

**MINUTES OF CARTERTON DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON  
ON WEDNESDAY, 26 JUNE 2024 AT 1:00 PM**

**PRESENT:** Mayor Ron Mark, Deputy Mayor Steve Cretney, Cr Dale Williams, Cr Brian Deller, Cr Robyn Cherry-Campbell, Cr Lou Newman, Cr Steve Gallon, Cr Steve Laurence, Cr Grace Ayling (via videoconference)

**IN ATTENDANCE:** Staff  
Geoff Hamilton (Chief Executive), Glenda Seville (Community Services and Facilities Manager), Solitaire Robertson (Planning and Regulatory Services Manager), Johannes Ferreira (Infrastructure Services Manager), Marcus Anselm (Communications and Engagement Manager), Robyn Blue (Democratic Services Officer), Serah Pettigrew (Democratic Services Officer)

Other

Stephen Hill (ElectionNZ.com) – via videoconference

**1 KARAKIA TIMATANGA**

The meeting opened with karakia by Cr Lou Newman.

**2 APOLOGIES**

There were no apologies received.

**3 CONFLICTS OF INTERESTS DECLARATION**

Cr Robyn Cherry-Campbell identified a conflict of interest with Item 8.1 – Appointments to the District Licencing Committee List Appointments.

**4 PUBLIC FORUM**

There was no public forum.

**5 YOUTH COUNCIL VIEWS ON AGENDA ITEMS**

**NOTED**

- The Youth Council will provide feedback to Council at the next meeting on their views on the Representation Review.

## **6 CONFIRMATION OF THE MINUTES**

### **6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 1 MAY 2024**

#### **MOVED**

1. That the Minutes of the Ordinary Council Meeting held on 1 May 2024 are true and correct.

Cr R Cherry-Campbell / Cr B Deller

#### **CARRIED**

### **6.2 MINUTES OF THE EXTRAORDINARY ORDINARY COUNCIL MEETING HELD ON 15 MAY 2024**

#### **MOVED**

1. That the Minutes of the Extraordinary Ordinary Council Meeting held on 15 May 2024 are true and correct with the following amendments:
  - a. Item 6.1 (2) - Cr B Deller was for the motion (not against the motion); and Deputy Mayor S Cretney was omitted as being against the motion.
  - b. Item 6.5 (3) – Those for and against the (tied) motion was incorrectly recorded. Those for the motion were Mayor R Mark, Deputy Mayor S Cretney, Cr G Ayling and Cr S Laurence. Those against the motion were Cr R Cherry-Campbell, Cr B Deller, Cr L Newman and Cr D Williams.

Mayor R Mark / Cr L Newman

#### **CARRIED**

### **6.3 MINUTES OF THE HEARINGS COMMITTEE MEETING HELD ON 29 MAY 2024**

#### **MOVED**

1. That the minutes of the Hearings Committee Meeting held on 29 May 2024 are true and correct.

Cr R Cherry-Campbell / Deputy Mayor S Cretney

#### **CARRIED**

## 7 REPORTS

### 7.1 REPRESENTATION REVIEW INITIAL PROPOSAL FOR CONSULTATION

#### 1. PURPOSE

For Council to agree the Initial Proposal for the Representation Review that will go out for consultation.

#### **MOVED**

That the Council:

1. **Receives** the report.
2. **Agrees** the Initial Proposal for formal consultation with the community is the following:
  - (a) That the Carterton District Council comprises the Mayor and eight (8) Councillors, all elected at large.
  - (b) That no community boards are established.
3. **Adopts** the Representation Review Statement of Proposal (SOP) Consultation Document as the basis for public consultation.
4. **Authorises** the Mayor and Chief Executive to approve any minor amendments to the Representation Review Statement of Proposal (SOP) Consultation Document.
5. **Agrees** that the Hearings Committee which will hear the oral submissions and deliberate on both the Initial and Final Proposal as part of this aspect of the Representation Review will be a Hearings Committee of the Whole that includes all elected members.
6. **Notes** that when the Final Proposal is agreed this is expected to be in place for the next two elections in 2025 and 2028 unless another full representation review is untaken.

Deputy Mayor S Cretney / Cr B Deller

#### **CARRIED**

### 7.2 WATER REFORMS UPDATE

#### 1. PURPOSE

For the Council to be informed of proposed changes to the legislated framework surrounding three waters services, and to ratify the submission made on the Local Government Water Services Preliminary Arrangements) Bill.

**MOVED**

That the Council:

1. **Receives** the report.

Deputy Mayor S Cretney / Cr G Ayling

2. **Ratifies** the CDC submission on the Local Government (Water Services Preliminary Arrangements) Bill.

Cr R Cherry-Campbell / Cr D Williams

**CARRIED****7.3 WAIRARAPA ECONOMIC DEVELOPMENT STRATEGY WORK PROGRAMME, OPERATING MODEL, AND MEMORANDUM OF UNDERSTANDING****1. PURPOSE**

For Council to approve:

- a) The work programme for the Wairarapa Economic Development Strategy (WEDS) in FY24/25.
- b) The operating model for WEDS in FY24/25 and beyond.
- c) The Memorandum of Understanding that defines the commitment of the three Wairarapa District Councils and WellingtonNZ to partner to deliver the Wairarapa Economic Development Strategy for the period 1 July 2024 – 30 June 2027, including the work programme for FY24/25, under the operating model.

**MOVED**

That the Council:

1. **Receives** the report.
2. **Agree** the Work Programme for FY24/25, focused on Water Resilience, Food & Fibre, and Workforce.
3. **Agree** the WEDS operating model for FY24/25 and beyond, with oversight provided by a small WEDS Steering Group consisting of Council and place-based and skilled economic development representatives.
4. **Agree** the Memorandum of Understanding for 1 July 2024 – 30 June 2027, including annual funding commitment of \$60,000 plus CPI.
5. **Note** that quarterly and annual reporting will be provided to Council, including work programme delivery and financial reporting.
6. **Note** the existing MoU expiry will be deferred until a new agreement is signed.
7. **Agree** any unspent WEDS budget under the current MoU will be carried over to FY24/25.

Cr D Williams / Cr S Gallon

**CARRIED**

## 7.4 REVIEW OF COUNCIL, COMMITTEES, ADVISORY GROUPS AND PORTFOLIO RESPONSIBILITIES FOR THE 2022-25 TRIENNium

### 1. PURPOSE

For the Council to review the committee structure for the remainder of the 2022-25 Triennium.

### MOVED

That the Council:

1. **Receives** the report.
2. **Notes** a workshop will be held to review the Committee and Advisory Group Terms of Reference.
3. **Reconfirms** the appointments to the council committees, advisory groups and external entities with the following amendments:

Committee	Members/Chair	Amendments 26 June 2024
Risk and Assurance Committee	Philip Jones (Independent Chair) Deputy Mayor D Williams (Deputy Chair) Mayor R Mark (ex-officio) Cr G Ayling Cr S Cretney Hurunui-o-Rangi Marae representative	Philip Jones (Independent Chair) Deputy Mayor S Cretney <del>D Williams</del> (Deputy Chair) Mayor R Mark (ex-officio) Cr G Ayling <del>Cr S Cretney</del> Cr D Williams Cr S Laurence Hurunui-o-Rangi Marae representative
Policy and Projects Committee	Cr S Cretney (Chair) Cr S Gallon (Deputy Chair) All other Elected Members Hurunui-o-Rangi Marae representative	
Investment Committee	<b>Independent Chair – TBA</b> Deputy Mayor D Williams (Deputy Chair) Cr L Newman Cr S Laurence Mayor R Mark (ex-officio)	<b>Independent Chair – TBA</b> Deputy Mayor S Cretney <del>D Williams</del> (Deputy Chair) Cr L Newman Cr S Laurence Mayor R Mark (ex-officio)
Water Race Committee	Councillor Deller (Chair) John McFadzean (Deputy Chair) Cr S Gallon Cr S Cretney David Ellison Jill Eastham Neil Wadham	
Hearings Committee	Cr R Cherry-Campbell (Chair)	

	Cr B Deller (Deputy Chair) Cr S Laurence	
Rural Travel Fund Committee	Cr S Cretney (Chair) Cr B Deller (Deputy Chair) Cr S Gallon Cr L Newman	<del>Cr S Cretney (Chair)</del> Cr B Deller (Chair) Cr D Williams <del>Cr B Deller</del> (Deputy Chair) Cr S Gallon Cr L Newman
Community Grants Committee	Cr R Cherry-Campbell (Chair) Deputy Mayor D Williams (Deputy Chair) Cr L Newman Cr G Ayling	Cr R Cherry-Campbell (Chair) Deputy Mayor S Cretney <del>D Williams</del> (Deputy Chair) Cr D Willams Cr L Newman Cr G Ayling
RSA Grants Committee (Carterton and District Returned and Services Memorial Trust)	Deputy Mayor D Williams Cr S Cretney	Deputy Mayor S Cretney <del>D Williams</del> Cr D Williams <del>S Cretney</del>

Advisory Group	Members	Amendments 26 June 2024
People and Places Advisory Group	Cr R Cherry-Campbell (Chair) Cr S Cretney (Deputy Chair) Cr L Newman Cr S Laurence	Cr R Cherry-Campbell (Chair) Cr L Newman (Deputy Chair) Cr S Laurence Cr B Deller <del>Cr S Cretney (Deputy Chair)</del>
Walking and Wheels Advisory Group	Cr L Newman (Chair) Cr S Laurence (Deputy Chair) Cr S Cretney	
WWTP Advisory Group	Deputy Mayor D Williams (Chair) Cr S Cretney (Deputy Chair) Cr S Gallon Cr G Ayling	Cr D Williams (Chair) Cr B Deller (Deputy Chair) <del>Cr S Cretney (Deputy Chair)</del> Cr S Gallon Cr G Ayling
Rural Advisory Group	Cr B Deller (Chair) John Booth (Deputy Chair) – appointed Cr S Gallon Deputy Mayor D Williams Cr G Ayling	

External Committee/Entity	Elected Member Appointee	Amendments 26 June 2024
Wairarapa District Plan Review Committee	Cr B Deller Cr R Cherry-Campbell	
Joint District Licensing Committee	Cr B Deller	Cr B Deller

	<del>Deputy Mayor</del> D Williams	Cr D Williams
Wairarapa Economic Development Strategy Governance Group	Mayor R Mark Cr R Cherry-Campbell (Alternate)	CEO or delegate
Wairarapa Trails Action Group	Cr L Newman Cr S Laurence	Glenda Seville, Community Services Manager <del>Cr L Newman</del> <del>Cr S Laurence</del>
Wairarapa Road Safety Council	Cr S Laurence	
Zone 4 (LGNZ)	Mayor R Mark	
Wairarapa Climate Change Caucus	Cr R Cherry-Campbell Cr G Ayling	
Wellington Regional Waste Minimisation and Management Joint Committee (WCC) and Wellington Regional Waste Forum	Cr S Cretney Mayor R Mark (alternate)	
Mayors' Taskforce for Jobs	Mayor R Mark Deputy Mayor D Williams (alternate)	Mayor R Mark Deputy Mayor S Cretney & <del>Williams</del> (alternate)
Mangatarere Project Team	Cr S Cretney Cr S Laurence	
Destination Wairarapa	Roger Wigglesworth (independent)	
Carterton Creative Communities Funding Committee	Cr G Ayling Cr S Laurence (alternate)	
Wairarapa Policy Working Group	Cr R Cherry-Campbell Cr S Cretney	
Remutaka Transport Group	Mayor R Mark	
Carter Society	Cr S Cretney J Greathead (independent)	
Cobblestones Charitable Trust	Joseph Gillard (independent)	
Future for Local Governance in Wairarapa Working Group	Deputy Mayor D Williams Cr R Cherry-Campbell	Deputy Mayor S Cretney & <del>Williams</del> Cr R Cherry-Campbell
Wairarapa Water Resilience Strategy Working Group	Mayor R Mark Cr B Deller	
Combined Wairarapa Council Working Group		Mayor R Mark Deputy Mayor S Cretney & <del>Williams</del> Cr R Cherry-Campbell
Local Water Done Well Oversight Group	Mayor R Mark (alternate) Cr B Deller	

<b>GWRC Committee</b>	<b>Member</b>	<b>Alternate</b>
Wellington Regional Transport	Mayor	Deputy Mayor
Wellington Region Leadership Committee	Mayor	Deputy Mayor
Civil Defence and Emergency Committee	Mayor	Deputy Mayor
Wairarapa Committee	Mayor	Deputy Mayor
Upper Ruamahanga River Management Advisory Group	Cr Brian Deller Cr S Cretney	N/A
Waiohine River Plan Advisory Group	Cr B Deller <del>Cr R Cherry-Campbell</del>	N/A

Cr R Cherry-Campbell / Cr S Laurence

**CARRIED**

## **7.5 CHIEF EXECUTIVE REPORT**

### **1. PURPOSE**

For the Council to be informed on planned Council operational activities, major projects, and other matters of importance and interest.

### **MOVED**

That the Council:

- Receives** the report.

Cr B Deller / Cr S Gallon

**CARRIED**



**7.6 UPDATED POLICY ON ELECTED MEMBERS ALLOWANCES AND EXPENSES 2024/25****1. PURPOSE**

For the Council to approve the updated Policy on Elected Members' Allowances and Expenses effective from 1 July 2024 to 30 June 2025.

**MOVED**

That the Council:

1. **Receives** the report.
2. **Adopts** the minor changes in the Policy on Elected Members' Allowances and Expenses 2024/25.

Cr D Williams / Deputy Mayor S Cretney

**CARRIED****7.7 SERVICE REQUESTS AND COMPLAINTS****1. PURPOSE**

For the Council to be informed on Service Requests received from 1 January 2024 to 29 May 2024, and Complaints received from 8 March 2024 to 7 June 2024.

**MOVED**

That the Council:

- Receives** the report.

Cr R Cherry-Campbell / Cr S Gallon

**CARRIED****7.8 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUESTS****1. PURPOSE**

To inform the Council of the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987 (the Act) 19 April 2024 to 7 June 2024.

**MOVED**

That the Council:

1. **Receives** the report.

Cr S Laurence / Cr L Newman

**CARRIED**

## 7.9 CORRESPONDENCE

### 1. PURPOSE

To note relevant correspondence received by Council.

#### **MOVED**

That the Council:

1. **Notes** the correspondence received.

Cr D Williams / Cr B Deller

#### **CARRIED**

## 8 EXCLUSION OF THE PUBLIC

### RESOLUTION TO EXCLUDE THE PUBLIC

#### **MOVED**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>8.1 - District Licencing Committee List Appointments</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Deputy Mayor S Cretney / Cr B Deller

#### **CARRIED**

#### **MOVED**

That Council moves out of Closed Council into Open Council.

Cr D Williams / Cr S Laurence

#### **CARRIED**

## **9 KARAKIA WHAKAMUTUNGA**

The meeting closed with a karakia by all councillors.

**The meeting closed at 3.06 pm**

**Minutes confirmed: .....**

**31 July 2024**

**Date: .....**