

**MINUTES OF CARTERTON DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON
ON WEDNESDAY, 31 JULY 2024 AT 1:00 PM**

PRESENT: Mayor Ron Mark, Deputy Mayor Steve Cretney, Cr Dale Williams, Cr Brian Deller, Cr Robyn Cherry-Campbell, Cr Lou Newman, Cr Steve Gallon, Cr Steve Laurence, Cr Grace Ayling

IN ATTENDANCE: Staff
Geoff Hamilton (Chief Executive), Geri Brooking (People and Wellbeing Manager), Glenda Seville (Community Services and Facilities Manager), Solitaire Robertson (Planning and Regulatory Services Manager), Johannes Ferreira (Infrastructure Services Manager), Marcus Anselm (Communications and Engagement Manager), Sara Renall (Communications and Engagement Advisor), Robyn Blue (Democratic Services Officer)
Youth Council
Josephine Kumeroa, Brook Ah Wong
Other
Bronda Smith (Financial Consultant)

1 KARAKIA TIMATANGA

The meeting opened with a karakia by Cr Lou Newman.

2 APOLOGIES

NOTED

- That an apology was received from Matiaha (Garry) Waata from Hurunui-o-Rangi Marae.

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interest declared.

4 PUBLIC FORUM

There was no public forum.

5 YOUTH COUNCIL VIEWS ON AGENDA ITEMS

Josephine Kumeroa and Brook Ah Wong provided Youth Council views on two items in the agenda.

- On 9 July 2024 Stephen Hill from ElectionNZ.com provided the Youth Council with an overview of the Council's Representation Review. They plan to put in a submission.
- Regarding the delay in adopting the Long-Term Plan the Youth Council recommended that it be adopted as soon as possible.

Four Youth Council members attended the Festival of the Future which they found to be very informative.

6 CONFIRMATION OF THE MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 JUNE 2024

MOVED

1. That the minutes of the Ordinary Council Meeting held on 26 June 2024 are true and correct subject to the correction under Item 7.4 Membership that Cr D Williams was incorrectly noted as being the Deputy Mayor in the updated list of elected members on the Waste Water Treatment Plant (WWTP) Advisory group.

Cr S Laurence / Cr B Deller

CARRIED

7 REPORTS

7.1 REVIEW OF COUNCIL, COMMITTEES, ADVISORY GROUPS AND PORTFOLIO RESPONSIBILITIES FOR THE 2022-25 TRIENNIUM

1. PURPOSE

For the Council to review the committee structure and Terms of Reference for the remainder of the 2022-25 Triennium.

NOTED

- With the exception of the Community Grants Committee (approved at this meeting) Council will endorse the remaining Terms of Reference, and membership to Committees, Advisory Groups and external groups at the Ordinary Council meeting on 18 September 2024.

MOVED

That the Council:

1. **Receives** the report.

Cr G Ayling / Cr R Cherry-Campbell

CARRIED

2. **Confirms** the appointments of four elected members on to the CDC Community Grants Committee (Cr R Cherry-Campbell (Chair), Deputy Mayor S Cretney (Deputy Chair), Cr D Williams and Cr L Newman), noting that Cr Grace Ayling is stepping down.

Cr G Ayling / Cr L Newman

CARRIED

3. **Adopts** the Terms of Reference for the Community Grants Committee noting changes to the membership (4 elected members) and the quorum (3 elected members).

Deputy Mayor S Cretney / Cr G Ayling

CARRIED

7.2 DELAYED ADOPTION OF LONG-TERM PLAN 2024-34

1. PURPOSE

For the Council to be updated on the delay in obtaining an audit opinion on the 2024-34 Long-Term Plan (LTP), and to note the refreshed, audited LTP is now expected to be tabled for consideration by Council on 18 September 2024.

NOTED

- Both the Rates Officer and the Communications Team have been communicating with ratepayers about the impact on their rates from the delayed adoption of the LTP. They have been providing information about the option of making early payments before the first rates instalment is issued. The Rates Officer can provide ratepayers with an approximate estimation of the rates for 2024-25 to assist with budgeting.

MOVED

That the Council:

1. **Receives** the report.

Cr R Cherry-Campbell / Cr S Gallon

CARRIED

2. **Agrees** to delay the consideration of adoption of the Long-Term Plan 2024-34 to 18 September 2024, meeting the legislative deadline of 30 September 2024.

Deputy Mayor S Cretney / Cr G Ayling

CARRIED

7.3 DELAYED SETTING OF THE 2024/25 RATES

1. PURPOSE

The purpose of this paper is to provide options to Council for setting rates instalments and payment timeframes for the 2024/25 rating year. These are proposed to be outside council's normal instalment dates, due to the delayed adoption of the Long-Term Plan 2024-34.

MOVED

That the Council:

1. **Receives** the report.

Cr G Ayling / Cr B Deller

CARRIED

2. **Adopts** the recommendation that Council collect rates for the 2024/25 rating year over three (3) equal instalments with due dates 20 November 2024, 20 February 2025, and 20 May 2025.

Cr S Laurence / Deputy Mayor S Cretney

CARRIED

7.4 2023/24 BUDGET CARRY-FORWARDS

1. PURPOSE

For the Council to approve the proposed carry forward of capital expenditure and operating expenditure of projects from the 2023/24 fiscal year which are yet to be completed.

MOVED

That the Council:

1. **Receives** the report.

Cr R Cherry-Campbell / Cr S Gallon

CARRIED

2. **Approves** the carry-forward to 2024/25 budgets of the following capital expenditure:

Project	Amount to Carry forward
	\$000
Library - Equipment	25
Library - Office/workroom	72
Event Centre - Facility	18
All Parks - Skatepark Redevelopment	80
Combined District Plan - Direct Costs of Review	54
Carterton District Trails	279
Wastewater Reticulation Projects	81
Water Reticulation and mains replacement Projects	128
Waste - Transfer Station Facility	54
WTP Kaip treatment facilities	54
WTP Kaip Resource consent	154
Rural Water Supply - Projects	148
Roading - Resilience planting	12
Total Capital Projects to Carry Fwd.	1,160

Cr B Deller / Deputy Mayor S Cretney

CARRIED

3. **Approves** the carry-forward to 2024/25 budgets of the following operational expenditure:

Opex	Amount to Carry forward
	\$000
WWTP - legal Expenditure	153
Governance Projects - telling Māori stories	60
Roading - Emergency Works	991
Total Operational Projects to Carry Fwd.	1,204

Deputy Mayor S Cretney / Cr R Cherry-Campbell

CARRIED

7.5 ADOPTION OF FEES AND CHARGES FOR THE 2024/2025 FINANCIAL YEAR**1. PURPOSE**

For the Council to set the fees and charges schedule for the 2024/2025 financial year

NOTED

- Confirmation of the Water Charges need to wait until the rates resolution is confirmed as part of the LTP. The schedule of charges will be refreshed at this time.

MOVED

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr R Cherry-Campbell

CARRIED

2. **Adopts** the Fees and Charges schedule for the 2024/2025 year to come into effect on 1 August 2024.

Deputy Mayor S Cretney / Cr S Gallon

CARRIED**7.6 ADOPTION OF THE WAIRARAPA CLASS 4 GAMBLING AND STANDALONE TAB POLICY****1. PURPOSE**

For Council to adopt the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (Attachment 1) as recommended by the Wairarapa Policy Working Group.

MOVED

That the Council:

1. **Receives** the report.
2. **Notes** that a review of the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy has been undertaken.
3. **Notes** that consultation with the community occurred between 19 February and 22 March 2024.
4. **Notes** that hearings and deliberations were undertaken by the Wairarapa Policy Working Group on 15 April 2024.

Cr R Cherry-Campbell / Cr S Laurence

CARRIED

5. **Approves** the recommendations from the Wairarapa Policy Working Group:

(i) **Agrees** to the amendment to clause 6.1 of the Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy as follows:

Clause 6.1 *Council will not grant consent for a Class 4 venue to permanently re-establish at a new site in Masterton District under any circumstances.*

Cr B Deller / Deputy Mayor S Cretney

Cr G Ayling – Against

CARRIED

6. **Adopts** the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (Attachment 1).

Deputy Mayor S Cretney / Cr B Deller

Cr G Ayling - Against

CARRIED

7.7 FLAT POINT FLOOD RESILIENCE PROJECT

1. PURPOSE

For Council to consider the Flat Point Flood Resilience project and Council's 15% co-Investment.

MOVED

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr D Williams

CARRIED

2. **Endorses** the Flat Point Flood Resilience Project.

Deputy Mayor S Cretney / Cr B Deller

CARRIED

3. **Approves** the project budget of \$410,000 as unplanned expenditure, funded from \$350,000 unplanned revenue and \$60,000 funded from Roothing contribution fund.

Cr R Cherry-Campbell / Cr D Williams

CARRIED

7.8 NORMAN AVENUE ROAD UPGRADE

1. PURPOSE

For the Council to consider the Norman Avenue Road Upgrade Project and make a decision on the recommendation provided at the end of this report.

MOVED

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney /Cr D Williams

CARRIED

2. **Endorses** the Norman Avenue Road upgrade project.

Deputy Mayor S Cretney / Cr B Deller

Cr S Laurence – Against

CARRIED

3. **Approves** the project budget of \$1,155,000 as unplanned expenditure, funded from the Roding Contribution Fund.

Cr R Cherry-Campbell / Cr D Williams

Cr S Laurence - Against

CARRIED

7.9 LOCAL WATER DONE WELL

1. PURPOSE

For Council to be updated on Carterton District Council's approach to Local Water Done Well and the Wairarapa and Tararua Joint Council Project.

MOVED

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr B Deller

CARRIED

The meeting adjourned at 2.55pm and reconvened at 3.05pm.

7.10 CHIEF EXECUTIVE REPORT**1. PURPOSE**

For Council to be informed on planned Council operational activities, major projects, and other matters of importance and interest.

NOTED

- The elected members congratulated Clint Thompson, Manager of Parks and Reserves, for his 35-year anniversary working at Carterton District Council.

MOVED

That the Council:

1. **Receives** the report.

Cr R Cherry-Campbell / Cr B Deller

CARRIED**7.11 SERVICE REQUESTS AND COMPLAINTS****1. PURPOSE**

For the Council to be informed on Service Requests received in June 2024 and Complaints received from 7 June to 12 July 2024.

MOVED

That the Council:

- Receives** the report.

Deputy Mayor S Cretney / Cr S Gallon

CARRIED**7.12 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUESTS****1. PURPOSE**

To inform the Council of the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987 (the Act) 7 June 2024 to 12 July 2024

MOVED

That the Council:

1. **Receives** the report.

Cr R Cherry-Campbell / Deputy Mayor S Cretney

CARRIED

8 KARAKIA WHAKAMUTUNGA

The meeting closed with a karakia by Cr Robyn Cherry-Campbell.

The meeting closed at 3.25 pm

Minutes confirmed:

18 September 2024

Date: