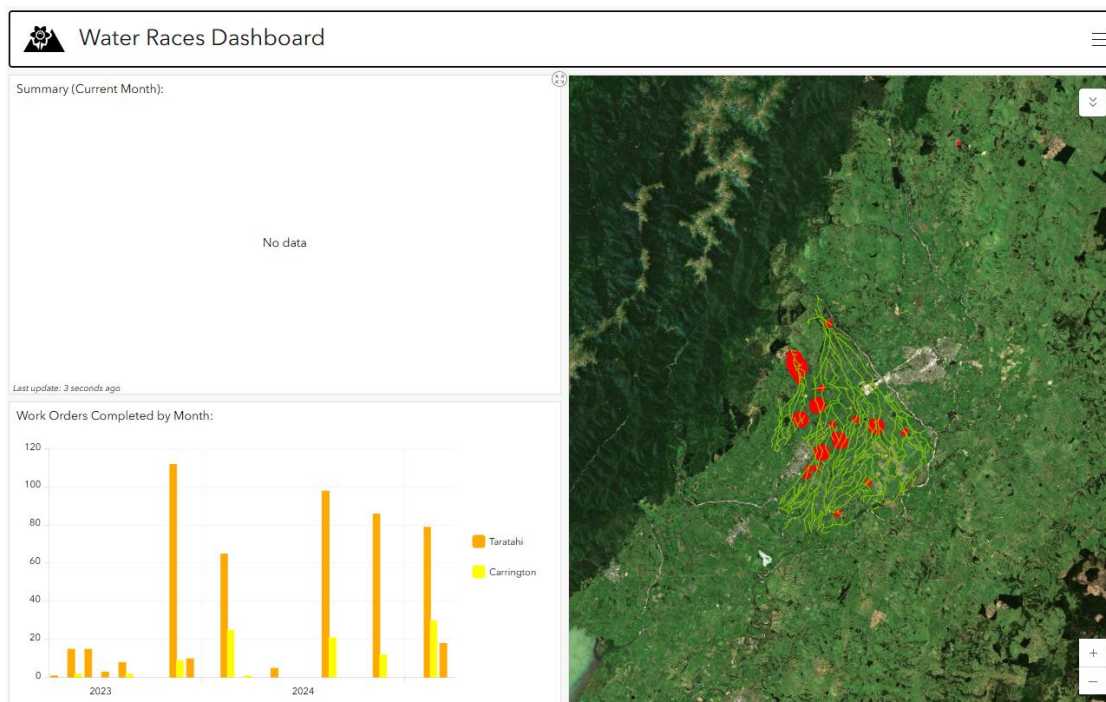
A workshop will be held on 16 May to discuss the updated document with a view to circulating it to water race users later in the year.

#### 4. SUMMARY OF SERVICE REQUESTS, WATER RACE FLOWS AND MAINTENANCE

##### Service Requests

Request Activity from 01/02/25 to 23/04/25

	opened current	with hold	received	completed	closed current	with hold
Referred to Rural Water						
No Water	-	-	2	2	-	-
Other	2	-	2	2	2	-
Waterrace	11	-	13	19	5	-
Total for Rural Water	13	0	17	23	7	0

Water Races Dashboard – update**5. OVERSEER'S REPORT**

Cleaning has been going well through summer, with some catch-up from the winter season. However, flow and warm weather conditions have caused rampant weed growth, increasing the number of calls for blockages and clearance of the water races.

The low flow conditions over the Feb-Mar were managed, but there were occasions where branches pooled with juvenile fish suffering as they were unable to move upstream before the flows reduced. The hot temperatures have also caused higher water temperatures as there wasn't rain in the hills compared to other summers.

Recently in April there have been increased river flows allowing increased flows to the water races.

The work is being managed to stay within the operating budget.

**6. FINANCIAL REPORT**

An extract from the operating budgets is summarised below:

<i>Key Variances:</i>	2024/25 YTD Actuals April	2024/25 YTD Budgets April	2024/25 YTD Variance April	2024/25 Full Year Budget	2023/24 Full Year Actuals	2022/23 Full Year Actuals
Maintenance	259,757	227,380	(32,377)	272,850	399,744	268,588
Staffing	51,809	45,310	(6,499)	54,368	61,667	55,623
Support	125,793	140,090	14,297	168,099	364,924	345,431
Resource Consents	-	33,340	33,340	40,000	32,005	68,578
Health Monitoring	5,814	10,940	5,126	13,131	13,455	8,144
Other operating costs	19,670	18,150	(1,520)	21,770	18,982	5,216
Depreciation	27,172	50,720	23,548	60,858	50,768	49,916
	<b>490,015</b>	<b>525,930</b>	<b>35,915</b>	<b>631,076</b>	<b>941,544</b>	<b>801,496</b>

The financial forecast to 30 June 2025 (high level summary) is showing the expenditure is expected to be within budget.

Resource consents are under budget due to timing. Invoices are to be received from GWRC for annual monitoring as part of our resource consents and we should be on track by year end.

## **7. CONSIDERATIONS**

### **7.1 Climate change**

There are no direct climate change issues relating to the decisions in this paper.

### **7.2 Tāngata whenua**

There are no issues in this paper that impact on tāngata whenua.

### **7.3 Financial impact**

There are no financial impacts relating to the decisions in this paper.

### **7.4 Community Engagement Requirements**

There are no community engagement requirements relating to the decisions in this paper.

### **7.5 Risks**

There are no risks associated with the decisions in this paper.

### **7.6 Wellbeing**

#### ***Economic Wellbeing***

- *Quality, fit-for-purpose infrastructure, and services that are cost-effective and meet future needs*

#### ***Cultural Wellbeing***

- *Te Āo Māori/Māori aspirations and partnerships are valued and supported.*

#### ***Social Wellbeing***

- *A strong and effective council providing trusted leadership*
- *A caring community that is safe, healthy, happy and connected.*

#### ***Environmental Wellbeing***

- *Safe and resilient water supply, wastewater, and stormwater systems*
- *Healthy, sustainable waterways.*

## **8. RECOMMENDATION**

That the Committee:

1. **Receives** the report.

**File Number:** 451179

**Author:** Lawrence Stephenson, Waters Operations Manager

**Attachments:** Nil



## 7.2 WATER RACE WATER QUALITY REPORT

### 1. PURPOSE

For the Committee to be informed about water quality in the water races and water race consent applications.

### 2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

### 3. WATER RACE RECONSENT APPLICATIONS

The consent application was submitted in May 2023, and the continued operation of the Water Races has been approved by GWRC.

Lawrence Stephenson has been continuing with the consent processes and responded to GWRC in August outlining the following:

- Further gauging started this summer to support the ecological assessment of the river environments
- The Council experts will review the further information request received.
- A 20-year consent is requested, but we have not yet received feedback from GWRC.
- Similar consent conditions have been suggested to the existing consent, and the results from the further sampling undertaken in the summer will be assessed.

Highlights from subsequent correspondence received from GWRC between October to November 2024 are below, and also recent actions undertaken to address the requirements:

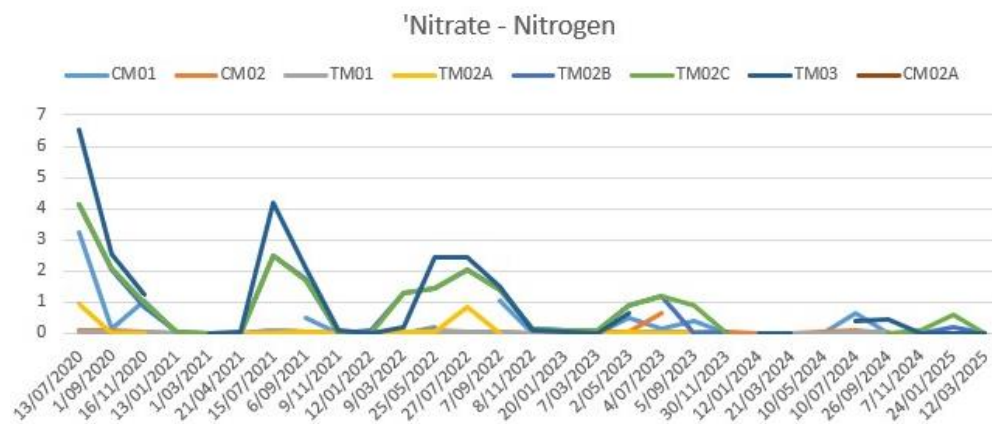
- GWRC confirmed that they reviewed the information submitted by the CDC as per the s92 request, but are seeking more information.
- CDC is currently addressing the s92 request and awaiting information from the consultants.
- An indication of the costs incurred from GWRC has been received. The team is collating these costs, planning the response to the s92 request, and assessing the additional costs that may arise during the consultation period. Officers will update the Committee on the final cost estimates once in due course.

#### 4. UPDATED HISTORIC WATER QUALITY DATA

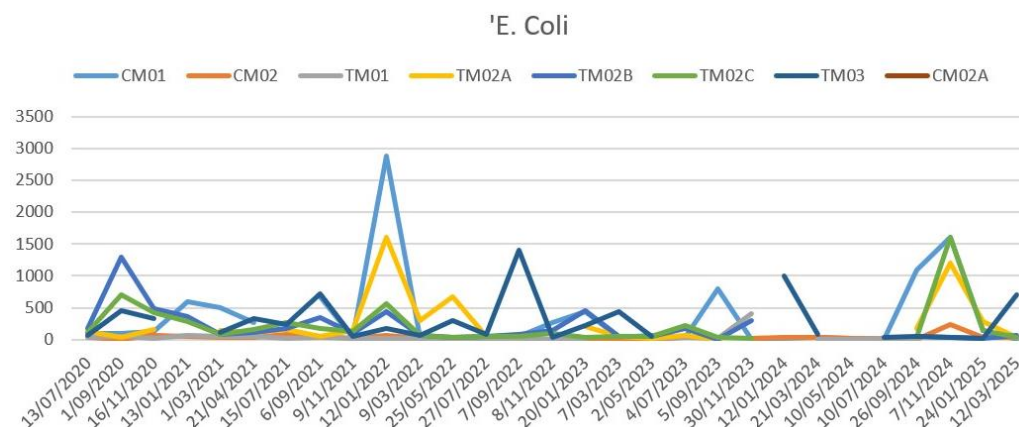
The charts below cover the sampling period from 2020 – 2025:

Nitrate levels are generally elevated in winter/spring with the higher flows. The levels are currently less than 11.3mg/L for Drinking Water, but this is still high for NZ. The majority of Total Nitrogen is nitrates.

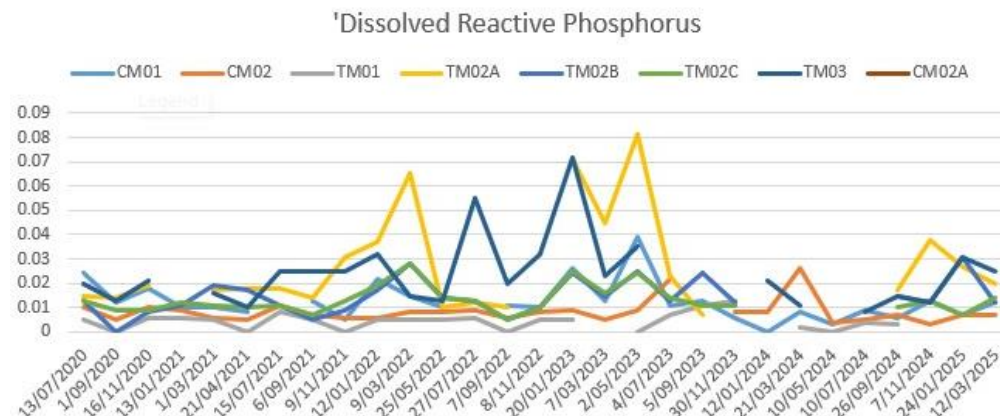
Peaks are decreasing.



The limit for safe swimming is 260 E. coli coliforms/100 ml. E. coli levels have dropped except for one site which is the site at TM03 -Water race Waihakeke Road.



New freshwater targets for Dissolved Reactive Phosphorus are less than a maximum of 0.05mg/L, which all sample points meet in general.



**5. RECOMMENDATION**

That the Committee:

1. **Receives** the report.

**File Number:** 451606

**Author:** Jeet Kiran, Waters Compliance and Monitoring Officer

**Attachments:** Nil





## 7.3 EMPLOYMENT OF AN APPRENTICE WATER RACE OVERSEER

### 1. PURPOSE

For the Committee to agree the process for the employment of an apprentice Water Race Overseer.

### 2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

### 3. BACKGROUND

On the recommendation of the Water Race Committee, Council resolved to employ an apprentice Water Race Overseer at their Ordinary Council meeting on 26 February 2025.

Council also agreed that while council staff are responsible for the employment process itself, members of the Water Race Committee would be closely involved in the recruitment including identifying suitable candidates for the position.

### 4. DISCUSSION

It is recommended that the Committee appoints two members to work alongside internal staff in the employment process including approving the position description, shortlisting applications, and interviewing candidates as part of the interview panel.

A proposed timeline is outlined below with dates:

Participants	Purpose	When
Internal staff	Development of draft position description and advertisement	By 23 May
Water Race Members	Review of position description and advertisement	By 13 June
Internal staff	Recruitment advertising through council website and social media channels, Wairarapa Times Age, Trade Me and Seek	By 20 June
Internal staff	Receive and collate applications	Closing date by 11 July
Internal staff and Water Race Members	Review applications and short list for interviews, develop interview questions	By 25 July
Internal staff and Water Race Members	Interview and selection process	By 22 August

**5. CONSIDERATIONS****5.1 Climate change**

There are no climate change considerations associated with this decision.

**5.2 Tangata whenua**

Tāngata whenua representatives sit on the Water Race Committee and will be involved in the decision to appoint members to the recruitment process.

**5.3 Financial impact**

Recruitment costs will be funded within existing budgets.

**5.4 Community Engagement requirements**

There are no community engagement considerations associated with this decision.

**5.5 Risks**

There are no risks associated with this decision.

**6. RECOMMENDATION**

That the Committee:

1. **Receives** the report.
2. **Agrees** to appoint the following Committee Members to be involved in the employment process for an apprentice Water Race Overseer:
  - 1.
  - 2.

**File Number:** 452099

**Author:** Geri Brooking, People and Wellbeing Manager

**Attachments:** Nil

## 8 KARAKIA WHAKAMUTUNGA

*Kia whakairia te tapu*

*Kia wātea ai te ara*

*Kia turuki whakataha ai*

*Kia turuki whakataha ai*

*Haumi ē, hui ē, taiki ē*