



Te Kaunihera-ā-Rohe o Taratahi

CARTERTON
DISTRICT COUNCIL

AGENDA

Council Workshop

Date: Wednesday, 16 October 2024

Time: 11:00 am

**Location: Carterton Events Centre
50 Holloway St
Carterton**

Mayor R Mark

Deputy Mayor S Cretney

Cr D Williams

Cr B Deller

Cr R Cherry-Campbell

Cr G Ayling

Cr L Newman

Cr S Laurence

Cr S Gallon

**Notice is hereby given that a Council Workshop of the Carterton District Council
will be held in the Carterton Events Centre, 50 Holloway St, Carterton on:
Wednesday, 16 October 2024 at 11:00 am**

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1 KARAKIA TIMATANGA

Mai i te pae maunga, raro ki te tai

Mai i te awa tonga, raro ki te awa raki

Tēnei te hapori awhi ai e Taratahi.

Whano whano, haramai te toki

Haumi ē, hui ē, tāiki ē!

2 APOLOGIES

3 CONFLICTS OF INTERESTS DECLARATION

4 REPORTS



4.1 DRAFT RISK AND ASSURANCE COMMITTEE ANNUAL WORKPLAN 24-25

1. PURPOSE

TO PROVIDE FEEDBACK ON THE DRAFT RISK AND ASSURANCE COMMITTEE ANNUAL WORKPLAN 24-25.

FILE NUMBER: 425209

AUTHOR: ROBYN BLUE, DEMOCRATIC SERVICES OFFICER

ATTACHMENTS: 1. DRAFT RISK AND ASSURANCE COMMITTEE ANNUAL WORKPLAN 24_25 [↓](#)

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Exiting Terms of reference	November 2024	February 2025	May 2025	August 2025	November/December 2025
1. Monitor the identification and management of risks faced by the Council.	Risk update.	Risk update.	Risk update. Insurance review.	Risk framework review. Risk update.	Risk update.
2. Monitor the Council's health and safety management system and identification of risks in accordance with the Health and Safety at Work Act 2015 and any substitute legislation.	Government reform update (3 waters reform, RMA, review of LG). Health, Safety and Wellbeing update.	Government reform update (3 waters reform, RMA, review of LG). Health, Safety and Wellbeing update.	Government reform update (3 waters reform, RMA, review of LG). Health, Safety and Wellbeing update.	IT security update (public excluded). Government reform update (3 waters reform, RMA, review of LG). Health, Safety and Wellbeing update.	Government reform update (3 waters reform, RMA, review of LG). Health, Safety and Wellbeing update.
3. Approve the annual external audit proposal.			Approve the annual external audit proposal.		
4. Review the external auditor's management letter and management responses.	Audit NZ final report for the year ending 30 June 2024 (TBC). LTP Management Letter (post Consultation Document audit). Update on Audit recommendations.	Audit NZ final report for the year ended 30 June 2024. Update on Audit recommendations.	 Update on Audit recommendations.	Audit NZ interim report for 2025 Update on Audit recommendations.	Audit NZ final report for the year ending 30 June 2025 (TBC). Update on Audit recommendations.
5. Monitor management of the Council's internal financial control environment, and report as appropriate to the Council on compliance with all external audit requirements and statutory responsibilities.			Annual report timeline and risks.		
6. Monitor and review the Council's financial policies and financial performance.	Treasury report.	Treasury report.	Treasury report. AP review prior to adoption.	Treasury report.	Treasury report.
7. Review the draft Annual Report prior to consideration by Council, including consideration of reports from external auditors.					
Other Business	Proposed ARC schedule for 2025.				

4 EXCLUSION OF THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - Chief Executive Key Result Areas 24-25	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.2 - Draft Term of Reference Chief Executive Performance Review Committee	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

5 KARAKIA WHAKAMUTUNGA