

**MINUTES OF CARTERTON DISTRICT COUNCIL
RISK AND ASSURANCE COMMITTEE MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY ST, CARTERTON
ON WEDNESDAY, 22 MAY 2024 AT 8:30 AM**

PRESENT: Philip Jones (Chair), Cr Dale Williams (Deputy Chair), Mayor Ron Mark (from 8.34 am), Cr Steve Cretney, Cr Grace Ayling, M Sebire -Hurunui-o-Rangi Marae

IN ATTENDANCE: Elected members

Cr B Deller, Cr R Cherry-Campbell, Cr S Laurence, Cr S Gallon, Cr L Newman
Staff

Geoff Hamilton (Chief Executive), Karon Ashforth (Corporate Services Manager), Geri Brooking (People and Wellbeing Manager), Glenda Seville (Community Services and Facilities Manager), Solitaire Robertson (Planning and Regulatory Services Manager), Johannes Ferreira (Infrastructure Services Manager), Marcus Anselm (Communications and Engagement Manager), Robyn Blue (Democratic Services Officer)

1 KARAKIA TIMATANGA

The meeting opened with a karakia by Marty Sebire.

2 APOLOGIES

There were no apologies received.

3 CONFLICTS OF INTERESTS DECLARATION

Marty Sebire identified a conflict of interest as he is a Water Race ratepayer.

4 PUBLIC FORUM

John Booth, Water Race ratepayer and co-opted member of the Water Race Committee spoke in support on the paper on Corporate Overheads. The significant increase in Water Race overheads 3 years ago has been an ongoing point of discussion at Water Race Committee meetings. The proposed reduction in Water Race overheads as outlined in the paper will be well-received by Water Race ratepayers.

5 CONFIRMATION OF THE MINUTES

5.1 MINUTES OF THE RISK AND ASSURANCE COMMITTEE MEETING HELD ON 21 FEBRUARY 2024

MOVED

1. That the minutes of the Risk and Assurance Committee Meeting held on 21 February 2024 are true and correct.

Cr D Williams / Cr S Cretney

CARRIED

5.2 MINUTES OF THE EXTRAORDINARY RISK AND ASSURANCE COMMITTEE MEETING HELD ON 6 MARCH 2024

MOVED

1. That the minutes of the Extraordinary Risk and Assurance Committee Meeting held on 6 March 2024 are true and correct.

P Jones / Cr G Ayling

CARRIED

6 REPORTS

6.1 CORPORATE OVERHEAD ALLOCATIONS FOR THE 2024-34 LONG-TERM PLAN

1. PURPOSE

For the Committee to be informed on proposed changes to the corporate overhead allocation model used in Council's operational budgets. The model has been refreshed and is proposed to be adopted as part of the Long-Term Plan at the end of June 2024.

MOVED

That the Committee:

1. **Receives** the report.
2. **Recommends** the Committee endorses the four revised principles included in this report are used to allocate overheads in the 2024-34 Long-Term Plan.

P Jones / M Sebire

CARRIED

6.2 LOCAL WATER DONE WELL (LWDW)

1. PURPOSE

To provide the Committee with an update on the Government's new water services entity, Local Water Done Well (LWDW).

MOVED

That the Committee:

1. **Receives** the report.

Cr D Williams / Mayor R Mark

CARRIED

6.3 LONG-TERM PLAN 2024-2034 UPDATE**1. PURPOSE**

To update the Committee on progress with the Long-Term Plan 2024-2034.

MOVED

That the Committee:

1. **Receives** the report.

Mayor R Mark / M Sebire

CARRIED**6.4 LONG-TERM PLAN 2024-2034 AUDIT ENGAGEMENT LETTER****1. PURPOSE**

To provide the Committee with the Audit Engagement Letter for the audit of the Long-Term Plan 2024-2034.

MOVED

That the Committee:

1. **Receives** the report.
2. **Receives** the Audit Engagement Letter: Audit of the Long-Term Plan for the period commencing 1 July 2024 (attachment 1).
3. **Receives** the guidance from the Office on the Auditor General on Climate Change.

Cr D Williams / P Jones

CARRIED

7 EXCLUSION OF THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

MOVED

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of the minutes of the public-excluded Risk and Assurance Committee 21 February 2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Confirmation of the Public-Excluded minutes 6 March 2024	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Cr D Williams / Cr G Ayling

CARRIED

RECOMMENDATION

That Council moves out of Closed Council into Open Council.

Cr D Williams / Cr G Ayling

CARRIED

8 KARAKIA WHAKAMUTUNGA

The meeting closed with a karakia by M Sebire.

The Meeting closed at 9 58 am

Minutes confirmed:

14 August 2024

Date: