

**MINUTES OF CARTERTON DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY STREET, CARTERTON
ON WEDNESDAY, 17 MARCH 2021 AT 4:05PM**

PRESENT: Mayor Greg Lang, Deputy Mayor Rebecca Vergunst, Cr Robyn Cherry-Campbell (by video link), Cr Steve Cretney, Cr Brian Deller, Cr Jill Greathead, Cr Rob Stockley

IN ATTENDANCE: Jane Davis (Chief Executive), Dave Gittings (Infrastructure, Services and Regulatory Manager), Geri Brooking (People and Wellbeing Manager), Carrie Mckenzie (Community Services Manager), Paul Crimp (Corporate Services Manager), Geoff Palmer (Accountant), Elisa Brown (Communications and Engagement Coordinator), Casey Spencer (Democratic Services Coordinator).

1 KARAKIA TIMATANGA

The meeting was opened with a Karakia lead by Cr Rob Stockley.

2 APOLOGIES

An apology was received from Cr Russell Keys.

Cr Steve Cretney / Deputy Mayor Rebecca Vergunst

CARRIED

3 CONFLICTS OF INTERESTS DECLARATION

Deputy Mayor Rebecca Vergunst. Item 7.3

4 PUBLIC FORUM

Jude Engel addressed the Council regarding the condition of Borlase Road.

5 YOUTH COUNCIL VIEWS ON AGENDA ITEMS

The Youth Council did not attend the meeting.

6 CONFIRMATION OF THE MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 JANUARY 2021

MOVED

That the Minutes of the Ordinary Council Meeting held on 27 January 2021 are true and correct.

Cr Jill Greathead / Cr Brian Deller

CARRIED

7 REPORTS

7.1 ADOPTION OF THE CONSULTATION DOCUMENT FOR THE TEN YEAR PLAN 2021-2031

PURPOSE

For the council to adopt the Consultation Document for the Draft Ten Year Plan 2021–2031, and the adoption of the supporting information.

John Whittal from Audit New Zealand attended the meeting by video link to talk to his report.

MOVED

That the Council:

Receives the report.

Notes the Draft 2021-2031 Ten Year Plan budgets do not meet the Local Government Act balanced budget benchmark in the first three years, and this will be recovered over the remaining years of the ten years.

Resolves that the unbalanced budget over the first three years is prudent and is the fairest way to lessen the impact of average rate rises created by asset revaluations and completion of large wastewater capital works.

Adopts the supporting information for the 2021-2031 Draft Ten Year Plan Consultation Document, including the Draft 2021-2031 Ten Year Plan, Draft 2021-2031 Financial Strategy and Draft 2021-2051 Infrastructure Strategy, in Attachment 2.

Adopts the 2021-2031 Draft Ten Year Plan Consultation Document in Attachment 1, with any changes arising from the audit.

Authorises the Mayor and Chief Executive to approve any minor amendments that may be necessary following the Audit Report.

Approves the engagement process set out in Section 7 of this report.

Notes the concurrent engagement process on the Draft Wellington Regional Growth Framework.

Cr Robyn Cherry-Campbell / Cr Jill Greathead

CARRIED

7.3 RANGATAHI TO RANGATIRA REPORT ON ACTIVITIES

PURPOSE

For the council to receive a report on activities of R2R.

Dallas Te Rangi, Simone Grayson and Kasha McKinley-Cross from Rangatahi to Rangatira attended the meeting to speak to this report.

MOVED

That the Council:

Receives the report.

Notes that Cr Steve Cretney will liaise with Rangatahi to Rangatira with the view to a potential future appointment to the Trust.

Cr Brian Deller / Cr Rob Stockley

CARRIED

7.2 WAIRARAPA SOLID WASTE BYLAW 2021

PURPOSE

For the council to adopt the Wairarapa Solid Waste Management and Minimisation Bylaw and Bylaw Controls 2021 (**Attachments 1 and 2**) subject to adoption by the Masterton and South Wairarapa District Councils. In addition to this, Council is asked to agree to recommendations made by the Wairarapa Policy Working Group.

MOVED

That the Council:

Receives the report.

Adopts the final Wairarapa Solid Waste Management and Minimisation Bylaw and Bylaw Controls 2021 (Attachments 1 and 2) as recommended by the Wairarapa Policy Working Group, with the following amendment, and subject to adoption by the Masterton and South Wairarapa District Councils:

"Clause 6 Interpretation

- a) Add the following waste hierarchy definition as an additional reference: *"a list of waste management options with decreasing priority – usually shown as reduce, reuse, recycle, reprocess, treat, dispose."*

Agrees to the following recommendations made by the Wairarapa Policy Working Group, and subject to agreement by the Masterton and South Wairarapa District Councils:

- a) Councils will ensure that the compliance, monitoring and enforcement of the Wairarapa Solid Waste Management and Minimisation Bylaw and Bylaw Controls 2021 are sufficiently resourced;

- b) Councils will consider possible incentives and support for diversion when developing the regional licensing fee structure;
- c) The diversion of resources from landfill operations will be considered when developing the waste operator licensing framework;
- d) Councils will ensure that there is information available and communicated to operators clarifying that the waste operator licensing in the Wairarapa Solid Waste Management and Minimisation Bylaw 2021 is additional licensing to the offensive trade licensing;
- e) Councils will continue to encourage all event managers to consider waste minimisation and will provide advice and assistance with recycling and waste bin hire;
- f) Councils will continue to better promote and educate on the benefits of waste minimisation plans for events of all sizes;
- g) Councils will look at ways in which better waste management and minimisation education and promotion can be targeted at the building/construction sector;
- h) Councils will look at ways to better provide waste management and minimisation education and promotion for businesses and the wider community;
- i) Councils will look at ways to better promote and provide education about recyclable materials for hardcopy advertising/mail;
- j) Councils will encourage residents to use signage on their letterboxes to reduce the receipt of unaddressed mail or advertising mail.

Agrees to the following recommendations made by the Wairarapa Policy Working Group, and subject to agreement by the Masterton and South Wairarapa District Councils, regarding the scheduled Wellington Region Waste Management and Minimisation Plan 2017-23 Review:

- a) that the issue of banning unaddressed mail and advertising material (including inserts in community newspapers) is considered as part of the scheduled Wellington Region Waste Management and Minimisation Plan 2017-23 Review;
- b) that the event definition in Clause 6 Interpretation and Clause 12 Events of the Wairarapa Solid Waste Management and Minimisation Bylaw 2021 be considered as part of the scheduled Wellington Region Waste Management and Minimisation Plan 2017-23 Review, with a view to reducing the number of event attendees required to trigger an event waste minimisation plan and waste analysis report;
- c) that *Clause 2.9 Construction Site and Demolition Waste Management Plans* of the Wairarapa Solid Waste Management and Minimisation Bylaw Controls 2021 be considered as part of the scheduled Wellington Region Waste Management and Minimisation Plan 2017-23 Review, with a view to reducing the value required to submit a Construction Site and Demolition Waste Management Plan.

Deputy Mayor Rebecca Vergunst / Cr Jill Greathead

CARRIED

7.4 DESTINATION WAIRARAPA REPORT OCTOBER TO DECEMBER 2020

PURPOSE

For the council to receive a report on activities from October to December 2020.

MOVED

That the Council:

Receives the Destination Wairarapa report on activities.

Notes the outstanding work of Destination Wairarapa during the COVID-19 pandemic.

Cr Rob Stockley / Deputy Mayor Rebecca Vergunst

CARRIED

7.5 RE-CLASSIFICATION OF KENT STREET FROM LOW VOLUME TO LEVEL ONE

PURPOSE

For the council to alter the classification of Kent Street from a Low Volume to Level One.

MOVED

That the Council:

Receives the report

Notes the additional information regarding Kent Street vehicle counts

Agrees to the Classification of Kent Street to be a Level One Road

Cr Robyn Cherry-Campbell / Cr Brian Deller

CARRIED

7.6 CHIEF EXECUTIVE ROLE RECRUITMENT PROCESS

PURPOSE

For the Council to approve the proposed process for recruiting a new Chief Executive, as required by Section 42 and Schedule 7 of the Local Government Act.

MOVED

That the Council:

Receives the report.

Establishes a Chief Executive Recruitment Committee and **adopts** the Terms of Reference for the Committee in **Attachment 1**.

Appoints Mayor Lang, Deputy Mayor Vergunst, Cr Cherry-Campbell (Chairperson), Cr Keys, and Mr Rawiri Smith to the Chief Executive Recruitment Committee.

Agrees the engagement of a recruitment consultancy through a simple and proportionate tendering process.

Notes the opportunities the full Council will have in the recruitment process, including a full Council preferred candidates' interview and final appointment decision.

Cr Steve Cretney / Cr Rob Stockley

CARRIED

7.7 APPOINTMENT OF DEPUTY CHAIR, POLICY AND STRATEGY COMMITTEE

PURPOSE

For the council to appoint a Deputy Chair of the Policy and Strategy Committee.

MOVED

That the Council:

Receives the report.

Appoints Councillor Cherry-Campbell as Deputy Chair of Policy and Strategy Committee.

Deputy Mayor Rebecca Vergunst / Cr Jill Greathead

CARRIED

7.8 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUESTS**PURPOSE**

To inform the Council of the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987 received between 19 January 2021 and 9 March.

MOVED

That the Council:

Receives the report.

Cr Brian Deller / Cr Rob Stockley

CARRIED

7.9 ELECTED REPRESENTATIVE ACCOUNTABILITY REPORT**PURPOSE**

To provide a report on elected members' activities since the last Council meeting.

MOVED

That the Council:

Receives the report.

Notes the elected members' activities.

Cr Steve Cretney / Cr Jill Greathead

CARRIED

7.10 CHIEF EXECUTIVE'S REPORT**PURPOSE**

To inform Council of officers' activities since the previous meeting (since December 2020).

MOVED

That the Council:

Receives the report.

Cr Robyn Cherry-Campbell / Cr Rob Stockley

CARRIED

8 EXCLUSION OF THE PUBLIC

Nil

9 KARAKIA WHAKAMUTUNGA

The meeting was closed with a Karakia lead by Cr Rob Stockley.

The Meeting closed at 5:51pm.

Minutes confirmed:

Date:

Grady
18/5/21