

**MINUTES OF CARTERTON DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON  
ON WEDNESDAY, 30 OCTOBER 2024 AT 1:00 PM**

**PRESENT:** Deputy Mayor Steve Cretney (Chair), Cr Dale Williams, Cr Brian Deller, Cr Robyn Cherry-Campbell (via video conference), Cr Lou Newman, Cr Steve Gallon, Cr Steve Laurence, Cr Grace Ayling.

**IN ATTENDANCE:** Staff

Geoff Hamilton (Chief Executive), Karon Ashforth (Corporate Services Manager), Geri Brooking (People and Wellbeing Manager), Glenda Seville (Community Services and Facilities Manager), Solitaire Robertson (Planning and Regulatory Services Manager), Johannes Ferreira (Infrastructure Services Manager), Marcus Anselm (Communications and Engagement Manager) via videoconference, Sara Renall (Communications and Engagement Advisor), Robyn Blue (Democratic Services Officer)

Other

Matt Carrere (WellingtonNZ)

**1 KARAKIA TIMATANGA**

The meeting opened with a karakia by all elected members.

**2 APOLOGIES**

That an apology be received from Mayor Ron Mark

Cr G Ayling / Cr S Gallon

**CARRIED**

**3 CONFLICTS OF INTERESTS DECLARATION**

There were no conflicts of interest declared.

**4 PUBLIC FORUM**

1. Tony Warwood from Mytrucking.com was presented with a certificate for being a finalist in the Gold Awards. This was for innovative work related to developing computer software to assist trucking firms. The firm has clients both nationally and internationally and is based in Carterton.
2. Jason Markham provided Council with an update on the Carterton Indoor Pool Building Project. Concept design started in May, roofing decisions have been made, and construction firms for all parts of the process are providing advice and cost estimates.

3. Iain Hamilton a resident in Perrys Road East Taratahi spoke to his concerns regarding the proliferation of solar farms in the area. The farms are taking away valuable pastoral land, neighbouring farms are surrounded by them, and Trenairs Bush is directly adjacent.
4. Jill Greathead also spoke to her concerns regarding the six solar farm developments in the Wairarapa. There is limited capacity in the current transmission lines in the Wairarapa and significant infrastructure upgrades will be needed to manage the capacity. She also identified that as a new development, there are no consistent planning rules for solar farms NZ.
5. Graham O'Dowd identified ongoing concerns regarding roading repair work that is not being undertaken by the CDC roading contractor, Fulton Hogan.

## 5 YOUTH COUNCIL VIEWS ON AGENDA ITEMS

Not applicable.

## 6 CONFIRMATION OF THE MINUTES

### 6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 OCTOBER 2024

#### MOVED

1. That the minutes of the Ordinary Council Meeting held on 30 October 2024 are true and correct.

Deputy Mayor S Cretney / Cr G Ayling

#### **CARRIED**

## 7 REPORTS

### 7.1 WAIRARAPA ECONOMIC DEVELOPMENT STRATEGY ANNUAL REPORT 2023 - 2024 AND QUARTER 4 REPORT

#### 1. PURPOSE

For the Council to receive the Wairarapa Economic Development Strategy Quarter 4 Report, and the 2023 – 2024 Annual Reports from Wellington NZ.

#### MOVED

That the Council:

1. **Receives** the report.

Cr L Newman / Cr D Williams

#### **CARRIED**

## 7.2 LOCAL WATER DONE WELL

### 1. PURPOSE

For the Council to consider advice on a joint Wellington Regional Water Services Delivery Plan (WSDP) and a joint Wairarapa / Tararua WSDP, and provide direction to Officers on which option to further develop.

### MOVED

That the Council:

1. **Receives** the report.
2. **Notes** the legislative changes enacted under the Government's plan, Local Water Done Well through the Local Government (Water Services Preliminary Arrangements) Act 2024, to address long standing water infrastructure challenges which includes:
  - a. the requirement for Councils to produce a Water Services Delivery Plan and accompanying implementation plan by 3 September 2025.
  - b. ensuring water services are financially sustainable; and
  - c. greater central government oversight through economic and quality regulation.
3. **Notes** that the Government intends to introduce further water services legislation in December 2024 to be enacted in mid-2025 that will establish the economic and regulatory oversight regime for water services.
4. **Notes** that Council is required by the Local Government (Water Services Preliminary Arrangements) Act 2024 to consider and consult on at least two options for the future delivery model for water services, being the status quo versus an alternative.

Deputy Mayor S Cretney / Cr G Ayling

### **CARRIED**

5. **Resolves** to:
  - a. Exit the joint Wellington Region Water Services Delivery Plan project.

Cr B Deller / Cr R Cherry-Campbell

### **CARRIED**

6. **Resolves** to continue the development of the joint Wairarapa and Tararua Water Services Delivery Plan for consultation alongside current model.

Cr L Newman / Cr D Williams

### **CARRIED**

7. **Notes** the Chief Executive will draft an agreement with participating Councils for the development of a joint Wai+T WSDP and bring this to Council for consideration on 11 December 2024.

Cr B Deller / Cr R Cherry-Campbell

### **CARRIED**

**7.3 AMENDMENT TO THE RATES RESOLUTION 2024-25**

**1. PURPOSE**

To amend the rates resolution for a minor error in the targeted Waingawa water rates.

**MOVED**

That the Council:

**Receives** the report:

Pursuant to Sections 23, 24 and 57 of the Local Government (Rating) Act 2002, **resolves** to set the rates, due dates and penalties regime for the 2024-2025 financial year as follows and **accept one change**:

All rate amounts stated are GST inclusive.

**(a) General rate**

A general rate on the capital value of each rating unit in the district.

The general rate is set on a differential basis over three rating categories as follows:

<b>General rates – differential factor</b>	
Residential	1.0
Commercial	1.8
Rural	0.8

Where –

- Residential means:
  - all rating units used primarily for residential purposes within the residential zone of the Carterton District as depicted in the District Plan
  - all rating units located in the commercial and industrial zones of Carterton District, as depicted in the District Plan, that are used primarily for residential purposes
  - all rating units associated with utility services (water, telecommunications, etc.) that are located in the urban area.
- Commercial means:
  - all rating units in the commercial zone of Carterton District, including the Carterton Character Area, as depicted in the District Plan, and all rating units outside the said commercial zone that have existing use rights or resource consent to undertake commercial land use activities under the Resource Management Act 1991
  - all rating units in the industrial zone of Carterton District, as depicted in the District Plan, and all rating units outside the said industrial zone that have

existing use rights or resource consent to carry out industrial land use activities under the Resource Management Act 1991.

- Excludes any rating units used primarily for residential purposes
- Includes any rating units within the rural zone of Carterton District, as depicted in the District Plan, holding or exercising existing use rights or resource consent to carry out commercial or industrial land use activities under the Resource Management Act 1991
- Rural means:
  - all rating units within the rural zone of Carterton District, as depicted in the District Plan, but excluding those rating units that hold and are exercising existing use rights or resource consent to carry out commercial or industrial land use activities under the Resource Management Act 1991
  - all rating units associated with utility services (water, telecommunications, etc) that are located in the rural area.

A General Rate set under section 13(2)(b) Local Government (Rating) Act 2002, on every rating unit on a differential basis as described below:

- a rate of 0.18884 cents in the dollar (including GST) of capital value on every rating unit in the Residential category
- a rate of 0.33992 cents in the dollar (including GST) of capital value on every rating unit in the Commercial category
- a rate of 0.15107 cents in the dollar (including GST) of capital value on every rating unit in the Rural category

### **(b) Uniform Annual General Charge**

A Uniform Annual General Charge on each rating unit in the District to fully fund Governance activities and to fund Community Support activities within the maximum possible under section 21 of the Local Government (Rating) Act 2002.

The Uniform Annual General Charge is calculated as one fixed amount per rating unit, for the rating year 2024-25 this rate will be \$1,269.73(including GST) per rating unit set under section 15(1)(a) Local Government (Rating) Act 2002.

### **(c) Targeted rates**

#### ***Regulatory and planning service rate***

A regulatory and planning service rate for regulatory, resource management, and district planning services on every rating unit in the district, calculated on capital value.

A targeted Regulatory and Planning Services Rate of 0.01329 cents per dollar of capital value set under Section 16 Local Government (Rating) Act 2002 on every rating unit in the district.

**Urban wastewater rates**

A differential targeted rate for the Council's urban wastewater and treatment and disposal of wastewater services of a fixed amount per separately used or inhabited part of a rating unit in relation to all land in the district to which the Council's urban wastewater service is provided or available.

The rate applied is as follows:

- A charge per separately used or inhabited part of a rating unit that is able to be connected
- A charge per separately used or inhabited part of a rating unit connected

The Council also sets a rate (pan charge) per water closet or urinal within each separately used or inhabited part of a rating unit after the first one for rating units with more than one water closet or urinal.

For the purposes of this rate:

- 'Connected' means the rating unit is connected to the Council's urban wastewater service directly or through a private drain.
- 'Able to be connected' means the rating unit is not connected to the Council's urban wastewater drain but is within 30 metres of such a drain.
- A separately used or inhabited part of a rating unit used primarily as a residence for one household is treated as not having more than one water closet or urinal.
  - a. A rate of \$556.01 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 for rating units that are not yet connected but are able to be connected to the Council's urban sewerage reticulation system.
  - b. a rate of \$1,112.01 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 for rating units that are connected to the Council's urban sewerage reticulation system.
  - c. a rate of \$1,112.01 set under Section 16 Local Government (Rating) Act 2002 for each water closet or urinal after the first in each separately used or inhabited part of a non-residential rating unit connected to Council's urban sewerage reticulation system.

**Waingawa wastewater rates**

A targeted rate of a fixed amount on every separately used or inhabited part of a rating unit that is connected to the Waingawa wastewater service.

And

A differential targeted rate on capital value on all properties connected or able to be connected to the Waingawa wastewater service. The rate will be set on a differential basis over two rating categories:

- All rating units located in the Waingawa industrial zone of Carterton District, as depicted in the District Plan, that are used primarily for residential purposes
- All other rating units in the Waingawa industrial zone of Carterton District.

For the purposes of these rates:

- 'Connected' means a rating unit that is connected to the reticulated wastewater service.
- 'Able to be connected' means a rating unit that can be connected to the wastewater service, but it not, and is a property situated within 30 metres of such a drain.

The purpose of these rates is to fund the operation and maintenance of the Waingawa wastewater service.

- a) a targeted Waingawa Sewerage Rate of \$219.00 set under Section 16 Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit that is connected to the Waingawa Sewerage Service located in the Waingawa industrial zone of Carterton District,
- b) a rate of 0.20939 cents per dollar of capital value set under Section 16 Local Government (Rating) Act 2002 on all rating units connected or able to be connected to the Waingawa Sewerage Service, in the Waingawa industrial zone of Carterton District that are not used primarily for residential purposes,
- c) a rate of 0.10470 cents per dollar of capital value set under Section 16 Local Government (Rating) Act 2002 on all properties used primarily for residential purposes connected or able to be connected to the Waingawa Sewerage Service located in the Waingawa industrial zone of Carterton District.

#### ***Stormwater rate***

A stormwater rate on all rating units within the urban area calculated on land value. For the purposes of this rate the 'urban area' is rating units:

- Within the residential zone of the Carterton District as depicted in the District Plan,
- Adjacent to the residential zone where stormwater from the property drains to the Council's urban stormwater system.
  - a targeted Stormwater Rate of 0.04165 cents per dollar of land value set under Section 16 Local Government (Rating) Act 2002 on all rating units within the urban area.

#### ***Refuse collection and kerbside recycling rate***

A refuse collection and kerbside recycling rate for kerbside refuse and recycling collection on every separately used or inhabited part of a rating unit to which the Council's collection service is provided or available.

- (a) a targeted Refuse Collection and Kerbside Recycling Rate of \$125.61 set under Section 16 Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit where Council provides the service, or the service is available.

**Urban water rates**

A differential targeted urban water rate of:

- a fixed amount on every separately used or inhabited part of a rating unit that has been fitted with a water meter or meters and is connected to the Council's urban water supply system.
- of a fixed amount per separately used or inhabited part of a rating unit for rating units that are not yet connected but are able to be connected to the urban water supply.

Additionally, a targeted metered water rate per cubic metre of water supplied, as measured by meter, for water consumed over 225 cubic metres per year. This rate will be invoiced separately from land rates.

For the purposes of the differential targeted rate:

- 'Connected' means a rating unit to which water is supplied,
- 'Able to be connected' means a rating unit to which water can be, but is not, supplied being a property situated within 100 metres of the water supply.

The purpose of these rates to fund the operation and maintenance of the urban water supply.

- (a) a rate of \$673.38 set under section 16 Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit that has been fitted with a water meter or meters and is connected to the Council's urban water supply system,
- (b) a rate of \$336.69 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 for rating units that are not yet connected but are able to be connected to the urban water supply system,
- (c) a targeted Metered Water Rate of \$2.00 per cubic metre set under section 19(2)(a) Local Government (Rating) Act 2002 for each cubic metre of water supplied, as measured by meter, over 225 cubic metres per year.
- (d) A targeted Metered Water Rate of \$3.13 per cubic metre set under section 19(2)(a) Local Government (Rating) Act 2002 for each cubic metre of water supplied, for temporary connections for Commercial and Industrial rating units as defined by the differential for General Rate.

**Carterton Water Race Systems targeted rates**

A targeted rate on a differential basis, calculated on land area, on rating units within the Carrington or Taratahi water race system classified areas as follows:

- Class A land area 200 metres either side of the centreline of the water race
- Class B land area from 200 to 500 metres either side of the centreline of the water race



- Class C land area able to be irrigated from water drawn from natural watercourses fed from the Water Race System, calculated from conditions of the applicable resource consent.

Additionally, a rural water services rate on every rating unit situated in the Carrington or Taratahi Water Race Classified Areas for provision of the service. The amount is a rate per rating unit. For the purposes of this rate 'provision of the service' means the provision of water for stock or domestic use, including where:

- The water race channel passes over the ratepayer's property
- The water race is piped through the ratepayer's property
- Water is extracted from the water race on a neighbouring property.
  - a targeted Rural Water Race Rate of \$348.82 set under Section 16 Local Government (Rating) Act 2002 per rating unit on land situated in the Carrington and Taratahi Water Race System Classified Areas that has provision of the service.
  - a targeted Rural Water Race Rate set under Section 16 Local Government (Rating) Act 2002, calculated on land area on rating units within the Carrington and Taratahi Water Race System Classified Areas as follows:
    - Class A \$41.19561 per hectare
    - Class B \$9.45302 per hectare
    - Class C \$253.31291 per hectare

where classes are defined in the Funding Impact Statement.

### ***Waingawa water rates***

A targeted rate of a fixed amount on every separately used or inhabited part of a rating unit that has been fitted with a water meter or meters and is connected to the Waingawa Water Supply service.

For the purposes of this rate:

- 'Connected' means a rating unit to which water is supplied.

Additionally, a targeted rate per cubic meter of water supplied, as measured by meter. This rate will be invoiced separately from other rates.

The purpose of these rates is to fund the operation and maintenance of the Waingawa Water Supply service.

- a targeted Waingawa Water Rate of \$679.53 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 on all rating units that are connected to the Waingawa reticulated water service.
- a targeted metered Waingawa Water Rate of \$3.13 per cubic metre set under Section 19(2)(b) Local Government (Rating) Act 2002, as measured by meter, for all water supplied to each rating unit which has been fitted with a meter or meters with consumption up to and including 50,000 cubic

metres per year and is connected to the Waingawa reticulated water service.

- (c) a targeted metered Waingawa Water Rate of \$2.60 per cubic metre set under Section 19(2)(b) Local Government (Rating) Act 2002, as measured by meter, for all water supplied to each rating unit with consumption over 50,000 cubic meters per year, which has been fitted with a meter or meters and is connected to the Waingawa reticulated water service.

**Economic Development Rate**

The economic development rate is primarily used to fund regional and local economic development initiatives.

- a targeted Economic Development Rate of \$753.61 per rating unit on all Commercial and Industrial rating units as defined by the differential for General Rate.

**(d) Due Dates for Rate Payments (excluding metered water rates)**

Pursuant to Section 24 of the Local Government (Rating) Act 2002, that the rates (excluding metered water rates) for the year 1 July 2024 to 30 June 2025 be assessed in three equal instalments with each instalment due on the due date for payment for that instalment set out in table 1 below.

*Table 1: due dates and penalty dates for rate payments (excluding metered water rates)*

Instalment	Due date for payment	Penalty date
1	20 November 2024	21 November 2024
2	20 February 2025	21 February 2025
3	20 May 2025	21 May 2025

**(e) Due Dates for Metered Water Rate Payments**

Pursuant to Section 24 of the Local Government (Rating) Act 2002, that the due dates for metered water rates are as set out in the table below for each reading period for the year 1 July 2024 to 30 June 2025.

*Table 2: due dates and penalty dates for metered water rates*

Meters read in	Due date	Penalty date
September 2024	31 October 2024	1 November 2024
January 2025	28 February 2025	1 March 2025
March 2025	30 April 2025	1 May 2025
June 2025	31 July 2025	

**(f) Penalty Charges (Additional Charges on Unpaid Rates)**

Pursuant to Sections 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a penalty of 10% of the amount of each instalment of rates (except metered water rates) remaining unpaid after the relevant due date for payment will be added on the relevant penalty date for the instalment stated in table 1.

Targeted rates for metered water supply will be invoiced separately from other rates. A 10% penalty will be added to any part of the invoiced metered water rates that remain unpaid after the relevant due date stated in table 2 as provided in Sections 57 and 58(1)(a) Local Government (Rating) Act 2002. The penalty will be added on the relevant penalty date for the instalment stated in table 2.

Pursuant to Sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, a penalty of 10% will be added on 26 September 2024 to the amount of rates assessed in previous financial years and remaining unpaid as at 25 September 2024 excluding metered water rates.

Pursuant to Sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, a penalty of 10% will be added on 1 July 2025 to the amount of rates assessed in previous financial years and remaining unpaid as at 30 June 2025 excluding metered water rates.

Pursuant to Sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, a penalty of 10% will be added on 1 August 2024 to the amount of water meter rates assessed in previous financial years and remaining unpaid as at 31 July 2024.

Pursuant to Sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, a penalty of 10% will be added on 1 August 2025 to the amount of water meter rates assessed in previous financial years and remaining unpaid as at 31 July 2025.

Cr B Deller / Deputy Mayor S Cretney

**CARRIED**

#### **7.4 BELVEDERE HALL - REMOVAL OF RESERVE STATUS UPDATE**

##### **1. PURPOSE**

For the Council to consider the continuation of the disposal of Belvedere Hall.

**MOVED**

That the Council to:

1. **Receives** the report.

Cr L Newman / Cr S Gallon

**CARRIED**

2. **Agrees** to proceed with the removal of the reserve status and sale of 583 Belvedere Road (Belvedere Hall).

Cr D Williams / Cr S Laurence

**CARRIED**

#### **7.5 FINANCIAL REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2024**

##### **1. PURPOSE**

To present the YTD financial results to Council for the three months ended 30 September 2024.

**MOVED**

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr G Ayling

**CARRIED**

**7.6 OPTIONS FOR STRENGTHENING THE RURAL ADVISORY GROUP**

**1. PURPOSE**

For Council to provide feedback on the preferred option for strengthening the Rural Advisory Group.

**MOVED**

That the Council:

1. **Receives** the report.

Cr S Gallon / Cr D Williams

**CARRIED**

2. **Agrees** to retaining the Rural Advisory Group with amendments to the Terms of Reference including a feedback loop to Council.

Cr S Laurence / Cr R Cherry-Campbell

**CARRIED**

**7.7 CHIEF EXECUTIVE REPORT**

**1. PURPOSE**

For the Council to be informed on planned Council operational activities, major projects, and other matters of importance and interest.

**MOVED**

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr D Williams

**CARRIED**

## 7.8 PROPOSED FRAMEWORK FOR APPROVAL OF MEMORANDA OF UNDERSTANDING AND AGREEMENTS

### 1. PURPOSE

For the Council to review the proposed Framework for approval of Memoranda of Understanding (MOU) and other types of Agreements.

### NOTED

- This item will be referred to a workshop for further discussion.

## 7.9 CHIEF EXECUTIVE PERFORMANCE REVIEW COMMITTEE

### 1. PURPOSE

For the Council to consider the Terms of Reference for a Chief Executive Performance Review Committee and the process for developing the committee.

### MOVED

That the Council:

1. **Adopts** the Terms of Reference for the Chief Executive Employment Review Committee, with effect for the 2024/25 review period onwards, with the following amendments:
  - Deleted – The Chair is the Independent Advisor, or the Deputy Mayor (in the event the independent advisor is not available)
  - Replaced this with - The Chair and Deputy Chair are elected members appointed by Council.

**Agreed** Cr Dale Williams is appointed as Chair, and Deputy Mayor Steve Cretney is the Deputy Chair until the next Triennium.
2. **Provides advice** on the preferred Chair, Deputy-Chair, Councillor and tāngata whenua membership of the Committee.

Deputy Mayor S Cretney / Cr L Newman

### CARRIED

3. **Removes** the responsibilities of the Chief Executive's annual performance review from the Risk & Assurance Committee Terms of Reference, and notes this will come to the Council meeting on 11 December for approval (along with minor amendments to several other Terms of Reference).
4. **Notes** that following Council's adoption of the Terms of Reference, Management in partnership with the Mayor, will progress a recruitment process for the independent advisor.

Cr B Deller / Cr S Gallon

### CARRIED

**7.10 APPOINTMENTS TO THE DISTRICT LICENCING COMMITTEE****1. PURPOSE**

To make public the appointments to the District Licensing Committee.

**MOVED**

That the Council:

1. **Receives** the report.

Cr G Ayling / Cr L Newman

**CARRIED****7.11 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUESTS****1. PURPOSE**

To inform the Council of the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987 (the Act) 9 September 2024 to 11 October 2024

**MOVED**

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr S Gallon

**CARRIED****7.12 SERVICE REQUESTS AND COMPLAINTS****1. PURPOSE**

For the Council to be informed on Service Requests received in September 2024 to 11 October 2024 and Complaints received from 9 September 2024 to 11 October 2024.

**MOVED**

That the Council:

- Receives** the report.

Cr D Williams / Cr B Deller

**CARRIED**

**8 EXCLUSION OF THE PUBLIC**

Not applicable.

**9 KARAKIA WHAKAMUTUNGA**

The meeting closed with a karakia by all elected members.

**The meeting closed at 3.45pm**

**Minutes confirmed:** .....

**Date:** .....

DRAFT