

**MINUTES OF CARTERTON DISTRICT COUNCIL  
COUNCIL WORKSHOP  
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON  
ON WEDNESDAY, 16 OCTOBER 2024 AT 11:00 AM**

**PRESENT:** Mayor Ron Mark, Deputy Mayor Steve Cretney, Cr Dale Williams, Cr Brian Deller, Cr Robyn Cherry-Campbell, Cr Grace Ayling, Cr Lou Newman, Cr Steve Laurence, Cr Steve Gallon

**IN ATTENDANCE:** Geoff Hamilton (Chief Executive), Karon Ashforth (Corporate Services Manager), Johannes Ferreira (Infrastructure Services Manager), Solitaire Robertson (Planning and Regulatory Services Manager), Geri Brooking (People and Wellbeing Manager), Glenda Seville (Community Services and Facilities Manager), Marcus Anselm (Communications and Engagement Manager), Robyn Blue (Democratic Services Officer)

## **1 APOLOGIES**

There were no apologies received.

## **2 CONFLICTS OF INTERESTS DECLARATION**

There were no conflicts on interest declared.

## **3 REPORTS**

### **3.1 DRAFT RISK AND ASSURANCE COMMITTEE ANNUAL WORKPLAN 24-25**

#### **1. PURPOSE**

To provide feedback on the Draft Risk and Assurance Committee Annual Workplan 24-25.

The elected members provided feedback on the Draft Risk and Assurance Committee Annual Workplan 24-25.

The final plan will be tabled at the Risk and Assurance Committee meeting on 13 November 2024.

## 4 EXCLUSION OF THE PUBLIC

### RESOLUTION TO EXCLUDE THE PUBLIC

#### RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - Chief Executive Key Result Areas 24-25	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.2 - Draft Term of Reference Chief Executive Performance Review Committee	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

The meeting closed at 11.30 pm